

# PLACE, SUSTAINABILITY AND CLIMATE CHANGE SCRUTINY COMMITTEE

21<sup>ST</sup> JULY 2023

## PLACE, SUSTAINABILITY AND CLIMATE CHANGE SCRUTINY COMMITTEE

### FORWARD WORK PLAN FOR 2023/24

#### To consider and comment on the following issues:

That the Committee confirms and notes its Forward Work Plan for 2023/24.

#### Reasons:

The County Council's Constitution requires scrutiny committees to develop and publish annual forward work plans that identify issues and reports to be considered during the course of the municipal year.

**To be referred to the Cabinet for decision: NO**

**Cabinet Member Portfolio Holder: NOT APPLICABLE**

|   |                              |  |
|---|------------------------------|--|
| <b>Directorate:</b><br>Chief Executive's            | <b>Designations:</b>         | <b>Tel Nos. / E-Mail Addresses:</b>  |
| <b>Name of Head of Service:</b><br>Linda Rees-Jones | Head of Administration & Law | 01267 224010<br><a href="mailto:lrjones@carmarthenshire.gov.uk">lrjones@carmarthenshire.gov.uk</a>       |
| <b>Report Author:</b><br>Janine Owen                | Democratic Services Officer  | 01267 224030<br><a href="mailto:JanineOwen@carmarthenshire.gov.uk">JanineOwen@carmarthenshire.gov.uk</a> |

# EXECUTIVE SUMMARY

## PLACE, SUSTAINABILITY AND CLIMATE CHANGE SCRUTINY COMMITTEE

21<sup>ST</sup> JULY 2023

### PLACE, SUSTAINABILITY AND CLIMATE CHANGE SCRUTINY COMMITTEE

#### FORWARD WORK PLAN 2023/24

Article 6.2 of the County Council's Constitution states that: *"Each scrutiny committee is required to develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year"*.

#### The Forward Work Plan:

- Provides an opportunity for members to determine the priority issues to be considered by their scrutiny committee over the course of the next year.
- Provides the Committee opportunities to scrutinise both budget and performance monitoring reports.
- Provides a focus for both officers and members, and is a vehicle for communicating the work of the Committee to the public. The Plan (see attached report) will be published on the council's website and will be updated on a quarterly basis – [www.carmarthenshire.gov.uk/scrutiny](http://www.carmarthenshire.gov.uk/scrutiny).
- Ensures agreement of provisional agendas for scheduled scrutiny meetings within the council diary. The Plan is a flexible document that can be amended to reflect additional meetings and agenda items during the course of the year.

Members will recall that the Committee held an informal Forward Work Plan development session on 13<sup>th</sup> June, 2023 to begin the process of formulating the forward work plan for 2023/24. This afforded Members the opportunity to develop the Committee's Forward Work Plan within the remit of the Place, Sustainability and Climate Change Scrutiny Committee.

The outcome of this meeting is now presented to the Committee in the Forward Work Plan for confirmation. In addition, throughout the year Members will consider the Cabinet's Forward Work Plan to identify pre-decision reports they wish to place on the Scrutiny Forward Work Plan.

**DETAILED REPORT ATTACHED?**

**Forward Work Plan 2023/24**

# IMPLICATIONS

|  |       |         |      |                        |                       |                 |
|--|-------|---------|------|------------------------|-----------------------|-----------------|
| <p>I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.</p> <p><b>Signed: Linda Rees-Jones Head of Administration &amp; Law</b></p> |       |         |      |                        |                       |                 |
| Policy, Crime & Disorder and Equalities  | Legal | Finance | ICT  | Risk Management Issues | Staffing Implications | Physical Assets |
| YES  | YES   | NONE    | NONE | NONE                   | NONE                  | NONE            |

- 1. Policy, Crime & Disorder and Equalities** – In line with requirements of the County Council’s Constitution.
- 2. Legal** – In line with requirements of the County Council’s Constitution.

# CONSULTATIONS

| <p>I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:</p> <p><b>Signed: Linda Rees-Jones Head of Administration &amp; Law</b></p>  |  |                   |   |   |  |
|--|--|-------------------|---|---|--|
| <ol style="list-style-type: none"> <li><b>1. Local Member(s)</b> – N/A</li> <li><b>2. Community / Town Council</b> – N/A</li> <li><b>3. Relevant Partners</b> – N/A</li> <li><b>4. Staff Side Representatives and other Organisations</b> – N/A</li> </ol>   |  |                   |   |   |  |
| <p><b>CABINET MEMBER PORTFOLIO HOLDERS AWARE/ CONSULTED</b></p>  | <p><b>N/A</b><br/>The relevant Cabinet Members to the Committee’s remit have been informed of the draft FWP.</p>   |                   |   |   |  |
| <p><b>Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:</b></p> <p><b>THESE ARE DETAILED BELOW:</b></p> <table border="1"> <thead> <tr> <th>Title of Document</th> <th>Locations that the papers are available for public inspection</th> </tr> </thead> <tbody> <tr> <td>The Place, Sustainability and Climate Change Scrutiny Committee Reports and Minutes</td> <td> <p><b>Meetings from September 2015 onwards:</b><br/> <a href="http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeeld=134">http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeeld=134</a></p> </td> </tr> </tbody> </table> |  | Title of Document | Locations that the papers are available for public inspection | The Place, Sustainability and Climate Change Scrutiny Committee Reports and Minutes | <p><b>Meetings from September 2015 onwards:</b><br/> <a href="http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeeld=134">http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeeld=134</a></p> |
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