

Governance & Audit Committee - Action Log

Reference	Meeting Date	ACTION	PROGRESS	Responsible Officer(s)	Status
GAC - 2022/01	30/09/2022	The Ombudsman Letter and the Corporate Complaints Report to be brought to the same Committee meeting next year.	The Ombudsman Letter and the Corporate Complaints Report are due to be presented to the Committee at the same meeting, in September 2023.	Corporate Policy & Partnership Manager	Complete (29.09.2023)
GAC - 2022/02	30/09/2022	Annual Anti-Fraud and Anti-Corruption Report - the Committee requested that year-on-year comparable data be included in future reports.	The Annual Anti-Fraud and Anti-Corruption Report is due to be presented to the Committee in September 2023; comparable data will be included where this information is available.	Principal Auditor	Complete (29.09.2023)
GAC - 2022/06	17/03/2023	Payroll Staff Certification Exercise: Head of Revenues & Financial Compliance to send action notes of G&AC meeting to Payroll and Heads of Service to escalate the concerns expressed by the Committee in relation to the poor response to this exercise.	The Head of Revenues & Financial Compliance to contact Heads of Service when the next Payroll Staff Certification Exercise is undertaken, to escalate the concerns of the Committee.	Head of Revenues & Financial Compliance	Complete (01.09.2023)
GAC - 2022/07	17/03/2023	Cyber Security: Confidential position statement to be brought to the Committee in 6 month's time, to provide assurance that the questions raised within the Audit Wales Cyber Report are being satisfactorily addressed.	To be brought to the September meeting of the Governance & Audit Committee.	Chief Digital Officer	Complete (29.09.2023)
GAC - 2022/08	17/03/2023	Complaints Report: the Committee suggested that it would be useful to have comparative data within the report relating to the previous year. Further suggestions were also made to assist in improving the content of future Complaints Reports.	Complaints Report to be brought to the September meeting of the Governance & Audit Committee	Corporate Policy & Partnership Manager	Complete (29.09.2023)
GAC - 2023/01	14/07/2023	Audit Wales Report: Time For Change - Poverty in Wales The Committee requested that a progress update report be brought to the Committee in 6 months' time.	Progress Update Report on the Audit Wales Report: Time For Change - Poverty in Wales to be brought to the December meeting.	Corporate Policy & Partnership Manager	Due December 2023
GAC - 2023/02	14/07/2023	Annual Governance Statement (AGS) The Committee noted some suggestions for amendments to be made to the AGS.	Amendments will be made, as appropriate, to the document; the Final AGS will be presented to the Committee when the full Statement of Accounts is presented.	Head of Revenues & Financial Compliance	Due October 2023
GAC - 2023/03	14/07/2023	Internal Audit Charter The Committee noted that Section 14 should be updated to reflect that the Charter is to be updated every 2 years, rather than 'periodically' as is currently noted.	The amendment has now been made, with it being reflected within the Charter that the document will be reviewed every 2 years.	Principal Auditor	Complete (14.07.2023)