

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring - Actual 2022/23 - Detail Monitoring**

| Division                                      | Working Budget        |                 |                                   |              | Actual                |                 |                                   |              | EOY<br>Actual<br>Variance<br>for<br>Year<br>£'000 | Notes   | Feb 2023<br>Forecasted<br>Variance<br>for<br>Year<br>£'000 |
|---|-----------------------|-----------------|-----------------------------------|--------------|-----------------------|-----------------|-----------------------------------|--------------|---|---|--|
|   | Expenditure,<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000 | Expenditure,<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000 |   |   |  |
| <b>Chief Executive</b>                        |                       |                 |                                   |              |                       |                 |                                   |              |   |   |  |
| Chief Executive-Chief Officer                 | 240                   | 0               | -224                              | 17           | 208                   | 0               | -224                              | -16          | -33   | Savings on supplies & services  | -33  |
| Chief Executive Business Support Unit         | 618                   | 0               | -544                              | 74           | 510                   | -4              | -544                              | -37          | -112  | Savings due to 3 staff being on secondment to other sections.   | -107   |
| <b>Chief Executive Total</b>                  | <b>859</b>            | <b>0</b>        | <b>-768</b>                       | <b>91</b>    | <b>718</b>            | <b>-4</b>       | <b>-768</b>                       | <b>-54</b>   | <b>-144</b>                                       |   | <b>-139</b>  |
| <b>People Management</b>                      |                       |                 |                                   |              |                       |                 |                                   |              |   |   |  |
| TIC Team                                      | 242                   | -61             | -185                              | -4           | 217                   | -61             | -185                              | -30          | -26   | 3 vacant posts during year.   | -28  |
| Agile Working Project                         | 0                     | 0               | 12                                | 12           | 66                    | 0               | 12                                | 78           | 66  | Unfunded post   | 66   |
| Social Care Workforce Development Programme   | 724                   | -417            | 101                               | 408          | 799                   | -526            | 101                               | 374          | -33   | Some planned training courses were not able to take place by the end of the financial year.   | -24  |
| Practice Placements                           | 68                    | -67             | 11                                | 12           | 88                    | -88             | 11                                | 11           | -1  |   | 0  |
| Health & Social Care Induction Training Pilot | 0                     | 0               | -1                                | -1           | 8                     | -9              | -1                                | -2           | -1  |   | 0  |
| Business & Projects Support                   | 255                   | 0               | -237                              | 18           | 249                   | 0               | -237                              | 12           | -6  |   | -3   |
| Payroll                                       | 872                   | -365            | -142                              | 364          | 919                   | -358            | -142                              | 419          | 54  | Past year staffing efficiencies (£79k) not met. Partially offset by vacancies during the year.  | 56   |
| People Services – HR                          | 964                   | -275            | -632                              | 57           | 973                   | -259            | -632                              | 83           | 26  | Temporary additional resource to deal with increased recruitment.   | 62   |
| Employee Well-being                           | 815                   | -359            | -290                              | 167          | 765                   | -356            | -290                              | 120          | -47   | Vacant posts during year  | 1  |
| Organisational Development                    | 468                   | -40             | -406                              | 22           | 509                   | -11             | -406                              | 92           | 70  | Training efficiency target not met (£33k). Investors in people assessment one off costs of (£26k) along with smaller overspends on supplies and services. | 81   |
| Employee Services – HR/Payroll Support        | 142                   | 0               | -105                              | 37           | 149                   | 0               | -105                              | 44           | 7   |   | 7  |
| School Staff Absence Scheme                   | 0                     | 0               | 11                                | 11           | 1,222                 | -1,222          | 11                                | 11           | 0   |   | 0  |
| DBS Checks                                    | 137                   | 0               | 0                                 | 137          | 118                   | -7              | 0                                 | 112          | -25   | Review of DBS checks process & budget to be undertaken  | -29  |
| <b>People Management Total</b>                | <b>4,687</b>          | <b>-1,585</b>   | <b>-1,864</b>                     | <b>1,239</b> | <b>6,083</b>          | <b>-2,897</b>   | <b>-1,864</b>                     | <b>1,322</b> | <b>84</b>   |   | <b>190</b>   |
| <b>ICT &amp; Corporate Policy</b>             |                       |                 |                                   |              |                       |                 |                                   |              |   |   |  |
| Information Technology                        | 5,643                 | -921            | -3,256                            | 1,466        | 6,848                 | -2,172          | -3,256                            | 1,420        | -45   | Underspend due to hardware order not being able to be met before year end due to supply issues  | -0   |
| Welsh Language                                | 125                   | -11             | -147                              | -33          | 119                   | -11             | -147                              | -38          | -6  |   | -11  |
| Chief Executive-Policy                        | 722                   | -32             | -666                              | 25           | 667                   | -39             | -666                              | -38          | -63   | Vacant posts in early part of year now filled (£48k). One off income for work undertaken by WLGA (£7k); Underspend on Supplies and Services (£8k).        | -63  |
| Public Services Board                         | 6                     | 0               | 0                                 | 6            | 28                    | -31             | 0                                 | -3           | -9  |   | 0  |
| Armed Forces Covenant Scheme                  | 0                     | 0               | 9                                 | 9            | 50                    | -50             | 9                                 | 9            | 0   |   | 0  |
| Armed Forces Veterans Hub                     | 0                     | 0               | 0                                 | 0            | 10                    | -10             | 0                                 | 0            | 0   |   | 0  |
| Armed Forces and Remembrance                  | 5                     | 0               | 0                                 | 5            | 1                     | 0               | 0                                 | 1            | -4  |   | -2   |
| <b>Total ICT &amp; Corporate Policy</b>       | <b>6,500</b>          | <b>-964</b>     | <b>-4,059</b>                     | <b>1,477</b> | <b>7,723</b>          | <b>-2,313</b>   | <b>-4,059</b>                     | <b>1,351</b> | <b>-126</b>                                       |   | <b>-75</b>   |

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| Division                           | Working Budget       |                 |                                   |              | Actual               |                 |                                   |              | EOY<br>Actual<br>Variance<br>for<br>Year<br>£'000 | Notes  | Feb 2023<br>Forecasted<br>Variance<br>for<br>Year<br>£'000 |
|------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|---|--|--|
|                                    | Expenditure<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000 | Expenditure<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000 |   |  |  |
| <b>Admin and Law</b>               |                      |                 |                                   |              |                      |                 |                                   |              |   |  |  |
| Democratic Services                | 2,133                | -290            | 2,398                             | 4,242        | 1,975                | -315            | 2,398                             | 4,058        | -184  | Underspend on members pay and allowances (£155k), travelling costs (£11k), additional £25k of income for work undertaken for the HRA along with smaller underspends on supplies and services.                          | -187   |
| Democratic Services - Support      | 526                  | 0               | -401                              | 125          | 524                  | -35             | -401                              | 88           | -37   | Additional income for work undertaken by PCC (£8k), savings on vacant post during year £29k  | -34  |
| Corporate Management               | 0                    | 0               | 296                               | 296          | 0                    | 0               | 296                               | 296          | 0   |  | 0  |
| Civic Ceremonial                   | 25                   | 0               | 21                                | 46           | 21                   | 0               | 21                                | 42           | -4  |  | -4   |
| Land Charges                       | 103                  | -275            | 32                                | -140         | 137                  | -247            | 32                                | -79          | 61  | Shortfall in income due to low demand for searches   | 60   |
| Police and Crime Commissioner      | 0                    | 0               | 0                                 | 0            | 16                   | -16             | 0                                 | 0            | 0   |  | 0  |
| Legal Services                     | 2,092                | -273            | -1,132                            | 687          | 2,044                | -262            | -1,132                            | 651          | -36   | A number of short term vacancies during the year   | -45  |
| Central Mailing                    | 46                   | 0               | 1                                 | 47           | 31                   | -2              | 1                                 | 30           | -17   | Saving on franking machine leasing costs   | -21  |
| <b>Admin and Law Total</b>         | <b>4,926</b>         | <b>-838</b>     | <b>1,215</b>                      | <b>5,303</b> | <b>4,748</b>         | <b>-877</b>     | <b>1,215</b>                      | <b>5,085</b> | <b>-218</b>                                       |  | <b>-231</b>  |
| <b>Marketing &amp; Media</b>       |                      |                 |                                   |              |                      |                 |                                   |              |   |  |  |
| Marketing and Media                | 409                  | -171            | -119                              | 119          | 443                  | -28             | -119                              | 296          | 178   | Overspend on salaries pending divisional realignment which is now complete. Loss of income streams from external partners (e.g. ERW £80k).   | 138  |
| Translation                        | 595                  | -53             | -420                              | 122          | 483                  | -66             | -420                              | -3           | -126  | 2 vacant posts pending divisional realignment which is now complete. A number of staff working reduced hours, savings on supplies & services.  | -113   |
| Customer Services Centres          | 1,203                | -362            | -590                              | 251          | 1,027                | -358            | -590                              | 79           | -172  | Part year vacancies in Contact Centre and Hwbs. Constantly out to advert due to difficulty in filling posts.   | -183   |
| Yr Hwb, Rhydamman a Llanelli       | 184                  | -96             | 8                                 | 96           | 77                   | -48             | 8                                 | 37           | -59   | 2 vacant posts pending divisional realignment which has now been completed, offset partly by less income from decreased demand for desk space rental.  | -60  |
| Marketing Tourism Development      | 405                  | -5              | 67                                | 467          | 369                  | -5              | 67                                | 431          | -36   | Underspend on vacant posts pending divisional realignment which  | -37  |
| Events                             | 40                   | -26             | 2                                 | 16           | 47                   | -26             | 2                                 | 22           | 6   |  | 0  |
| <b>Total Marketing &amp; Media</b> | <b>2,835</b>         | <b>-713</b>     | <b>-1,052</b>                     | <b>1,071</b> | <b>2,445</b>         | <b>-531</b>     | <b>-1,052</b>                     | <b>862</b>   | <b>-209</b>                                       |  | <b>-254</b>  |
| <b>Statutory Services</b>          |                      |                 |                                   |              |                      |                 |                                   |              |   |  |  |
| Elections-County Council           | 110                  | 0               | 129                               | 238          | 110                  | 0               | 129                               | 239          | 0   |  | 0  |
| Elections-Community Council        | 0                    | 0               | 0                                 | 0            | 193                  | -193            | 0                                 | -0           | -0  |  | 0  |
| Registration Of Electors           | 176                  | -3              | 243                               | 416          | 153                  | -3              | 243                               | 393          | -23   | Underspend on supplies and services  | -13  |
| Registrars                         | 525                  | -343            | 293                               | 475          | 586                  | -488            | 293                               | 390          | -85   | Increase in income due to large number of ceremonies taking place  | -79  |
| Coroners                           | 369                  | 0               | 8                                 | 377          | 451                  | 0               | 8                                 | 459          | 82  | One off inquest cost of (£39k). Large increase in volume in last quarter on post-mortem fees (£26k overspend), and undertaker fees (£17k overspend). These are offset by smaller underspends on supplies and services. | 68   |
| Electoral Services - Staff         | 265                  | 0               | -257                              | 8            | 214                  | 0               | -257                              | -43          | -51   | 1 post vacant throughout financial year  | -31  |
| <b>Statutory Services Total</b>    | <b>1,444</b>         | <b>-346</b>     | <b>416</b>                        | <b>1,515</b> | <b>1,707</b>         | <b>-684</b>     | <b>416</b>                        | <b>1,439</b> | <b>-76</b>  |  | <b>-56</b>   |

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| Division  | Working Budget        |                 |                                   |              | Actual                |                 |                                   |              | EOY<br>Actual<br>Variance<br>for<br>Year<br>£'000 | Notes  | Feb 2023<br>Forecasted<br>Variance<br>for<br>Year<br>£'000 |
|---|-----------------------|-----------------|-----------------------------------|--------------|-----------------------|-----------------|-----------------------------------|--------------|---|--|--|
|   | Expenditure,<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000 | Expenditure,<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000 |   |  |  |
| <b>Regeneration &amp; Property</b>                          |                       |                 |                                   |              |                       |                 |                                   |              |   |  |  |
| Regeneration Management                                     | 308                   | 0               | 100                               | 408          | 341                   | 0               | 100                               | 441          | 33  | Overspend due to cessation in staff time recharged to projects   | 33   |
| Parry Thomas Centre   | 45                    | -37             | 12                                | 19           | 45                    | -37             | 12                                | 19           | -0  |  | 0  |
| Betws wind farm community fund                              | 87                    | -87             | 1                                 | 1            | 70                    | -70             | 1                                 | 1            | 0   |  | 0  |
| Welfare Rights & Citizen's Advice                           | 161                   | 0               | 2                                 | 162          | 161                   | 0               | 2                                 | 162          | 0   |  | 0  |
| Llanelli Coast Joint Venture                                | 150                   | -150            | 4                                 | 4            | 141                   | -141            | 4                                 | 4            | -0  |  | 0  |
| South West Wales Joint Committee                            | 0                     | 0               | 10                                | 10           | 0                     | 0               | 10                                | 10           | 0   |  | 0  |
| Business Grants   | 0                     | 0               | 0                                 | 0            | 319                   | -319            | 0                                 | 0            | 0   |  | 0  |
| Town Centres  | 405                   | 0               | 316                               | 721          | 403                   | 0               | 316                               | 719          | -2  |  | 0  |
| Econ Dev-Llanelli, C Hands, Coastal,<br>Business, Inf & Ent | 470                   | 0               | 160                               | 629          | 470                   | 0               | 160                               | 629          | 0   |  | 0  |
| Community Development and External<br>Funding               | 545                   | 0               | 153                               | 698          | 552                   | -1              | 153                               | 705          | 6   |  | -3   |
| Food Banks  | 0                     | 0               | 0                                 | 0            | 3                     | 0               | 0                                 | 3            | 3   |  | 3  |
| Kickstart   | 0                     | 0               | 3                                 | 3            | 121                   | -121            | 3                                 | 3            | 0   |  | 0  |
| Transforming Towns Business Fund                            | 0                     | 0               | 0                                 | 0            | 35                    | -35             | 0                                 | 0            | 0   |  | 0  |
| Wellness  | 275                   | 0               | 61                                | 336          | 275                   | 0               | 61                                | 336          | 0   |  | 0  |
| Swansea Bay City Deal                                       | 0                     | 0               | 174                               | 174          | -23                   | 0               | 173                               | 150          | -24   | Underspend on staff and travelling costs   | 0  |
| Property  | 1,195                 | -91             | -1,068                            | 37           | 1,013                 | -27             | -1,068                            | -83          | -119  | 4 posts vacant during the year. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.         | -104   |
| Commercial Properties                                       | 48                    | -463            | 586                               | 171          | 612                   | -628            | 586                               | 570          | 399   | £485k set aside to fund Market Street North Project, offset by additional income generated from high occupancy rates   | -86  |
| Provision Markets   | 700                   | -556            | 605                               | 749          | 684                   | -511            | 605                               | 777          | 28  | Net shortfall in income across the portfolio due to low occupancy rates. Partially offset by underspends on premises and supplies and services costs.                          | 13   |
| Asset Transfers   | 0                     | 0               | 0                                 | 0            | 12                    | -12             | 0                                 | 0            | 0   |  | 0  |
| Asset Sales   | 20                    | 0               | 0                                 | 20           | 111                   | -5              | 0                                 | 106          | 86  | Additional costs associated with making Kidwelly Town Hall structurally safe   | -0   |
| Operational Depots  | 475                   | 0               | -292                              | 183          | 455                   | 0               | -292                              | 163          | -20   | Underspend on various premises related costs   | -14  |
| Administrative Buildings                                    | 4,057                 | -796            | 652                               | 3,912        | 4,129                 | -897            | 652                               | 3,884        | -28   | Underspend on various premises related costs   | -0   |
| Industrial Premises   | 715                   | -1,519          | 1,036                             | 232          | 798                   | -1,705          | 1,036                             | 130          | -102  | High occupancy levels currently  | -78  |
| The Beacon  | 164                   | -144            | 55                                | 75           | 171                   | -151            | 55                                | 75           | -0  |  | 0  |
| County Farms  | 147                   | -351            | 29                                | -175         | 186                   | -328            | 29                                | -114         | 61  | Income target not met due to current economic climate as no scope to increase tenancy agreements at the moment (£21k). Additional property maintenance works undertaken £40k). | 66   |
| Livestock Markets   | 69                    | -114            | 5                                 | -40          | 29                    | -91             | 5                                 | -58          | -18   | One off additional income from Newcastle Emlyn Mart.   | -17  |
| Externally Funded Schemes                                   | 9,192                 | -9,188          | 607                               | 611          | 8,269                 | -8,297          | 607                               | 578          | -32   | Underspend on flat rate income received from various grant projects ending in 2022/23  | -6   |
| <b>Regeneration &amp; Property Total</b>                    | <b>19,226</b>         | <b>-13,496</b>  | <b>3,211</b>                      | <b>8,941</b> | <b>19,380</b>         | <b>-13,378</b>  | <b>3,210</b>                      | <b>9,212</b> | <b>271</b>  |  | <b>-193</b>  |

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|--|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---|---|--|
|  | Expenditure<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000  | Expenditure<br>£'000 | Income<br>£'000 | Net non-<br>controllable<br>£'000 | Net<br>£'000  |   |   |  |
| <b>Financial Services</b>                              |                      |                 |                                   |               |                      |                 |                                   |               |   |   |  |
| Corporate Services Management Team                     | 510                  | -142            | -333                              | 35            | 503                  | -135            | -333                              | 35            | 0   |   | 0  |
| Accountancy  | 1,877                | -478            | -925                              | 474           | 1,903                | -477            | -925                              | 501           | 28  | Additional accountancy support costs  | 31   |
| Treasury and Pension Investment Section                | 277                  | -200            | -20                               | 57            | 237                  | -187            | -20                               | 30            | -28   | Additional income for work undertaken for Wales Pension Partnership £18k, along with other smaller underspends on supplies and services   | -23  |
| Grants and Technical                                   | 357                  | -114            | -167                              | 76            | 277                  | -54             | -167                              | 56            | -20   | Staff vacancy during year   | -18  |
| Payroll Control  | 97                   | 0               | -69                               | 28            | 102                  | 0               | -69                               | 33            | 5   |   | 5  |
| Payments   | 581                  | -79             | -376                              | 125           | 547                  | -80             | -376                              | 91            | -34   | 6 short-term vacancies during the year.   | -34  |
| Pensions   | 1,555                | -1,469          | 194                               | 280           | 1,388                | -1,302          | 194                               | 280           | 0   |   | 0  |
| Audit Fees   | 325                  | -96             | 4                                 | 234           | 325                  | -96             | 4                                 | 234           | 0   |   | -24  |
| City Deal Finance                                      | 0                    | 0               | 6                                 | 6             | 0                    | 0               | 6                                 | 6             | 0   |   | 0  |
| Bank Charges   | 66                   | 0               | 1                                 | 67            | 33                   | 0               | 1                                 | 33            | -33   | Reduced costs following new bank contract   | -12  |
| Wales Pension Partnership                              | 88                   | -86             | 12                                | 15            | 68                   | -68             | 12                                | 12            | -3  |   | 0  |
| Miscellaneous Services                                 | 6,721                | -125            | -260                              | 6,336         | 7,046                | -376            | -260                              | 6,410         | 74  | Year end additions to earmarked reserves for various ongoing pressures.   | -353   |
| <b>Financial Services Total</b>                        | <b>12,454</b>        | <b>-2,788</b>   | <b>-1,934</b>                     | <b>7,732</b>  | <b>12,429</b>        | <b>-2,773</b>   | <b>-1,934</b>                     | <b>7,722</b>  | <b>-10</b>  |   | <b>-428</b>  |
| <b>Revenues &amp; Financial Compliance</b>             |                      |                 |                                   |               |                      |                 |                                   |               |   |   |  |
| Procurement  | 638                  | -36             | -448                              | 154           | 576                  | -36             | -448                              | 91            | -62   | Savings from staff member working reduced hours, maternity leave and a number of posts currently at lowest point on the salary scale  | -62  |
| Audit  | 511                  | -20             | -388                              | 103           | 461                  | -40             | -388                              | 33            | -70   | 3 vacant posts during the year £35k; Additional SLA income from Fire Service and Delta £20k; £15k underspend on supplies and services   | -71  |
| Risk Management  | 158                  | -1              | -127                              | 31            | 132                  | -1              | -127                              | 5             | -26   | Staff member working reduced hours along with one off income generated.   | -26  |
| Business Support Unit                                  | 149                  | 0               | -55                               | 94            | 137                  | 0               | -55                               | 82            | -12   | 2 staff members on lowest points of the scale   | -8   |
| Corporate Services Training                            | 62                   | 0               | -59                               | 3             | 13                   | 0               | -59                               | -46           | -50   | Less planned training during the year   | -50  |
| Cost of Living - Discretionary                         | 0                    | 0               | 0                                 | 0             | 1,063                | -1,063          | 0                                 | 0             | 0   |   | 0  |
| Local Taxation   | 986                  | -763            | 639                               | 861           | 997                  | -725            | 639                               | 910           | 50  | Large increase in postage costs   | -50  |
| Council Tax Reduction Scheme                           | 17,249               | 0               | 78                                | 17,327        | 16,864               | 0               | 78                                | 16,942        | -385  | Demand led service. Less call on the service than budget  | -376   |
| Rent Allowances  | 41,323               | -41,540         | 1,495                             | 1,278         | 34,533               | -34,921         | 1,495                             | 1,108         | -171  | Fluctuates depending upon demand for the service.   | 134  |
| Rates Relief   | 289                  | 0               | 5                                 | 294           | 206                  | 0               | 5                                 | 211           | -83   | Low take up in 2022/23  | -84  |
| Housing Benefits Admin                                 | 1,702                | -753            | -693                              | 256           | 1,385                | -638            | -693                              | 54            | -202  | DWP Housing Benefit Admin grant received is £212k less than budget. There is a net £310k underspend on pay costs, due to 12 vacant posts during the year. We have also received £100k of additional one off grants from DWP during the year to complete specific projects, along with smaller underspends on supplies and services. | -178   |
| Revenues   | 1,033                | -139            | -635                              | 259           | 1,125                | -136            | -635                              | 354           | 95  | £82k increase in bank charges over budget due to increased number of card payments. £77k one off essential software upgrade. Offset by vacant posts during the year.  | 95   |
| <b>Revenues &amp; Financial Compliance Total</b>       | <b>64,099</b>        | <b>-43,252</b>  | <b>-188</b>                       | <b>20,660</b> | <b>57,491</b>        | <b>-37,559</b>  | <b>-188</b>                       | <b>19,744</b> | <b>-915</b>                                       |   | <b>-676</b>  |
| <b>TOTAL FOR CORPORATE PERFORMANCE &amp; RESOURCES</b> | <b>117,031</b>       | <b>-63,980</b>  | <b>-5,023</b>                     | <b>48,028</b> | <b>112,724</b>       | <b>-61,017</b>  | <b>-5,024</b>                     | <b>46,683</b> | <b>-1,345</b>                                     |   | <b>-1,862</b>  |