

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 30th June 2023 - Detail Monitoring

Division	Working Budget				Forecasted				June 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive										
Chief Executive-Chief Officer	242	0	-260	-19	214	0	-260	-46	-28	Savings on supplies & services
Chief Executive Business Support Unit	602	-4	-585	14	507	-4	-585	-81	-95	Underspend on salaries due to one staff member being on maternity leave, two vacant posts, one committed from September, the other not anticipated to be filled in the current financial year.
Chief Executive Total	844	-4	-845	-5	721	-4	-845	-128	-123	
People Management										
TIC Team	246	-101	-221	-76	310	-71	-221	18	94	Additional support for office downsizing, funding to be confirmed (£60k). Income efficiency target (£35k) not likely to be delivered in 2023/24.
Social Care Workforce Development Programme	765	-446	1	320	870	-551	1	320	0	
Practice Placements	69	-67	0	2	74	-72	0	2	-0	
Business & Projects Support	262	0	-275	-13	272	0	-275	-3	10	£18k salary efficiency target not met. Offset by savings on Supplies and Services.
Payroll	913	-406	-285	221	966	-375	-285	305	84	Salary and income efficiency targets not met (£96k). Partially offset by savings on supplies and services.
People Services – HR	913	-291	-786	-164	1,152	-364	-786	2	166	£108k salary efficiency savings not met. £84k overspend on Agency costs to deal with volume of recruitment work being undertaken. This is partially offset by vacant posts in early part of the financial year.
Employee Well-being	833	-381	-423	28	798	-353	-423	23	-6	
Organisational Development	467	-42	-498	-72	507	-48	-498	-38	34	Income efficiency target not achieved
Employee Services – HR/Payroll Support	149	0	-132	17	154	0	-132	22	5	
School Staff Absence Scheme	0	0	0	0	1,043	-1,043	0	-0	-0	
DBS Checks	143	0	0	143	120	-1	0	118	-25	Underspend based on this and past year's expected volume of checks required.
Assessment Centre Training	0	0	0	0	0	0	0	0	0	
People Management Total	4,759	-1,734	-2,619	406	6,266	-2,878	-2,619	769	363	
ICT & Corporate Policy										
Information Technology	5,786	-970	-3,792	1,024	5,644	-892	-3,792	961	-63	Number of vacant posts in early part of the year. Four currently vacant anticipated to be filled from September.
Welsh Language	131	-11	-153	-34	131	-11	-153	-34	-0	
Chief Executive-Policy	746	-33	-786	-73	761	-38	-786	-62	10	Short term extension to grant funded post to enable completion of the project
Public Services Board	6	0	0	6	6	-1	0	6	-0	
Armed Forces Covenant Scheme	0	0	0	0	41	-41	0	-0	-0	
Armed Forces and Remembrance	5	0	0	5	5	0	0	5	0	
Total ICT & Corporate Policy	6,674	-1,015	-4,731	929	6,589	-983	-4,731	876	-53	

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Admin and Law										
Democratic Services	2,237	-304	2,380	4,313	2,168	-315	2,380	4,233	-80	Underspend on members pay & allowances of £69k along with an additional income of £11k from the HRA
Democratic Services - Support	550	-8	-494	47	560	-36	-494	30	-17	Underspend on supplies & services (£8k), additional income for work undertaken by Partneriaeth (£5k), salaries (£4k)
Corporate Management	0	0	296	296	0	0	296	296	0	
Civic Ceremonial	28	0	21	48	16	0	21	36	-12	Underspend on members hospitality/expenses, & saving on transport costs following reducing from two vehicles to one.
Land Charges	105	-287	20	-163	152	-234	20	-62	100	Shortfall in income due to low demand for searches due to downturn in the housing market
Police and Crime Commissioner	0	0	0	0	28	-28	0	-0	-0	
Legal Services	2,139	-285	-1,511	342	2,110	-274	-1,511	325	-17	Overspend on software and licences costs (£20k) and £19k overspend on external legal fees, offset by an underspend on salaries due to a short term vacant post that has now been filled, one admin post unlikely to be filled in this financial year
Central Mailing	49	0	1	49	26	0	1	26	-23	Saving on franking machine leasing costs
Admin and Law Total	5,106	-884	711	4,933	5,059	-887	711	4,884	-49	
Marketing & Media										
Marketing and Media	558	-50	-213	295	486	-33	-213	240	-55	Underspend due to three vacant posts anticipated to be filled from September
Translation	576	-56	-502	19	521	-69	-502	-50	-68	Underspend on salaries, with one staff member on maternity leave, one vacant post anticipated to be filled from September along with smaller underspends on supplies & services
Customer Services Centres	1,267	-380	-762	125	1,202	-376	-762	64	-61	Underspend on salaries due to vacant posts (£120k), offset by overspend on software costs
Yr Hwb, Rhydaman a Llanelli	110	-99	8	19	94	-48	8	54	35	Shortfall in income mainly due to decreased demand for desk space rental
Marketing Tourism Development	222	-5	35	251	222	-5	35	251	-0	
Events	21	-26	2	-2	21	-26	2	-2	0	
Total Marketing & Media	2,755	-616	-1,432	707	2,546	-557	-1,432	558	-149	
Statutory Services										
Elections-County Council	115	0	129	244	115	0	129	244	0	
Registration Of Electors	185	-3	243	426	304	-121	243	426	-0	
Registrars	545	-360	192	376	625	-441	192	376	-0	
Coroners	366	0	8	374	468	0	8	476	102	Large increase in number of cases being referred to the Coroner in general. Corresponding increase in volume and cost of toxicology and histology reports. Post mortem fees have doubled in the last 2 years due to increase in rates charged. Undertakers fees increased by 11.5%, Mortuary Fees increased by 5%.
Electoral Services - Staff	275	0	-291	-16	221	0	-291	-70	-54	Vacant post. Not likely to be filled in current year
Statutory Services Total	1,485	-363	281	1,404	1,733	-562	281	1,452	49	

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Regeneration & Property										
Regeneration Management	311	0	38	349	350	0	38	388	38	Overspend due to cessation in staff time able to be recharged to grants
Parry Thomas Centre	43	-39	11	16	43	-39	11	16	0	
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	-0	
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0	
Llanelli Coast Joint Venture	160	-160	5	5	122	-122	5	5	-0	
Town Centres	392	0	5,623	6,015	392	0	5,623	6,015	-0	
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	375	0	89	463	375	0	89	463	-0	
Community Development and External Funding	576	0	89	666	576	0	89	666	0	
Period Dignity Grant	0	0	0	0	178	-178	0	0	0	
Wellness	275	0	19	294	275	0	19	294	-0	
Swansea Bay City Deal	0	0	24	24	0	0	24	24	0	
South West Wales Corporate Joint Committee	0	0	0	0	40	-40	0	0	0	
Property	1,016	-95	-1,251	-330	959	-25	-1,251	-317	12	Shortfall of £70k in external income offset by 3 vacant posts in early part of the year. Predicted to be filled from September
Management of Markets, Employment Sites and Premises	216	0	0	216	216	0	0	216	0	
Commercial Properties	54	-486	537	105	133	-584	537	86	-19	Relatively high occupancy rates currently
Provision Markets	719	-584	366	501	642	-486	366	523	22	Low occupancy rates has resulted in a shortfall of £94k in anticipated income. This is offset by savings made in premises related costs.
Asset Sales	21	0	0	21	6	15	0	21	0	
Operational Depots	490	0	-326	165	492	0	-326	166	2	
Administrative Buildings	4,647	-888	-3,386	374	4,474	-721	-3,386	368	-6	
Industrial Premises	613	-1,638	942	-82	357	-1,449	942	-150	-68	Relatively High occupancy rates currently
The Beacon	252	-151	50	151	244	-146	50	149	-3	
County Farms	83	-368	522	236	83	-368	522	236	-0	
Livestock Markets	65	-120	3	-51	25	-53	3	-25	27	Shortfall in income at Newcastle Emlyn and Carmarthen Marts
Externally Funded Schemes	3,136	-3,132	323	327	2,943	-2,939	323	327	-0	
Regeneration & Property Total	13,693	-7,748	3,683	9,627	13,172	-7,222	3,683	9,633	6	

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Financial Services										
Corporate Services Management Team	514	-153	-422	-61	511	-157	-422	-67	-7	
Accountancy	1,939	-510	-1,253	176	1,948	-457	-1,253	238	62	£52k overall shortfall on income targets consisting of a £22k shortfall on deputyship income, £19k of grant income not likely to be available in 2023/24 and £11k of other smaller income shortfalls. £12k overspend on software costs.
Treasury and Pension Investment Section	284	-226	-70	-12	282	-228	-70	-16	-4	
Grants and Technical	370	-120	-218	32	310	-60	-218	32	-1	
Payroll Control	104	0	-88	16	104	0	-88	16	0	
Payments	609	-87	-457	65	595	-79	-457	59	-6	
Pensions	1,643	-1,554	-58	31	1,580	-1,491	-58	31	0	
Audit Fees	331	-101	4	235	326	-101	4	230	-5	
Bank Charges	64	0	1	65	39	0	1	40	-25	Reduction in costs following new bank contract.
Wales Pension Partnership	89	-89	0	-0	89	-89	0	0	0	
Miscellaneous Services	8,135	-131	1,709	9,712	7,626	-60	1,709	9,275	-437	£425k underspend on pre LGR pension costs. £12k underspend on Subscriptions
Financial Services Total	14,082	-2,970	-852	10,260	13,411	-2,720	-852	9,839	-422	
Revenues & Financial Compliance										
Procurement	643	-37	-551	55	581	-37	-551	-7	-62	Underspend on staff, due to 2 being on maternity leave, one on reduced hours and 2 vacancies during the first quarter of the year. These are being filled imminently.
Audit	518	-21	-463	34	539	-41	-463	35	2	
Risk Management	166	-1	-149	17	153	-1	-149	4	-13	Reduction in working hours of a member of staff within the section.
Business Support Unit	150	0	-81	69	143	0	-81	62	-8	
Corporate Services Training	55	0	-59	-4	43	0	-59	-16	-12	Underspend based upon current demand for courses.
Local Taxation	1,040	-776	528	791	1,131	-709	528	949	158	Large overspend on postage costs following price increases in recent years of £115k, along with a reduction in anticipated income received from recovering court costs based on 2022/23 figures.
Council Tax Reduction Scheme	18,385	0	78	18,463	18,244	0	78	18,322	-140	Underspend anticipated based on current levels of demand.
Rent Allowances	34,823	-35,040	1,495	1,278	34,409	-34,599	1,495	1,306	27	Projection based on 2022/23 claims.
Rates Relief	251	0	5	256	156	0	5	161	-95	Low take-up anticipated based on current demand.
Housing Benefits Admin	1,766	-755	-877	134	1,344	-661	-877	-193	-328	Net shortfall on income grants receivable of £94k compared with budget, offset by 12.5 FTE current vacant posts within the section due to difficulties with recruitment.
Revenues	1,089	-148	-755	186	1,243	-184	-755	303	117	£116k overspend on bank charges due to huge increase in the number of card payments in recent years.
Revenues & Financial Compliance Total	58,888	-36,779	-830	21,279	57,987	-36,232	-830	20,925	-354	
TOTAL FOR CORPORATE PERFORMANCE & RESOURCES	108,287	-52,113	-6,633	49,541	107,485	-52,044	-6,633	48,808	-733	