

**COMMUNITIES, HOMES, AND
REGENERATION SCRUTINY COMMITTEE**

15TH NOVEMBER 2023

SUBJECT:

ESTABLISHMENT OF A TASK AND FINISH GROUP ON ADAPTATIONS

Purpose:

The purpose of this report is to:

- Agree on the membership of the Task and Finish Group; and
- Agree the Terms of Reference and scope of the Task and Finish Group.

To consider and comment on the following issues:

- The Terms of reference and Membership of the Task and Finish Group.

Reasons:

- To allow a cross party Task and Finish Group of the Communities, Homes, and Regeneration Scrutiny Committee to examine the operations of the Council's Adaptations Service.

To be referred to the Cabinet / Council for decision: No

CABINET MEMBER PORTFOLIO HOLDER: -

Cllr Linda Evans- Cabinet Member for Homes and Deputy Leader

Directorate Communities	Designations:	E Mail Addresses:
Name of Head of Service: Jonathan Fearn	Head of Housing Property and Strategic Projects	JFearn@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY
COMMUNITIES, HOMES, AND
REGENERATION SCRUTINY COMMITTEE
15TH NOVEMBER 2023

SUBJECT:

ESTABLISHMENT OF A TASK AND FINISH GROUP ON ADAPTATIONS

Purpose:

The purpose of this report is to:

- Agree on the Membership of the Task and Finish Group; and
- Agree the Terms of Reference for the Task and Finish Group.

The Communities, Homes and Regeneration Scrutiny Committee, at its meeting held on 28th September 2023, agreed to establish a task and finish group on the operation of the Council's adaptations service within the Housing Property and Strategic Projects Division to examine both the current backlog of work and processes with a view to improving service delivery for the public and contract holders (tenants).

The appended Draft Planning and Scoping document sets out the aims for the Task and Finish Group which members of the Committee are asked to consider and agree.

The Committee is also required to agree on which members will form the Task and Finish Group, which will consist of up to 6 Members and be politically balanced.

Membership of the Task and Finish Group will comprise:

- Councillor D. Cundy (Chair - Communities, Homes, and Regeneration Scrutiny Committee)
- Councillor B. Jones (Vice Chair - Communities, Homes, and Regeneration Scrutiny Committee)
- Councillor R. Sparkes
- Councillor K. Howell
- Councillor M. Palfreman
- Councillor H. Shepardson

Recommendations

- Agree on the membership of the Task and Finish group; and
- Agree the Terms of Reference for the Task and Finish Group.

DETAILED REPORT ATTACHED?

YES – Draft Scoping Document

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jonathan Fearn Head of Housing Property and Strategic Projects

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	YES	YES	NONE

1. Policy, Crime & Disorder and Equalities

The work of the Task & Finish Group will link directly to the following Carmarthenshire County Council policies and objectives:

Well-being Objective:

- Enabling our residents to live and age well (Live & Age Well)

Corporate Strategy 2022-27:

- Improved preventative services to meet the demands of an ageing population.
- Good quality affordable homes as well as continued significant investment in existing homes promotes health and well-being,
- meeting the individual needs of the residents
- The long-term aim is to wherever possible help people to maintain their independence at home for as long as possible, prevent unnecessary admissions to hospital and support timely discharge home from hospital to ensure that those that need good hospital care can access it.
- To further modernise and develop the Council's ways of working.
- Ensure local and regional partnership working is efficient and effective and adds value to the work of the Council.
- Ensuring the Council is using its resources economically, efficiently, and effectively.

Cabinet Vision Statement 2022–2027:

- Develop preventative services to meet the demands of an ageing population.

Carmarthenshire's Vision for Sustainable Services for Older People 2015-2025:

- Promoting independence, community engagement and social inclusion

2. Finance

The Task & Finish Group will review how current resources are used and identify how to improve service delivery to ensure continued effective use of resources.

3. Risk Management

The Task & Finish Group will review how to respond to the risks posed by projected increased demand and limited resources.

4. Staffing

The Task & Finish Group will review current staffing levels and identify how best to resource the service in the light of increased demand and limited resources.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Fearn Head of Housing Property and Strategic Projects

1. **Local Member(s)** N/A
2. **Community / Town Council** N/A.
3. **Relevant Partners** N/A.
4. **Staff Side Representatives and other Organisations** N/A

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**
YES

Include any observations here

Cabinet Member for Homes and Deputy Leader supports further discussion and to explore options at Community and Regeneration Scrutiny Committee

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE