

Admission Forum Annual Report 2022/23(09/22 to 08/23)

Admission Authority: Carmarthenshire

Secretary to the Forum: Sue John

Contact details: sjohn@carmarthenshire.gov.uk

01267/246427

Membership and attendance of the Forum

Name	Position	Time served as Forum Member *	Membership by category (see table below)
1. Cllr. E. Williams		6 years (re-elected 04/07/23)	LA
2. Cllr. D. Thomas		6 years (re-elected 04/07/23)	LA
3. Cllr. P. Warlow		6 years (re-elected 04/07/23)	LA
4. Cllr. B Jones		New (elected 04/07/23)	LA
5. Cllr. D. Jones		New (elected 04/07/23)	LA
6. Rev. Delyth Richards		New (elected 12/05/23)	CIW

7.	Paul White		New (elected 12/05/23)	RC
8.	Mr. Geithin Richards	Chair	4 years (re-elected 12/05/23)	S/CV
9.	Mr Andrew Hurley	Vice Chair	New (elected 12/05/23)	S/VA
10.	Ms Non Neave		New (elected 12/05/23)	S/CV
11.	Mr Dave Williams		New (elected 23/10/23)	S/CV
12.	Ms Carly Lee		New (elected 12/05/23)	PG
13.	Ms Carol Seabourne		New (elected 12/05/23)	PG
14.	Ms Sarah Jones		New (elected 12/05/23)	L/COM
15.	Ms Janae Holliday		New (elected 23/10/23)	L/COM

***If served more than 4 years also include date of re-election.**

Acronyms for Core Members

Members Nominated by	Core Membership	Acronym
LA - any member or officer of the authority	1 to 5	LA, LA/SEN/ALN, LA/LAC
Church in Wales Diocesan representatives	1 to 3	CIW
Roman Catholic Diocesan representatives	1 to 3	RC
Schools - community and voluntary controlled	1 to 3	S/CV
Schools – foundation	1 to 3	S/F
Schools - voluntary aided	1 to 3	S/VA
Parent governor representatives	1 to 3	PG
Representatives of the local community	Up to 3	L/COM

Meeting dates and attendance (Please note that nothing in the Education (Admission Forums (Wales) Regulations 2003 precludes some or all members taking part virtually). Regulation 9 of the 2003 Regulations provides that core members can regulate their own procedure subject to any provision in those regulations)

	Date	Number of Forum Members in attendance - by category
First meeting	29/06/23	LA – 4 CiW – 0 RC & VA – 1 SCom – 2 PG – 0 Local Com - 1
Second meeting	Planned for 11/12/23	

Third meeting		
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**Has your authority established a joint forum with an adjoining local authority?
If yes, can you provide details of the authority concerned and how successful this has been.**

No

Please confirm whether admission authorities within the forum area have completed the consultation and determination of admission arrangements process within the timescales required by the Education (Determination of Admission Arrangements) (Wales) Regulations 2006 [including consultation on the arrangements by 1 March in the determination year and determination of the final arrangements by 15 April of that year].

If any admission authority has not met the timescales please give details here.

How many consultation documents have you seen from admission authorities (not including other local authorities)?

Confirmed Carmarthenshire's Admission arrangements in place by 15/04/23.

Consultation – The Admission Authority consulted upon and determined the admission arrangements within the required timescale and received consultation documents from neighboring LA's.

6 consultation documents seen from Admission Authorities (not including other local authorities)

What admission arrangements have been put in place to serve the interests of vulnerable children?

Have they proved successful?

What other arrangements have you identified to support these children?

The Fair Access Protocol which encompasses the Hard to Place Pupil protocol has gone through a comprehensive consultation, aimed to be rolled out early next year.

How well have the agreed in-year admission procedures worked?

How many children have been admitted to each school under the procedures?

Have you identified an increase in numbers for in-year admissions, if so what action has been identified to address the issue?

- The admission procedures have worked well with almost all pupils being admitted to a school of their choice.
- A summary of all mid year applications is not easily extracted from our Admissions System, we have requested the software supplier to enhance the reporting tool.
- There has been an increase in mid year transfers, which has been discussed with both Primary & Secondary Heads. Some further analysis of mid year movements has been undertaken and shared with Primary Heads and the Admission Forum.
- Schools are able to view applications for Mid Year transfer at the point of submission rather than at the point of approval. This will help support the smooth transition for pupils especially in Yr 10/11 with subject options or ALN requirements and gives the school the “heads up” to the pupils needs by being able to contact the pupils current home school. Also to help identify and minimise the pupils frequently moving schools who maybe missing out on their education. Access to the applications before approval is specifically to enable those conversations between schools and parents to take place.

See Summary attached for details

Please provide a short summary of the key admission issues identified for the area and how H the forum has addressed them?

N/A

**Is there co-ordinated admission activity in your local authority?
 If so which admission authorities in your local authority area are participating?
 Has it been successful/beneficial?**

Yes - Five Voluntary Aided Primary & one Secondary School – some admission applications are received direct to Carmarthenshire County Council. All applications received are forwarded direct to the VA school to process.

On-going discussions with VA Schools where an application has a VA School as an alternative choice, to avoid duplication of offer.

Using National local common offer dates and application closing date.

School Admissions and Appeals

Name of School	Admission number	Number of applications	Number of successful applications	Number of appeals	Number of successful appeals	Number of parental preferences met

Please see separate sheet						
Total						

What methods has the Forum used to promulgate any advice or decisions it has reached?

N/A

Date Forum’s advice published on Admission Authorities Website: TBC

Please also provide the relevant link: TBC

Signature: S. John (Secretary to the Forum)

Date: 29/11/23

Please return the completed report by Wed 30th Nov 2023 to:

SchoolsManagementDivision3@wales.gsi.gov.uk