

DEMOCRATIC SERVICES COMMITTEE

1ST SEPTEMBER 2016

REVIEWING THE COUNCIL'S ON-LINE INFORMATION UNDER COUNCIL & DEMOCRACY								
RECOMMENDATIONS / KEY DECISIONS REQUIRED: <p>The Democratic Services Committee is asked to consider and comment on the information currently available on the Council & Democracy element of the Corporate Website.</p>								
REASONS: <p>To improve the information currently available to both Councillors and the public and to encourage public engagement in the democratic process.</p>								
<table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">Scrutiny Committee consulted</td> <td>Not applicable</td> </tr> <tr> <td>Exec Board Decision Required</td> <td>NO</td> </tr> <tr> <td>Council Decision Required</td> <td>YES</td> </tr> </table>			Scrutiny Committee consulted	Not applicable	Exec Board Decision Required	NO	Council Decision Required	YES
Scrutiny Committee consulted	Not applicable							
Exec Board Decision Required	NO							
Council Decision Required	YES							
Executive Board Member Portfolio Holder(s): N/A – Cllr Terry Davies, Chair of the Democratic Services Committee.								
Directorate Name of Head of Service: Linda Rees Jones Report Author: Gaynor Morgan	Chief Executive's Designations: Head of Administration & Law Head of Democratic Services	Tel Nos. 01267 224012 LRJ 01267 224026 GM E Mail Addresses: Lrjones@carmarthenshire.gov.uk gmorgan@carmarthenshire.gov.uk						

EXECUTIVE SUMMARY
DEMOCRATIC SERVICES COMMITTEE
1ST SEPTEMBER 2016

**REVIEWING THE COUNCIL'S ON-LINE INFORMATION UNDER COUNCIL
& DEMOCRACY**

The Authority is currently looking at ways that customers can conveniently access both internal and external council services.

The Democratic Services Committee is asked to provide suggestions on what information they would like to include on the Council & Democracy pages which would not only support them in their role as Councillors but would also improve the information available to the public and encourage public engagement.

Recently published information includes a link to the revised Code of Conduct for Members and Co-opted members and application forms for Dispensation from the Standards Committee will shortly be included on the Authority's website, this will allow both County and Town and Community Councils to submit their application forms on-line.

In addition, over the next few months information on 'How to be a Councillor' will be added to the Council and Democracy Pages in readiness for the local government elections in May 2017.

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Gaynor Morgan, Head of Democratic Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

Gaynor Morgan, Head of Democratic Services

1. **Scrutiny Committee** Not applicable
2. **Local Member(s)** Not applicable
3. **Community / Town Council** Not applicable
4. **Relevant Partners** Not applicable
5. **Staff Side Representatives and other Organisations** Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Council & Democracy		http://www.carmarthenshire.gov.wales/home/council-democracy/