

Forward Work Programme: Governance & Audit Committee Cycle March 2024 - February 2025

Area	March 2024	July 2024	September 2024	December 2024	As and When Required
Governance and Assurance	Appointment of Chair and Vice-Chair				
	Progress Report - Delivery of External Recommendations				
	Annual Governance Statement for CCC* to be received		Annual Governance Statement for CCC to be approved		
	Receive minutes of relevant Groups, for noting	Receive minutes of relevant Groups, for noting	Receive minutes of relevant Groups, for noting	Receive minutes of relevant Groups, for noting	
					Single Tender Actions
Internal Audit	Annual Internal Audit Report				
	Internal Audit indicative 3-year plan				
	Internal Audit Plan - Progress Update	Internal Audit Plan - Progress Update	Internal Audit Plan - Progress Update	Internal Audit Plan - Progress Update	
	Progress Report - Delivery of Internal Audit Recommendations				
External Audit	Audit Plan for CCC and DPF**				
	AW Reports: Use of Performance Information and Follow-up Review of Corporate Arrangements for Safeguarding				
	Audit Plan Update	Audit Plan Update	Audit Plan Update	Audit Plan Update	
	Financial Statements – ISA260 Report for CCC				
	Financial Statements – ISA260 Report for DPF				
	Annual Return - Burry Port Harbour				
	Letter of Representation - CCC				
	Letter of Representation - DPF				
	Finance	Statement of Accounts for CCC to be received		Statement of Accounts for CCC to be approved	
Statement of accounts for DPF to be received		Statement of accounts for DPF to be approved			
Burry Port Harbour Accounting Statement to be received		Burry Port Harbour Accounting Statement to be approved			

		Audit Enquiries to those charged with governance for CCC and DPF	
Counter Fraud		Annual Anti-Fraud and Anti-Corruption Report	Approval of Anti-Fraud and Anti-Corruption Strategy
Risk Management	Receive the Corporate Risk Register	Receive the Corporate Risk Register	
	Opportunity for Members to discuss Risks	Opportunity for Members to discuss Risks	
Performance		Annual Complaints Report (2023/24)	
		Ombudsman Letter	
		Carmarthenshire County Council Annual Report	
Strategies and Policies			Approval of Internal Audit Charter (Every 2 years; due July 2025)
			Approval of Financial Procedure Rules
			Approval of Contract Procedure Rules
Progress updates requested by the Committee	Tenant Housing Arrears Report		

	Spring 2024	Summer 2024	Autumn 2024	Winter 2024
Training				
			Statement of Accounts & Annual Governance Statement	
				Meeting with the Auditors

* CCC = Carmarthenshire County Council
 ** DPF = Dyfed Pension Fund