

Democratic Services Committee

Date: 01/09/16

Subject: Member Development & Induction 2016/17

Purpose:

To update the committee on progress in the development of a MD Plan 2017.

To consult with the committee on a survey for members to assist in planning the 2017 Councillor Induction

Recommendations / key decisions required:

- Support from the committee to promote the uptake of Member Development 1-1 meetings to gain a clear picture of any development needs to be addressed over the next 6-8 months.
- To obtain the Committee's views on the key questions needing to be asked of members in order to inform the delivery of a comprehensive, informative and effective induction programme for 2017.

Reasons:

To update the committee and invite comments on draft survey

Relevant scrutiny committee to be consulted

NA

Exec Board Decision Required NA

Council Decision Required NA

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- W.T. Evans – Member Development Champion and L.M. Stephens – Executive Board Member

Directorate: CEX

Name of Head of Service: Paul R Thomas

Report Author: Marie Edwards

Designations: Corporate Development Advisor

Tel Nos. 01267 246172

E Mail Addresses:
marieedwards@car-marthenshire.gov.uk

EXECUTIVE SUMMARY
Democratic Services Committee
01/09/2016

Member Development & Induction 2016/17

Personal Development Reviews

Group Leaders and Deputies have been reminded of their role in identifying the development needs of their party members. To date, a small number of options have been put forward anecdotally including media training and awareness-raising on the Future Generations Bill. Further consultation amongst senior council officers will take place in September to identify any service-related training required. Group Leaders / Deputies will also be invited to meet with Learning & Development to feedback any needs arising as a result of their 1-1 meetings with Members.

Member Induction 2017

In order to plan an effective induction programme for new and returning councillors next May, we are seeking the views of existing members about the induction they received in 2012. Specifically, we will be looking for views on what was helpful, what was not so helpful and anything they believe, with the benefit of hindsight, could have been included to assist them in their role. We will also be seeking their views on how the various elements are delivered and considering the use of alternative methods such as e-learning where appropriate.

A draft survey is attached for comments. It is intended that this be developed as an online survey and circulated via email.

DETAILED REPORT ATTACHED?

YES - Draft Survey

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **P.R. Thomas** **Assistant Chief Executive**

Policy, Crime & Disorder and Equalities NONE	Legal NONE	Finance NONE	ICT NONE	Risk Management Issues NONE	Staffing Implications NONE	Physical Assets NONE
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CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **P.R. Thomas** **Assistant Chief Executive**

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee: N/A

2. Local Member(s)

Individual Members consulted as part of 1-1 Personal Development Meeting with Group Leaders or Deputy Group Leaders.

3. Community / Town Council – N/A

4. Relevant Partners – N/A

5. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE (Delete as applicable)

Title of Document	File Ref No.	Locations that the papers are available for public inspection

