

**16 MAY 2024**

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|----------------------------|-------------------------------------|
| <b>Cabinet Member:</b>     | <b>Portfolio:</b>                   |
| <b>Cllr. Glynog Davies</b> | <b>Education and Welsh Language</b> |

## **APPOINTMENT OF EDUCATION ADMISSIONS MEMBERS**

### **Recommendations / key decisions required:**

That the Cabinet Member make appointments to the vacancies listed:

Headteacher Representatives – Voluntary Aided Schools:

**Mrs Alison Howells (St. Mary’s Catholic Primary School, Llanelli)**

### **Reasons:**

To meet statutory obligations of filling vacancies on the Admissions Forum.

| <b>Directorate:</b>                             | <b>Designation:</b>                      | <b>Telephone / email:</b>  |
|---|--|--|
| <b>Name of Head of Service:</b><br>Simon Davies | Head of Access to Education              | 01267 246471<br><a href="mailto:SiDavies@sirgar.gov.uk">SiDavies@sirgar.gov.uk</a> |
| <b>Report Author:</b><br>Sue John               | School Organisation & Admissions Manager | 01267 246427<br><a href="mailto:SJohn@sirgar.gov.uk">SJohn@sirgar.gov.uk</a>       |

**Declaration of Personal Interest (if any): None**

**Dispensation Granted to Make Decision (if any): N/A**

**DECISION MADE:**

**Signed:**

**DATE:** \_\_\_\_\_

\_\_\_\_\_  
CABINET MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

|   |                 |
|---|-----------------|
| Recommendation of Officer adopted   | <b>YES / NO</b> |
| Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b> |                 |
| Reason(s) why the Officer's recommendation was <b>not adopted:</b>                                    |                 |

**EXECUTIVE SUMMARY  
CABINET MEMBER EDUCATION  
AND WELSH LANGUAGE  
16 MAY 2024**

|  |
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| <b>APPOINTMENT OF EDUCATION ADMISSIONS FORUM<br/>MEMBERS</b> |
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|   |
|---|
| <b>BRIEF SUMMARY OF PURPOSE OF REPORT</b> |
|---|

In accordance with the LA appointment policy for Admissions Forum Members, there is a requirement to review core members and school members of the Forum every 4 years.

A full membership review took place and nominations formally approved in May 2023.

Mr Andrew Hurley, Head of St John Lloyd retired from teaching and the Forum on the 4<sup>th</sup> of February 2024. An exercise to seek nominations from all Carmarthenshire Voluntary Aided Heads was undertaken in April 2024. Only one nomination received.

|                                  |           |
|----------------------------------|-----------|
| <b>DETAILED REPORT ATTACHED?</b> | <b>NO</b> |
|----------------------------------|-----------|

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed:  Head of Access to Education

| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT  | Risk Management Issues | Staffing Implications | Physical Assets |
|---|-------|---------|------|------------------------|-----------------------|-----------------|
| NONE                                    | NONE  | NONE    | NONE | NONE                   | NONE                  | NONE            |

### 1. Policy, Crime & Disorder and Equalities

N/A

### 2. Legal

N/A

### 3. Finance

N/A

### 4. ICT

N/A

### 5. Risk Management Issues

N/A

### 6. Staffing Implications

N/A

### 7. Physical Assets

N/A

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed:  Head of Access to Education

1. Scrutiny Committee – N/A

2. Local Member(s) – N/A

3. Community / Town Council – N/A

4. Relevant Partners – N/A

5. Staff Side Representatives and other Organisations – N/A

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

<https://gov.wales/sites/default/files/publications/2018-03/school-admissions-code.pdf>

| Title of Document   | File Ref No. / Locations that the papers are available for public inspection |
|---|--|
| Consultation Document   | There are none   |
| Federation process of maintained schools in Wales – Guidance for governing bodies and local authorities | There are none   |
| School Organisation Code (2013)   | There are none   |
| School Standards and Organisation (Wales) Act 2013  | There are none   |