

**Standards Committee**  
**09/09/2024**

**REVIEW OF DISCIPLINARY HEARING PROCEDURES**

**Purpose:**

**To review the Committee's Disciplinary Hearing Procedures and agree any changes**

**Recommendations / key decisions required:**

**To approve the latest version of the prodecures**

**Reasons:**

Review of the procedures forms part of the committee's Forward Work Programme

Cabinet Decision Required                      NO

Council Decision Required                      NO

CABINET MEMBER PORTFOLIO HOLDER:-                      Not applicable

Directorate: Chief Executives

Designations:

Tel:01267 224018

Name of Head of Service:

Email addresses:

Steven P Murphy

Head of Law  
Governance and Civil  
Services

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Report Author:

Robert Edgecombe

Legal Services Manager

# EXECUTIVE SUMMARY

## Review of Disciplinary Hearing Procedures

At the Standards Committee meeting in June 2022 the committee adopted a formal procedure for the conduct of disciplinary proceedings against councillors in the event of a report being received from the Public Services Ombudsman for Wales pursuant to Part III of the Local Government Act 2000.

Subsequently the committee was required to implement these procedures following the receipt of two separate reports from the Ombudsman under Part III of the 2000 Act.

The procedures were reviewed in December 2023 considering that experience and changes made.

Subsequently the annual review of the procedures was added to the committee's Forward Work Programme.

It is not suggested that any further changes be made at this time.

**DETAILED REPORT ATTACHED?**

**YES**

# IMPLICATIONS

**ALL IMPLICATIONS REQUIRE SIGN OFF BY THE DIRECTOR OR HEAD OF SERVICE**

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *SPMurphy*

Head of Law governance and Civil Services

| Policy, Crime & Disorder and Equalities | Legal       | Finance     | ICT         | Risk Management Issues | Staffing Implications | Physical Assets | Bio-diversity & Climate Change |
|---|-------------|-------------|-------------|------------------------|-----------------------|-----------------|--------------------------------|
| <b>NONE</b>                             | <b>NONE</b> | <b>NONE</b> | <b>NONE</b> | <b>NONE</b>            | <b>NONE</b>           | <b>NONE</b>     | <b>NONE</b>                    |

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *SPMurphy*

Head of Law Governance and Civil Services

**(Please specify the outcomes of consultations undertaken where they arise against the following headings)**

|  |    |
|--|----|
| <b>1. Scrutiny Committee request for pre-determination</b> | NO |
| <b>If yes include the following information: -</b>         |    |
| <b>Scrutiny Committee</b>                                  |    |
| <b>Date the report was considered:-</b>                    |    |
| <b>Scrutiny Committee Outcome/Recommendations:-</b>        |    |
|  |    |

**2. Local Member(s)**

Not applicable

**3. Community / Town Council**

Not applicable

**4. Relevant Partners**

Not applicable

**5. Staff Side Representatives and other Organisations**

Not applicable

|   |                |
|---|----------------|
| <b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b> | Not applicable |
| No  |                |

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

| Title of Document     | File Ref No. | Locations that the papers are available for public inspection |
|-----------------------|--------------|---|
| Legal Department File | DPSC-226     | County Hall, Carmarthen.                                      |

