

DEMOCRATIC SERVICES COMMITTEE
29TH NOVEMBER 2024

DEMOCRATIC SERVICES COMMITTEE
ANNUAL REPORT 2023-2024

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To consider the annual report of the Committee for the period 24th May 2023 – 21st May 2024 and to make available to members of Council for information.

REASONS:

The report outlines the work of the Committee during the 2023-2024 municipal year.

Cabinet Decision Required	No
Council Decision Required	No

Relevant portfolio holder:- N/A

Directorate	Chief Executive's	Tel Nos.
Name of Head of Service: Steve P Murphy	Designations: Head of Governance, Law and Civil Services	01267 224693 SPM 01267 224026 GM
Report Author: Gaynor Morgan	Head of Democratic Services	E Mail Addresses: gmorgan@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

DEMOCRATIC SERVICES COMMITTEE – ANNUAL REPORT 2023-2024

The Local Government (Wales) Measure 2011 requires each Principal Council to establish a Democratic Services Committee.

The attached report outlines the work of the Committee during the 2023-2024 municipal year and the support which has been available to discharge the democratic services function..

DETAILED REPORT ATTACHED?

YES – Annual Report

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Steve P Murphy – Head of Governance, Law and Civil Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE

Policy, Crime & Disorder and Equalities

The Democratic Services Annual Report outlines how the Committee has discharged its responsibilities in terms of the democratic services function in accordance with the Local Government (Wales) Measure 2011. It also provides information on the support available to manage the democratic function within the Authority.

Legal

There are no legal implications arising from the report. The Annual Report sets out the work of the Committee over the 12 month period and confirms that it has discharged its responsibilities in terms of the democratic services function in accordance with the Local Government (Wales) Measure 2011.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Steve P Murphy – Head of Governance, Law and Civil Services

1. **Scrutiny Committee** Not applicable

2. **Local Member(s)** Not applicable

3. **Community / Town Council** Not applicable

4. **Relevant Partners** Not applicable

5. **Staff Side Representatives and other Organisations** Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Democratic Services Committee information on Carmarthenshire.gov website		http://democracy.carmarthenshire.gov.wales/mgCommitteeDetails.aspx?ID=152