

STANDARDS COMMITTEE

9TH DECEMBER 2024

GROUP LEADERS DUTY

Purpose:

To review the Group Leaders reporting template and agree any additional advice or guidance to be given to Group Leaders in the preparation of their annual reports.

Recommendations / key decisions required:

To review the template.

Reasons:

This helps both the Committee and Group Leaders comply with their duties under the Local Government and Elections (Wales) Act 2021

Cabinet Decision Required NO

Council Decision Required NO

CABINET MEMBER PORTFOLIO HOLDER:- Not applicable

Directorate: Chief Executives

Name of Head of Service:

Steven P Murphy

Report Author:

Robert Edgecombe

Designations:

Head of Law
Governance and Civil
Services

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EXECUTIVE SUMMARY

STANDARDS COMMITTEE

9TH DECEMBER 2024

GROUP LEADERS DUTY

The Local Government and Elections (Wales) Act 2021 places duties on Standards Committees and political group leaders regarding the promotion of compliance with the code of conduct.

One of the duties requires Group Leaders to report annually to the Committee. To facilitate this the committee has adopted pro forma report template, copy of which is attached to this report.

The committee has also adopted criteria against which the performance of the Group Leaders is measured. A copy of this criteria is also attached.

The committee is requested to

1. Review these documents and agree any changes
2. Agree any additional advice/guidance for Group Leaders
3. Agree the deadline for Group Leaders to deliver their annual reports
4. Provisionally agree the arrangements for Group leaders to meet with the Committee to discuss those reports.

DETAILED REPORT ATTACHED?

NO:

Appendix 1 – Group Leaders Duty-Assessment Criteria
Appendix 2 – Revised Group Leaders Reporting Template

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *SPMurphy*

Head of Law Governance and Civil Services

| | | | | | | | |
|---|-------------|-------------|-------------|------------------------|-----------------------|-----------------|--------------------------------|
| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets | Bio-diversity & Climate Change |
| NONE | NONE | NONE | NONE | NONE | NONE | NONE | NONE |

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *SPMurphy*

Head of Law Governance and Civil Services

1. Scrutiny Committee request for pre-determination

NO

If yes include the following information: -

2. Local Member(s) Not applicable

3. Community / Town Council Not applicable

4. Relevant Partners Not applicable

5. Staff Side Representatives and other Organisations Not applicable

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

Not applicable

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

| Title of Document | File Ref No. | Locations that the papers are available for public inspection |
|-----------------------|--------------|---|
| Legal Department File | DPSC-228 | County Hall, Carmarthen. |