

# STANDARDS COMMITTEE

9 DECEMBER 2024

## PROTOCOL FOR DEALING WITH LOW LEVEL COMPLAINTS BETWEEN MEMBERS

**Recommendations / key decisions required:**  
**To review the Protocol.**

**Reasons:**  
This helps both the Committee and Group Leaders comply with their duties under the Local Government and Elections (Wales) Act 2021

Cabinet Decision Required NO

Council Decision Required NO

CABINET MEMBER PORTFOLIO HOLDER:- Not applicable

Directorate: Chief Executives	Designations:	Tel:01267 224018
Name of Head of Service: Steven P Murphy	Head of Law Governance and Civil Services	Email addresses: rjedgeco@carmarthenshire.gov.uk
Report Author: Robert Edgecombe	Legal Services Manager	

# EXECUTIVE SUMMARY

## STANDARDS COMMITTEE 9 DECEMBER 2024

### PROTOCOL FOR DEALING WITH LOW LEVEL COMPLAINTS BETWEEN MEMBERS

There is a requirement upon local authorities to adopt a protocol for the resolution of low level complains between members.

As there is no standard template or model for such protocols there is a wide variation between those that have been adopted across Wales.

The Carmarthenshire protocol places the onus of resolving such complaints upon the relevant political group leaders. A copy of the protocol is attached.

Given the disparity between authorities on this issue Monitoring Officers in Wales have established a working group to review the various approaches and to try and agreed a more unified model protocol.

The committee are asked to review the Carmarthenshire protocol and identify any comments/representations they wish to make to the working group.

**DETAILED REPORT ATTACHED?**

**NO**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *SPMurphy*

Head of Law Governance and Civil Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *SPMurphy*

Head of Law Governance and Civil Services

**1. Scrutiny Committee request for pre-determination**

NO

**If yes include the following information: -**

**2. Local Member(s)** Not applicable

**3. Community / Town Council** Not applicable

**4. Relevant Partners** Not applicable

**5. Staff Side Representatives and other Organisations** Not applicable

**CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED**

Not applicable

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Legal Department File	DPSC-228	County Hall, Carmarthen.