

# COMMUNITY & REGENERATION SCRUTINY COMMITTEE

12<sup>TH</sup> APRIL 2021

## CARMARTHENSHIRE ARCHIVES FORWARD PLAN

### Purpose:

To give members the opportunity to review and comment on the draft Carmarthenshire Archives Forward Plan 2021-2024.

### To consider and comment on the following issues:

The development of Carmarthenshire Archives Service.

### Reasons:

- To enable members to fulfil their role in scrutinising the plans for the development of Carmarthenshire Archives
- To establish a baseline for future monitoring of performance and achievement of Accreditation Standards.

To be referred to the Executive Board / Council for decision: NO

### EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Peter Hughes-Griffiths (Culture, Sport & Leisure Portfolio Holder)

<b>Directorate</b> Communities <b>Name of Head of Service:</b> Ian Jones <b>Report Author:</b> Hayden Burns	<b>Designations:</b> Head of Leisure  Archives Transformation Manager	<b>Tel Nos.</b> 01267 228309 <b>E Mail Addresses:</b> ljones@carmarthenshire.gov.uk HSBurns@carmarthenshire.gov.uk
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**EXECUTIVE SUMMARY**  
**COMMUNITY & REGENERATION SCRUTINY COMMITTEE**  
**12<sup>TH</sup> APRIL 2021**

**CARMARTHENSHIRE ARCHIVES FORWARD PLAN**

Carmarthenshire Archives provides an archive service which acts as the corporate and social memory of the county of Carmarthenshire, ensuring a permanent legacy for future generations.

In 2023, the service will be applying for archive accreditation under The National Archives, Archive Accreditation Scheme. This scheme defines good practice and identifies agreed standards, thereby encouraging sustainable service development.

To gain accreditation, it is recommended that the Services' Forward Plan be considered and approved by its governing body. This report seeks that input from scrutiny members for final approval by the Executive Board Member.

Carmarthenshire Archives Forward Plan describes the aims and objectives of the service during this cycle and reaffirms its mission to protect, promote and make accessible the documentary heritage of Carmarthenshire to the communities it serves.

The key objectives for the service as set out in the Forward Plan, are to

- Collect, care for, document and develop the county's archives in whatever format and provide access to them in imaginative, innovative, and inclusive ways.
- Ensure that the service is accessible, sustainable, and friendly, reaching beyond its visiting audiences, and all with the highest standards of customer care.
- Offer visitors and volunteers engaging and informative experiences, as well as creating new and compelling opportunities for learning.

By implementing the Carmarthenshire Archives Forward Plan 2021 - 24 the service will be better able to meet its key objectives and those of Carmarthenshire County Council.

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Ian Jones

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Ian Jones

Head of Leisure

- 1. Local Member(s)** N/A
- 2. Community / Town Council** N/A
- 3. Relevant Partners** : The National Archives; Museums, Archives and Libraries Division (MALD) within Welsh Government.
- 4. Staff Side Representatives and other Organisations** N/A

**EXECUTIVE BOARD PORTFOLIO HOLDER(S) AWARE/CONSULTED:**

**YES**

**Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:**

**THERE ARE NONE**