

Carmarthenshire : Inclusion Department

Area	Description	Activity	Outcomes/Progress to Date
<p>A summary of activity undertaken in 2020/21.</p>	<p>This relates back to our Local Implementation Plan and reflects progress.</p>	<p>Provision Mapping Tool – we have developed a regional provision mapping tool which will allow all Carmarthenshire schools to record, monitor and evaluate both universal and additional learning provisions for learners within the new ALN system.</p> <p>PCP Awareness/ALN Reform Training – Inclusion Officers have developed a regional training resource for PCP Awareness/ALN Reform which has been delivered to CCC’s schools – headteachers and ALNCOs, LA Officers in Education and Social Care and to a wide audience of outside agencies including LHB staff.</p> <p>Outcome Training – Playlist: Inclusion Officers have developed training resources for developing quality outcomes which can be delivered to schools, LA and health professionals.</p> <p>Decision Making Process: A regional model has been developed which ensures that “person-centred practice” is integral to the ALN system and the process of making key decisions regarding provisions to meet a pupil’s needs.</p>	<p>Pilot completed with 6 schools across Carmarthenshire and Ceredigion. Feedback shared with Teacher Centre developers in preparation for refinement of the tool in line with the new ALN Code. Pilot schools are now trialling the updated version. The electronic provision mapping tool is being showcased to Headteachers/ALNCOs. Subsequently rolled out to all schools - training required.</p> <p>PowerPoint has been completed and shared to the regional training group. This has been rolled out across local authorities and their partner agencies.</p> <p>English version of a playlist and supporting activities have been developed and rolled out to schools and LHB staff. Awaiting Welsh translation. A supplementary draft guidance document on ‘How to Write Quality SMART Outcomes’ has been developed and shared with schools in Carmarthenshire. Once feedback has been received it will be edited and shared regionally.</p> <p>Task and Finish group led by Carmarthenshire has developed a regional model shared that is being rolled out across the region. An ‘Expectations and Principles’ draft guidance document for maintained schools has been produced based on both the regional work and the draft ALN Code. This document is being updated to reflect the changes in the final code and then shared regionally for feedback. Once feedback has been received it will be edited for final release and shared with Carmarthenshire’s schools. It will form the basis for an Inclusion Handbook for schools updated to reflect the new ALN system.</p>

		<p>Regional IDP Template</p> <p>IDP Platform</p> <p>Early Dispute Resolution</p> <p>Roles & Responsibilities</p> <p>Transition Protocol</p> <p>Communications Strategy Plan</p>	<p>Regional IDP template completed and trialled based on the draft ALN Code. Reference needs to be made to the final code to ensure it still meets the statutory requirements.</p> <p>Representatives from Carmarthenshire have attended every WG expert group and contributed to the development of the IDP platform expectations document. Carmarthenshire has commissioned Teacher Centre in partnership with Ceredigion to scope out the development of an IDP platform and to meet the WG expectations and to deliver the requirements.</p> <p>Carmarthenshire has participated in the development and completion of a regional training programme for Early Dispute and Resolution Training and accompanying resources for partners, local authorities and schools. This has been developed as a train the trainer model and Carmarthenshire Inclusion Officers have been trained.</p> <p>Draft professional document which captures all staff roles and responsibilities within both the Inclusion and ECP service completed. These documents have been shared with other professionals within schools, LA and health to support collaborative work.</p> <p>Inclusion Officers have participated in a regional Task and Finish group focusing on Transition at all key stages – Early Years pathways into educational settings, across school phases and into Post 16 education. A Post 16 draft protocol started by the Post 16 local Implementation Plan sub-group has been shared regionally. The regional T&FG is developing a draft protocol for all transition points. Feedback given by regional group. Awaiting second draft. LA to provide feedback. Visuals to be produced. Resources to support stages of transition and specific areas of need are being collated and good practice examples shared. Easy read resources for families and children and young people to be developed.</p> <p>Participated in the regional Communications group. Plan to be evaluated by each LA and feedback provided to the group. Focus to be placed on the regional work</p>
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Post 16 Transition projects

covered and how we can share this important work with children/young people, parents and schools in a way that can be easily accessible. Animations to be developed.

Audit developed and shared with Carmarthenshire School Secondary and specialist secondary settings ALNCOs. Audit evaluated and strategic plan developed on how to support schools to enhance their transition processes.

Carmarthenshire is looking at the feasibility of developing local specialist pre-entry provision for post-16. This may include key elements such as:

- Pre-entry education at CSG
- Day service Support
- Supported living
- Developing supported employment opportunities through day services
- Transition post college
- Close working with the Speech and language service to establish a programme to support the development of communication skills.

Local Post 16 Implementation Group has worked with CSG and Post 16 school providers to develop capacity, improve transition and extend courses and qualifications for learners with complex needs.

Early Years

- Development of an EY ALN pathway of identification and support.
- Mapping and gapping the sector
- Helping hands support has transferred to the Inclusion Department for management and allocation
- Improved transition arrangements under development
- Raise awareness of ALN system requirements in Early years settings.
- Share digital resources and ALN training with Early Years settings.

- Currently consulting with all stakeholders in relation to the needs of the sector and alignment with new statutory requirements.
- EYALNLO has completed a map and gap exercise, this information is being used to support the above target area.
- Helping hands model under review.
- New model of transition arrangements currently being formulated.
- Sessions to raise awareness of the ALN code and its implications for EY's settings have been held with all Early Years providers i.e. funded and non-funded settings, childminders and family centres. This will continue on a regular basis. Sharing of good practice is part of this training.

- Developing and providing quality information and consistent guidance through ALN resource packs /folders for every Early Years setting.
- Early Years providers workforce training in ALN and PCP.

Developing Role of ALNCO:

- ALNCO Cluster Model established to support a collaborative, supportive and self-improving way of working in meeting the needs of pupils experiencing ALN and preparing for the new ALN system.
- Half termly Cluster Meetings held and led by an ALN Advisor/Officer, ECP and ESA. Other Inclusion Team members attend as necessary.

Additional funded Posts within the Inclusion Department:

- F1. Full time Early Years Additional Learning Need Coordinator in place
- 2. Seconded Assistant ALN Transformation Manager
- 3. Post 16 Lead Officer

- The Early Years ALN Toolkit has been developed along with other sections of the pack e.g. one-page profiles, developing emotional and social skills, smooth transitions. This has been shared digitally with all of the above providers. Awareness raising sessions have been arranged for professionals who work with the ALNLO cohort e.g. health visitors, 3rd sector, speech therapists.
 - Comprehensive Early Years training packages and transition packs completed.

- ALNCo Cluster Model working well and working on ALN School Implementation plans, readiness audits and staff training plans. We now have eleven ALNCO Clusters operating successfully.
- Roadmap of information sharing and training events for ALNCOs and Headteachers.
- Weekly Bitesize training on specific requirements relating to the new ALN system.
- Drop-in sessions question and answer sessions for ALNCOs and headteachers.
- ALNCO newsletters to update on developments and progress.

Raising awareness in Early Years' settings. Development of guidance and pathways. Development and roll out of training, early identification and diagnostic assessments and resources with colleagues in Health.

Leading T&FGs on PCP/IDP developments, decision-making processes, process development. Development of training packages and toolkits for schools and other stakeholders

Development of parent/ carer information on understanding of reform

Leading on Post 16 transition pathways

Bilingual case studies	Short, bilingual case studies where good practice has been identified.	<p>All work currently done has been bilingual which includes resources and training. Although some resources are in the process of being translated.</p> <p>Examples of delivery of training through the medium of Welsh:</p> <ul style="list-style-type: none"> • Decision making process to headteachers. • Supporting Welsh medium schools with developing PCP practice. • Case studies have been shared at a local and regional level to share identified good practice for local bespoke pre-entry provision for Post-16 young people with a learning disability and/or complex needs. 	
Report on resources shared	Brief description of resources developed and shared with the region and delivery partners.	<ul style="list-style-type: none"> • PCP Awareness/ALN Reform Training • Outcome Training – Playlist • Decision Making Process Model and Expectations Guidance Document • Regional IDP Template • Post 16 Transition Protocol • Post 16 transition Audit <p>Training playlists shared with ERW and regional partners:</p> <ul style="list-style-type: none"> • ALN Transformation system • One-page profiles • How ALN Transformation blends with other educational reforms • Making Reasonable Adjustments • PCP overview for teachers. <p>Training packages (Powerpoint presentations and Word docs) shared with ERW and regional partners:</p> <ul style="list-style-type: none"> • Autism Champions training • Delivered training and shared resources relating to person centred planning and review meetings. • Shared resources developed to support transition and continue to work with partner agencies and or colleagues to develop a transition protocol and toolkit to support enhanced transition. • Currently developing training and resources: 	<p>PowerPoint has been completed and shared to the regional training group. Shared via regional training group. Shared via regional training group. Shared via regional training group. Shared via regional training group. To be shared via local post 16 local implementation plan sub-group.</p> <ul style="list-style-type: none"> • Links for these playlists have been shared via email and they are also available on Dolen/ Carmarthenshire share point/regional sharepoint. • The Autism Champions training package materials have been saved on the regional share site. ASD transition resources shared • All resources shared

		<ul style="list-style-type: none"> ○ To raise awareness of the Mental Capacity Act and implications regarding this relating to the ALN Code. ○ Support decision making and increase the voice of the young person ○ Facilitating the least restrictive approach/strategies. These resources will be shared and contribute to the toolkit for Post-16 transition. ● Early Years ALN Toolkit has been shared with local and regional delivery partners. <p>Parent and Pupil leaflets providing information on Person Centred Reviews and how to prepare for them developed.</p>	<ul style="list-style-type: none"> ● Work ongoing in these areas <p>EY's ALN toolkit:</p> <ul style="list-style-type: none"> ○ EYALNLO Carmarthenshire. ○ Mudiad Meithrin ○ Advisory teachers ○ Flying Start ○ Health visitors ○ Speech therapists
Sensory workforce course	Title of the course	<p>Carmarthen:</p> <p>Course Title: Post graduate diploma for Teachers of Children with Hearing Impairment</p> <p>Start date: September 2018</p> <p>Finish Date: September 2020</p> <p>1 member of staff has completed course and is now a QTOD</p>	

