

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

CABINET 13TH SEPTEMBER 2021

COUNCIL'S BUDGET MONITORING REPORT 2020/21

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Actual for the year to 31st March 2021

Department	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 21 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	31,858	-12,420	-4,862	14,575	33,260	-14,090	-4,862	14,308	-267	-376
Communities	154,670	-63,617	19,316	110,369	181,576	-90,130	19,316	110,762	393	413
Corporate Services	81,926	-51,327	-3,637	26,962	76,821	-46,656	-3,637	26,528	-433	-294
Education & Children (incl. Schools)	190,130	-38,397	29,660	181,392	207,310	-56,461	29,660	180,509	-883	-1,296
Environment	130,643	-86,649	16,898	60,892	134,580	-90,829	16,898	60,649	-243	-320
Departmental Expenditure	589,226	-252,410	57,374	394,190	633,548	-298,165	57,374	392,756	-1,434	-1,872
Capital Charges/Interest/Corporate				-14,084				-16,043	-1,959	-1,700
Reserve funding for economic recovery				0				0	0	450
Pension reserve adjustment & accumulated leave				-19,052				-19,052	0	0
Levies and Contributions:										
Brecon Beacons National Park				138				138	0	0
Mid & West Wales Fire & Rescue Authority				10,400				10,400	0	0
Net Expenditure				371,593				368,199	-3,393	-3,122
Transfer to / from General Balances				0				814	814	0
Transfer to / from Earmarked Reserves				0				1,666	1,666	0
Transfers to/from Departmental Reserves										
- Chief Executive				0				134	134	188
- Corporate Services				0				217	217	147
- Education & Children (incl Schools)				0				442	442	648
- Environment				0				121	121	160
Net Budget				371,593				371,593	0	-1,980

**Chief Executive Department
Budget Monitoring - Actual 2020/21**

CABINET 13TH SEPTEMBER 2021

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	868	0	-755	112	941	-232	-755	-45	-158	-156
People Management	4,437	-1,489	-2,113	834	5,669	-2,135	-2,113	1,421	587	617
ICT & Corporate Policy	5,925	-1,022	-4,527	375	6,506	-1,717	-4,527	262	-114	-185
Admin and Law	4,319	-823	1,003	4,499	4,111	-881	1,003	4,233	-266	-226
Marketing & Media	2,826	-805	-1,168	853	2,465	-602	-1,168	695	-158	-121
Statutory Services	1,276	-303	367	1,339	1,516	-569	367	1,314	-26	-188
Regeneration	12,208	-7,978	2,332	6,562	12,052	-7,955	2,332	6,429	-133	-117
GRAND TOTAL	31,858	-12,420	-4,862	14,575	33,260	-14,090	-4,862	14,308	-267	-376

Chief Executive Department - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Chief Executive							
Chief Executive-Chief Officer	260	0	201	0	-59	Savings on supplies and services.	-59
Chief Executive Business Support Unit	608	0	740	-232	-99	3 vacant posts - not filled in this financial year.	-97
People Management							
SCWDP	657	-417	608	-410	-41	Not all training was able to be delivered due to COVID19 restrictions	0
Business & Projects Support	275	0	241	-0	-34	Savings on supplies and services	-38
People Services – HR	1,067	-253	1,774	-247	712	£700k set aside from overall departmental underspend to fund future HR/Payroll system development	699
Employee Well-being	756	-333	678	-297	-42	Shortfall in external income generated (£41k) offset by savings due to vacant posts and reduced expenditure on supplies and services during the year (£83k)	-44
Organisational Development	509	-10	526	-10	17	Reduced draw down from reserve due to overall departmental underspend.	2
Employee Services – HR/Payroll Support	130	0	164	-1	32	£24k graduate not funded, 2 x employees regraded with no funding £8k	31
DBS Checks	124	0	65	-4	-63	Review of DBS checks process and budget to be undertaken.	-44
Other variances					4		10
ICT & Corporate Policy							
Information Technology	4,796	-881	5,327	-1,437	-26	Vacant posts during year	-0
Welsh Language	165	-10	108	-10	-57	Vacant post not filled due to team review being undertaken. Delayed due to COVID19 but due to be completed early 2021/22.	-57
Chief Executive-Policy	848	-30	819	-27	-26	Vacant posts during year	-123
Other variances					-5		-5
Admin and Law							
Democratic Services	1,850	-260	1,747	-295	-139	Underspend on Members pay & travelling costs along with an additional £33k income for work undertaken for the Housing Revenue Account.	-137
Democratic Services - Support	494	0	463	-33	-64	Additional income for work undertaken for the Wales Pension Partnership (£20k), ERW (£5k); £39k supplies and Services underspend;	-53
Civic Ceremonial	23	0	13	0	-10	Less civic ceremonial events taking place due to COVID19.	-11
Land Charges	130	-300	77	-234	12	A general reduction in search fee income in line with the trend in recent years.(£68k) This is net of the £20k received from WG for income lost specifically due to COVID19. This income shortfall is partially offset by savings on a vacant post and reduction in supplies and services and legal costs of £56k.	14
Legal Services	1,777	-263	1,761	-295	-48	2 FTE vacant posts during the year.	-14

Chief Executive Department - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY	Notes	Feb 21
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Central Mailing	44	0	37	-11	-17	Underspend on Leasing costs	-24
Marketing & Media							
Marketing and Media	501	-285	473	-107	151	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.	149
Translation	552	-51	436	-55	-121	£20k saving down to staff reducing their hours, £18k on a vacant post, £21k underspend as a result of maternity leave and £13k saving on staff at a lower point on the salary scale than budgeted. Further £49k savings on supplies and services.	-108
Customer Services Centres	1,112	-346	1,033	-347	-80	2.5 FTE vacant posts for most of the financial year. In the process of being filled.	-68
Yr Hwb, Rhydaman a Llanelli	190	-92	53	-48	-94	Three vacant posts pending divisional realignment offset in part by less income anticipated as a result of COVID19. NNDR relief due to COVID19 of £20k.	-94
Events	48	-26	34	-22	-10		-0
Other variances					-5		0
Statutory Services							
Registration Of Electors	166	-2	227	-76	-13		0
Other variances					-13		-188
Regeneration & Property							
City Deal	24	0	74	-74	-24		-0
Property	1,241	-67	1,173	-16	-17	Part year vacant post	-41
Commercial Properties	54	-582	96	-512	112	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.	104
Provision Markets	648	-651	616	-561	58	Ongoing reduction in Lettings income due to market forces impacting rates achievable. This has been exaggerated by the COVID19 situation and subsequent loss of casual lettings continued to the end of the financial year.	87
Renewable Energy Fund	0	-51	0	-28	23	Feed in tariff income lower than anticipated as cannot read meters due to current COVID19 restrictions.	25
Net Zero Carbon Plan	125	0	76	0	-49	Post vacant during early part of year (£6k) resulting in a delay in project expenditure of £43k.	-60
Administrative Buildings	3,253	-771	3,135	-837	-184	Savings on Utilities due to working from home along with a one off NNDR rebate of £55k	-230

Chief Executive Department - Budget Monitoring - Actual 2020/21
Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY	Notes	Feb 21
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Industrial Premises	711	-1,520	673	-1,666	-184	Large reduction in premises related expenditure as anticipated highways work of £30k, signage works of £10k and various other works will not take place in the year due to COVID19. Occupancy levels are still high despite the pandemic, and far fewer hardship claims for rent holidays in quarter 2 materialised than was originally anticipated.	-153
County Farms	108	-335	61	-300	-13	Less Repairs & Maintenance undertaken than budgeted	-5
Livestock Markets	67	-209	57	-36	163	Anticipated shortfall in income collected at Nant Y Ci Mart	165
Other variances					-20		-9
Grand Total					-267		-376

Department for Communities
Budget Monitoring - Actual 2020/21

CABINET 13TH SEPTEMBER 2021

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Adult Services										
Older People	63,734	-23,663	5,982	46,052	74,522	-34,470	5,982	46,034	-18	-591
Physical Disabilities	8,434	-1,858	385	6,961	8,895	-2,305	385	6,974	13	507
Learning Disabilities	41,044	-10,584	2,050	32,510	41,693	-11,190	2,050	32,552	42	317
Mental Health	9,877	-4,030	431	6,279	10,553	-3,968	431	7,016	738	403
Support	3,043	-5,486	1,861	-582	12,020	-14,636	1,861	-754	-173	-5
Homes & Safer Communities										
Public Protection	3,214	-1,094	979	3,100	4,387	-2,373	979	2,993	-106	-69
Council Fund Housing	9,140	-7,972	715	1,883	12,839	-11,742	715	1,812	-71	-149
Leisure & Recreation										
Leisure & Recreation	16,184	-8,930	6,913	14,167	16,667	-9,446	6,913	14,134	-32	-0
GRAND TOTAL	154,670	-63,617	19,316	110,369	181,576	-90,130	19,316	110,762	393	413

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Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY	Notes	Feb 21
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Adult Services							
Older People							
Older People - Commissioning	3,832	-626	3,997	-895	-104	Care Management Teams - underspends re staffing, due to vacancy factor linked to gaps in recruitment process. No difficulty in filling substantive vacancies	-44
Older People - Extra Care	810	0	869	0	60	Cwm Aur contract - savings proposals in previous years only partially delivered	68
Older People - LA Home Care	7,858	0	9,226	-783	585	Additional staff costs (enhanced rates and additional hours) £1.1m; additional travelling costs £110k; additional ICT costs £103k offset by additional income from Hardship Fund (claimable at £1 an hour for ever hour delivered) -£590k and other funding streams e.g. Supporting People & Winter Pressures -£191k	-48
Older People - Private Home Care	8,616	-2,935	12,716	-7,174	-139	Flat rate fee uplift of £1 an hour for hours delivered paid to provider £987k; market stability payments made in Spring 2020 £92k - all fully funded by Hardship Fund claim Demand for packages decreased sharply in April / May 2020 but has risen to pre-pandemic levels by the end of the financial year. Additional costs incurred as an alternative to Day Services or Residential Care have been funded through the Hardship Fund: £797k for short term replacement care ; £1.6m for large packages of care (over 22 hours a week) Additional support was commissioned via block contract and funded by Winter Pressures £275k, ICF Dementia £256k and West Wales Surge funding £197k via Regional funding streams administered by Hywel Dda	-241
Older People - SSMSS	631	-189	543	-208	-108	Regional funding awarded to contribute to senior managers working on ICF & Transformation Fund	-1
Older People - Enablement	1,908	-444	1,827	-563	-201	£70k underspend on staff costs and additional income from Hardship Fund £54k and Health partnership £64k	-0
Older People - Day Services	828	-81	840	-36	57	Previous years savings proposals relating to reduced premises costs not delivered, offset by reducing in running costs in current year	31
Older People - Private Day Services	225	0	13	0	-212	Reduced provision of day services due to COVID19 restrictions	-212
Older People - Other variances					42		-144

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Main Variances

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Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Physical Disabilities							
Phys Dis - Commissioning & OT Services	741	-302	618	-254	-75	Senior Practitioner Grade K - £16k postholder started in July therefore post vacant April - June; £34k postholder left June therefore post vacant July - February. Occupational Therapy Assistant Grade F £5k postholder started in late May therefore post vacant at start of year for 7 weeks. Therapy Support Workers Grade D £16k, Travelling £8k. These temporary vacancies have created the underspend this financial year, but now the posts are filled we are confident that we will spend closer to budget next year, as long as further vacancies do not emerge.	-120
Phys Dis - Private/Vol Homes	1,699	-300	1,394	-196	-202	Demand led - Reduced use of residential respite care due to COVID19	-210
Phys Dis - Group Homes/Supported Living	1,211	-167	1,262	0	217	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into Revenue Support Grant. Primarily affected Physical Disabilities and Learning Disability clients for Direct Payments, Day Services and Community Support.	261
Phys Dis - Community Support	198	0	116	-1	-84	Reduction in provision of community based services due to COVID19 restrictions	-82
Phys Dis - Private Home Care	335	-88	554	-181	126	Flat rate fee uplift of £1 an hour for hours delivered paid to provider £37k funded by Hardship Fund. Additional costs incurred as an alternative to Day Services or Residential Care have been funded through the Hardship Fund: £43k for short term replacement care; £22k for large packages of care (over 22 hours a week). Demand increased as an alternative to other forms of provision	0
Phys Dis - Aids & Equipment	863	-424	1,293	-1,068	-214	Budget set aside for contribution to CICES (Carmarthenshire Integrated Community Equipment Store) not used as regional funding and Hardship Fund available to support increased spend on equipment	-27
Phys Dis - Direct Payments	3,154	-577	3,448	-603	268	Demand for Direct Payments increasing as a consequence of fewer alternatives during COVID19 restrictions e.g. community support and respite	702
Phys Dis - Other variances					-24		-16

Department for Communities - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Learning Disabilities							
Learn Dis - Employment & Training	1,795	-179	1,688	-126	-54	Loss of income received and staff vacancies. Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided.	-180
Learn Dis - Commissioning	986	0	914	-1	-73	Staff vacancies and travelling	-73
Learn Dis - Private/Vol Homes	11,712	-4,137	13,340	-4,042	1,724	Pressure remains on this budget as alternative provision is unavailable due to COVID19 restrictions. Timelines for achieving savings have slipped as many of the initiatives require face to face contact with service users and providers.	1,402
Learn Dis - Direct Payments	3,885	-547	4,329	-441	551	Direct Payments increasing due to demand	635
Learn Dis - Group Homes/Supported Living	10,340	-1,791	11,901	-2,440	912	Rightsizing in Supported Living ongoing but delayed due to COVID19. Accommodation and Efficiency project plans for strategic longer term future accommodation options as well as current client group has experienced delays due to COVID19.	605
Learn Dis - Local Authority Day Services	2,517	-360	2,264	-233	-125	Loss of income received, staff vacancies and client taxis not used. Reduced premises and running costs as building based provision is reduced due to social distancing regulations and alternatives provided.	-190
Learn Dis - Private Day Services	1,151	-80	454	-216	-832	Day Services significantly reduced. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget.	-906
Learn Dis - Community Support	3,439	-158	1,944	-363	-1,701	Community Services provision greatly reduced from March 2020. Underspend increase at year end includes additional WG hardship financial support.	-762
Learn Dis - Grants	361	0	258	0	-104	Various grants underspent or not being paid	-89
Learn Dis - Adult Placement/Shared Lives	3,113	-2,198	2,679	-2,064	-300	Staff vacancies and reduced payments for day services support	-113
Learn Dis/M Health - SSMSS	-154	-47	-47	-54	100	Savings proposals from previous years unable to be delivered	20
Learn Dis - Other variances					-55		-33
Mental Health							
M Health - Commissioning	1,004	-81	1,161	-110	129	Cost of provision of Standby services	0
M Health - Private/Vol Homes	6,274	-3,230	6,404	-2,916	443	Pressure remains on this budget as alternative provision is unavailable due to COVID19 restrictions. Timelines for achieving savings have slipped as many of the initiatives require face to face contact with service users and providers.	393
M Health - Group Homes/Supported Living	1,283	-406	1,523	-447	199	Rightsizing in Supported Living ongoing but delayed due to COVID19. Accommodation and Efficiency project plans for strategic longer term future accommodation options as well as current client group has experienced delays due to COVID19.	23

Department for Communities - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year	Notes	Feb 21 Forecasted Variance for Year
	Expenditure	Income	Expenditure	Income			
	£'000	£'000	£'000	£'000	£'000		£'000
M Health - Direct Payments	149	-43	201	-16	79	Direct Payments increasing due to demand	37
M Health - Community Support	557	-74	445	-69	-108	No payment to Hafal Dom care grant scheme	-43
M Health - Other variances					-5		-7
Support							
Adult Safeguarding & Commissioning Team	1,513	-97	1,391	-201	-226	Staff vacancies	-12
Other Variances - Support					53		7
Homes & Safer Communities							
Public Protection							
PP Management support	102	-8	86	-14	-22	Underspend on postages and photocopying recharges.	-22
PP Business Support unit	151	0	119	0	-32	Vacant posts.	-32
Noise Control	214	0	202	-4	-16	Vacant Post.	-37
Air Pollution	126	-35	102	-22	-10	Vacant Post.	15
Other Pollution	28	0	0	0	-27	Vacant Post.	-0
Animal Welfare	82	-83	71	-44	29	Underachievement of licensing income.	28
Diseases Of Animals	50	-39	49	-21	18	Underachievement of income from other Authorities.	9
Animal Safety	158	0	104	-4	-58	Vacant posts.	-57
Public Health Services Management	109	-110	129	-114	16	Overspend on training due to legal developments during pandemic.	-3
Licensing	350	-330	367	-314	33	Underachievement of licensing income.	55
Food Safety & Communicable Diseases	494	-38	399	-80	-137	Staff redeployed to Infection Control Team - WG funded. Recruitment process has failed to deliver suitable candidates. COVID19 restrictions have limited sampling work expenditure. Discussions taking place in terms of future roles required	-124
Trading Standards Services Management	89	-38	169	-91	28	Overspend on fees.	18
Fair Trading	146	-65	148	-37	30	Underachievement of fees and costs recoverable due to Court closures.	30
Infection Prevention Control	0	0	1,169	-1,119	50	Residual costs of TTP project which could not be reclaimed under grant e.g. where there was no backfill of posts for part of year.	0
Other Variances					-7		53
Council Fund Housing							
Supporting People Providers	6,495	-6,495	6,597	-6,561	35	WG clawback from payments for 2019/20	0
Home Improvement (Non HRA)	709	-300	603	-329	-135	Vacant Posts.	-70

Department for Communities - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year	Notes	Feb 21 Forecasted Variance for Year
	Expenditure	Income	Expenditure	Income			
	£'000	£'000	£'000	£'000	£'000		£'000
Landlord Incentive	13	-10	37	-11	24	Overspend on premises maintenance due to a number of additional properties that have been added to the portfolio and resultant additional repair costs.	21
Homelessness	160	-67	110	-67	-50	Transitional Homelessness Grant paid for some budgeted expenditure where eligible.	-51
Temporary Accommodation	502	-108	1,909	-1,487	28	Overspend on Provision for bad debt, due to increased pressure on service and build-up of arrears from tenants.	-52
Social Lettings Agency	797	-802	796	-763	38	Overspend on premises maintenance due to a number of additional properties having been added to the portfolio and resultant additional repair costs.	16
Other Variances					-10		-12
Leisure & Recreation							
Millennium Coastal Park	254	-110	238	-138	-45	In year staff vacancies	5
Burry Port Harbour	23	-142	60	-96	84	Full year budgeted income for 2 FTE recharge to Burry Port Marine not realised as staff TUPE'd early in 2020/21	8
Pembrey Ski Slope	415	-411	383	-392	-14	In year staff vacancies	8
Newcastle Emlyn Sports Centre	310	-155	285	-150	-19	Casual employee budget not fully utilised as the result of enforced in year site closure due to COVID19	37
Carmarthen Leisure Centre	1,717	-1,751	1,688	-1,674	47	£351k savings on casual employee budgets and in year vacancies offset by £265k capital and £150k reserve contributions	-55
Llandovery Swimming Pool	221	-104	231	-99	15	Contribution to capital expenditure	5
Actif Communities	292	-45	317	-47	23	Purchase of equipment to support community activity brought forward in light of enforced site closures	4
Actif health, fitness and dryside	87	-15	113	-25	16	Additional employee costs - enlisted to support externally funded projects to devise on-line content as unable to deliver as normal due to COVID19 restrictions	6
Sport & Leisure General	744	-46	845	-38	108	Includes £183k purchase of planned new fitness equipment - offset by £43k in year staff vacancies and numerous smaller expenditure savings	80
PEN RHOS 3G PITCH	22	-35	17	-42	-13	NNDR/Utility savings due to in year site closure	-12
Llanelli Leisure Centre	1,390	-1,145	1,305	-1,074	-14	£167k savings on casual employee budgets and in year vacancies along with numerous smaller expenditure savings £19k offset by £200k reserve contribution	-6
Coedcae Sports Hall	36	-13	30	-27	-19	Numerous small underspends due to in year site closure	-9
ESD Rev Grant - Ynys Dawela	43	-43	21	0	21	Budgeted external grant did not materialise	21
Outdoor Recreation - Staffing costs	152	0	245	-62	30	Redundancy costs £42k offset by a number of small expenditure savings	-4
Pembrey Country Park	816	-842	1,013	-1,058	-19	In year staff vacancies £106k, utilities £13k, refuse £9k offset by early repayment of Development loan £109k	95
Llyn Lech Owain Country Park	106	-33	95	-38	-16	£6k catering income from new in year concession plus a number of small expenditure savings	-2

Department for Communities - Budget Monitoring - Actual 2020/21

Main Variances

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Division	Working Budget		Actual		EOY Actual Variance for Year	Notes	Feb 21 Forecasted Variance for Year
	Expenditure	Income	Expenditure	Income			
	£'000	£'000	£'000	£'000	£'000		£'000
Pembrey Country Park Restaurant	418	-335	288	-243	-39	In year staff vacancies	-16
Ammanford Library	295	-13	228	-7	-61	In year staff vacancies	-7
Llanelli Library	492	-28	438	-4	-30	In year staff vacancies	8
Community Libraries	242	-7	220	-4	-18	Numerous small expenditure savings across all community libraries due to in year site closures	9
Mobile Library	124	0	115	0	-10	Part year vacancy	-10
Kidwelly Tinplate Museum	19	0	-1	0	-21	Full year vacancy due to site closure	-19
Museum of speed, Pendine	73	-25	58	0	10	Site closed in 2020/21 due to building work	9
Museums General	151	0	231	-63	17	Unable to fully achieve vacancy factor	-0
Archives General	137	-2	224	-20	69	Includes a reserve contribution for the estimated cost of returning Archive collection from storage £80k	69
Arts General	25	0	0	0	-25	Vacant post being held pending restructure	-25
St Clears Craft Centre	163	-99	99	-60	-25	Year end vacancies	-14
Laugharne Boathouse	161	-112	155	-130	-25	Numerous small underspends due to in year site closure	-27
Lyric Theatre	439	-286	204	-24	27	Unable to recover loss of income £262k offset by Performance fee savings £184, in year vacancies £36k and catering costs £15k. Overall Lyric overspend offset by underspend in Entertainment General cost centre below	-0
Y Ffwrnes	928	-502	553	-20	108	Unable to recover loss of income £482k offset by Performance fee savings £178k, in year vacancies £110k, catering costs £44k and utilities £42k. Overall Ffwrnes overspend offset by underspend in Entertainment General cost centre below	-0
Ammanford Miners Theatre	88	-19	50	0	-19	in year vacancies £12k, catering costs £3k and utilities £3k	-0
Entertainment Centres General	444	-62	587	-403	-199	Successful Cultural Fund, Resilience Fund and Furlough claims resulted in a net positive income to budget of £341k along with expenditure savings of £106k due to full year site closures, partly offset with a £249k reserve contribution	-213
Oriel Myrddin CCC	113	0	124	0	11	Backdated NNDR bills re: 26/27 King Street	11
Motor Sports Centre - Pembrey	0	-96	0	-124	-28	Backdated rent increase not budgeted	0
Attractor - Museum	0	0	15	0	15	Communications infrastructure costs for the Pendine Attractor not budgeted	21
Leisure Management	389	0	400	-1	10	Contribution to capital expenditure £52k offset by in year vacancy £26k and a number of smaller expenditure savings £16k	-35
Other Variance - Leisure & Recreation					10		57
Grand Total					393		413

**Corporate Services Department
Budget Monitoring - Actual 2020/21**

CABINET 13TH SEPTEMBER 2021

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	4,735	-2,253	-2,009	473	4,545	-2,208	-2,009	327	-146	-220
Revenues & Financial Compliance	4,793	-1,723	-1,983	1,087	4,098	-1,802	-1,983	313	-774	-626
Other Services	72,398	-47,351	355	25,402	68,178	-42,645	355	25,888	486	553
GRAND TOTAL	81,926	-51,327	-3,637	26,962	76,821	-46,656	-3,637	26,528	-433	-294

Corporate Services Department - Budget Monitoring - Actual 2020/21
Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Financial Services							
Corporate Services Management Team	485	-117	519	-182	-30	Additional income generated from Fire Authority SLA.	-30
Accountancy	1,697	-459	1,671	-454	-20	Vacant posts not likely to be filled in the short term. A few staff members currently being paid at the lower points of the scale whilst budgeted at the top.	-90
Treasury and Pension Investment Section	258	-191	225	-207	-50	£25k additional income for work undertaken for the Wales Pension Partnership; £25k - part year staff vacancy and three staff members currently at lower points of the salary scale but budgeted at top of scale.	-49
Grants and Technical	319	-109	236	-55	-28	2 vacant posts during the year. Both filled for 2021/22.	-30
Payments	531	-76	502	-73	-26	Net £18k part year vacant posts and £8k savings on supplies and services	-29
Other variances					8		7
Revenues & Financial Compliance							
Procurement	548	-34	507	-35	-41	Net effect of 1 vacancy not being filled offset by additional staff costs	-41
Audit	482	-19	392	-36	-108	Vacant posts during the year.	-105
Risk Management	148	-0	160	-0	12	Temporary additional secondment into team	12
Corporate Services Training	59	0	10	-0	-49	Under utilisation of budget due to current working practices	-49
Local Taxation	939	-741	805	-847	-240	A shortfall of £274k in debts recovered through the courts due to COVID19 has been reimbursed by WG. £120k underspend due to vacant posts during the year, along with an underspend due to savings on supplies and services. Council Tax costs recovered were £50k more than anticipated in February.	-140
Housing Benefits Admin	1,639	-752	1,297	-754	-344	A few posts have been vacant during the year. A large number of staff members are also currently on lower points of the salary scale but budgeted at the top of scale. Additional one off grants from DWP for additional burdens contributed a net £140k of the underspend.	-297
Other variances					-5		-5

Corporate Services Department - Budget Monitoring - Actual 2020/21
Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY	Notes	Feb 21
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Other Services							
Audit Fees	316	-92	281	-92	-35	A proportion of audit fees chargeable directly to grants	-28
Bank Charges	67	0	1	0	-66	One off refund in year of £43k as well as a general reduction in bank charges.	-79
Council Tax Reduction Scheme	16,511	0	17,010	-713	-214	Significant increase in caseload as a result of COVID19. Contribution from WG (£713k) has offset the effect of the additional costs.	-188
Rent Allowances	46,923	-47,140	40,782	-40,926	73	DWP who recover elements of overpayments on our behalf, have not actively been collecting overpayments during COVID19. They will continue pursuing the collection of overpayments again from 2021/22.	148
Miscellaneous Services	8,580	-120	10,104	-915	729	Departmental underspends used to create/ increase reserves to accommodate known future budgetary pressures	700
Grand Total					-433		-294

Department for Education & Children
Budget Monitoring - Actual 2020/21

CABINET 13TH SEPTEMBER 2021

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000		
Schools Delegated Budgets	133,415	-14,728	0	118,687	147,554	-28,866	0	118,687	0	0
Director & Strategic Management	1,225	0	31	1,256	1,234	-10	31	1,254	-2	17
Education Services Division	8,313	-3,770	19,575	24,117	7,160	-2,786	19,575	23,949	-169	-168
Access to Education	9,203	-6,201	3,170	6,172	11,073	-7,950	3,170	6,293	121	90
School Improvement	3,796	-1,774	745	2,766	3,284	-1,405	745	2,624	-142	-150
Curriculum & Wellbeing	8,932	-5,054	1,436	5,314	8,625	-4,822	1,436	5,238	-75	-129
Children's Services	25,246	-6,869	4,703	23,080	27,332	-9,571	4,703	22,463	-617	-955
Additional resources for reopening of schools	0	0	0	0	1,049	-1,049	0	0	0	0
TOTAL excluding schools	56,714	-23,669	29,660	62,705	59,756	-27,594	29,660	61,822	-883	-1,296
GRAND TOTAL	190,130	-38,397	29,660	181,392	207,310	-56,461	29,660	180,509	-883	-1,296

Department for Education & Children - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Children's Services							
Fostering Services & Support	3,941	0	3,919	-58	-80	Part year vacant posts and maximisation of grant income	-73
Adoption Services	532	0	1,110	-481	97	One off payment for adoption of sibling group £125k, partially offset by maximising grant income in other areas of the service	96
Out of County Placements (CS)	670	0	522	-31	-179	Reduction in Out of County placements and no current remand placements	-219
Childcare	1,453	-897	1,390	-905	-71	Additional in year grants awarded from Welsh Government supporting priorities the service had already identified and had staff working on	-120
Short Breaks and Direct Payments	535	0	731	-298	-102	Additional in year grants awarded from Welsh Government supporting priorities the service had already identified	-113
Family Aide Services	172	0	323	-185	-34	Part year vacant posts and maximisation of grant income	-57
Other Family Services incl Young Carers and ASD	588	-348	689	-493	-44	Part year vacant post (post filled from mid January) and maximisation of grant income	-57
Out of Hours Service	175	0	153	0	-22	Underspend as a result of not yet appointing to proposed full time posts	-35
Children's Services Mgt & Support (incl Care First)	992	-76	1,140	-309	-85	Part year vacant post and maximisation of grant income	-104
School Safeguarding & Attendance	341	-90	517	-347	-80	Part year vacant posts and maximisation of grant income	-72
Other Variances					-16		-201
Additional resources for reopening of schools							
Face coverings & PPE	0	0	199	-199	0	Face coverings are now fully funded by WG	0
Grand Total					-883		-1,296

**Environment Department
Budget Monitoring - Actual 2020/21**

CABINET 13TH SEPTEMBER 2021

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000		
Business Support & Performance	-35	-212	386	140	-161	-138	386	88	-52	-73
Waste & Environmental Services	25,773	-4,632	2,207	23,348	28,765	-7,642	2,207	23,329	-18	-1
Highways & Transportation	58,771	-38,324	11,409	31,856	59,337	-38,809	11,409	31,937	81	-190
Property	41,709	-41,430	2,126	2,405	42,198	-42,310	2,126	2,014	-391	-133
Planning	4,425	-2,051	769	3,143	4,442	-1,930	769	3,281	138	78
GRAND TOTAL	130,643	-86,649	16,898	60,892	134,580	-90,829	16,898	60,649	-243	-320

Environment Department - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Business Support & Performance							
Emergency Planning	74	0	63	0	-11	The Authority received additional grant from the Welsh Government for the Local Resilience Forum covid-response team which has resulted in a saving on the CCC budget.	-11
Business Support	-256	-35	-311	-39	-60	Posts budgeted at top of scale but majority are not at the top of scale yet; a few posts temporarily vacant during the year.	-52
Operational Training	-2	-57	-4	-35	20	HAVS equipment bought for the department in March 2021	-9
Departmental - Core	26	0	45	0	19	£7k department's share of the Health and wellbeing co-ordinators' pay costs; £10k efficiency not yet achieved.	17
Departmental - Policy	3	0	-17	-0	-21	Vacant post for 5.5 months of the year, should be filled in the new financial year.	-17
Other variances					-0		-1
Waste & Environmental Services							
Waste & Environmental Services Unit	-50	0	-68	-0	-18	Reduced spend on supplies and services due to COVID19 restrictions	-6
SAB - Sustainable Drainage approval Body Unit	121	-115	122	-42	74	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects.	75
Reservoirs	65	0	163	0	99	Reactive work (including Consultancy costs) - Trebeddrod Reservoir	120
Ammanford Cemetery	27	-8	21	-14	-11	Reduction in sub-contractor works due to COVID19 restrictions	-9
Public Conveniences	240	-9	214	-5	-22	Reduced spend on supplies and services due to COVID19 restrictions.	-14
Cleansing Service	2,609	-108	2,668	-131	35	Additional cleansing requirements	93
Waste Services	17,125	-1,316	17,212	-1,458	-55	Grant received from Welsh Government at the latter end of the year thereby resulting in reduction in spend against budgets.	-257
Green Waste Collection	511	-402	535	-414	12	Fees charged do not cover collection costs	3
Grounds Maintenance Service and urban parks	3,673	-2,456	3,723	-2,587	-80	Reduced spend on sub-contractors & agency and 1 vacant Technical post during the year.	0
Closed Landfill Sites	143	0	130	0	-13	Reduced spend on sub-contractors due to COVID19 restrictions	-1
Coastal Protection	61	0	20	0	-40	Reduced spend on supplies and services due to COVID19 restrictions.	0
Other variances					2		-5

Environment Department - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 21 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Highways & Transportation							
Departmental Pooled Vehicles	0	0	17	0	17	Underutilisation of the departmental pooled vehicles during the pandemic.	15
Civil Design	1,114	-1,740	1,042	-1,702	-33	Increased income recovery	-34
Transport Strategic Planning	389	0	450	0	61	Revenue contribution to capital schemes actioned at year-end	-62
School Transport	10,796	-905	10,417	-866	-340	There is underlying demographic growth and tender pressures, however extensive reduced operating days are mitigating these pressures currently.	-431
Traffic Management	574	-143	723	-438	-146	£78k net increase in additional Traffic Regulation Orders income against additional planned works; £40k net effect of vacant posts/reduced recharges to grants & £28k underspend on general supplies & services.	-128
Car Parks	2,034	-3,271	1,897	-2,613	521	The outturn includes WG reimbursement for loss of income of £1.7m however the Authority has not received full reimbursement due to deemed 'local decision' for 2 months and the delayed implementation of the price increases.	606
Road Safety	151	-30	104	0	-17	Failure to deliver Road Safety education schemes due to COVID19 restrictions.	-13
School Crossing Patrols	121	0	148	-5	22	The school crossing patrols section has reviewed all patrol sites to identify where the National Safety threshold/criteria for provisions is not met. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.	22
Street Works and Highway Adoptions	427	-364	430	-428	-61	Additional income generated via S38 agreements and Streetworks	-81
Technical Surveys	436	0	407	0	-29	Delays in starting surveys due to COVID19	-27
Highway Lighting	2,958	-1,213	2,525	-648	132	Invest to save loan repayment netted-off against departmental underspend.	-0
Public Rights Of Way	942	-66	876	-54	-54	Reduced spend on supplies and services due to COVID19 restrictions	-47
Other variances					9		-11
Property							
Property Division Business Unit	140	0	126	0	-14	£5k - time attributed to the LRF grant; £9k underspend on supplies & services	-9
Property Maintenance Operational	26,457	-27,680	28,613	-30,323	-486	Increased income from internal recharges reflecting additional work undertaken during the year in particular on empty properties.	-260
Design Services CHS Works	3,988	-4,244	1,363	-1,296	323	Reduced construction work as a result of COVID19 means that there is insufficient turnover to generate the budgeted surplus.	152
Pumping Stations	42	0	58	0	17	Additional spend on repairs and maintenance	9
Property Design - Business Unit	2,709	-3,111	2,202	-2,824	-220	Increased income from internal recharges reflecting additional work undertaken during the year	-67
Other variances					-10		42

Environment Department - Budget Monitoring - Actual 2020/21

Main Variances

CABINET 13TH SEPTEMBER 2021

Division	Working Budget		Actual		EOY	Notes	Feb 21
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Planning							
Planning Admin Account	108	-14	208	-127	-14	Reduced spend on supplies and services due to COVID19 restrictions	42
Building Regulations Trading - Chargeable	454	-507	405	-387	71	Reduction in income	83
Building Control - Other	228	-5	213	-0	-10	Less staff travel & spend on supplies due to COVID19	-10
Minerals	386	-236	359	-193	15	Reduction in income	16
Policy-Development Planning	722	-0	653	-2	-70	£64k - part year vacancy and employee on maternity; £6k general underspends on supplies & services due to COVID19	-103
Development Management	1,669	-968	1,685	-846	139	Income shortfall offset by less expenditure due to COVID19	88
Tywi Centre	51	-47	96	-117	-25	Reimbursement for lost income due to COVID19 received from WG	-61
Conservation	407	-17	482	-49	42	One-off consultancy cost	31
Other Variances					-12		-7
Grand Total					-243		-320