

**STANDARDS COMMITTEE**  
**13/06/2022**

**PROCEDURE FOR CONDUCTING DISCIPLINARY HEARINGS**

**Recommendations / key decisions required:**

To approve the procedures to be followed by the Committee in the event of being required to conduct a disciplinary hearing into an alleged breach of the Members Code of Conduct.

**Reasons:**

The Public Services Ombudsman for Wales may refer a matter to the Standards Committee to determine instead of to the Adjudication Panel for Wales

Relevant scrutiny committee to be consulted NA

Cabinet Decision Required NA

Council Decision Required NA

CABINET MEMBER PORTFOLIO HOLDER:- Cllr Linda Evans

**Directorate:**

Name of Head of Service:

Linda Rees-Jones

Report Author:  
Robert Edgecombe

**Designations:**

Head of Administration and  
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# EXECUTIVE SUMMARY STANDARDS COMMITTEE 13/06/2022

## PROCEDURE FOR CONDUCTING DISCIPLINARY HEARINGS

Part 3 Local Government Act 2000 (the Act) enables the Public Services Ombudsman for Wales to require Standards Committees to determine whether a councillor or co-opted member has breached the code of conduct, where the Ombudsman considers that the facts of the alleged breach to not warrant an immediate reference to the Adjudication Panel for Wales.

The attached draft procedure reflects similar procedures adopted by other Councils and the procedures adopted by the Adjudication Panel for Wales and aims to set out clearly to the committee, officers, and councillors and their representatives, the process that will be followed in the event that a disciplinary breach is referred to the committee for consideration.

DETAILED REPORT ATTACHED?

No

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *LRJones*

Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *LRJones*

Head of Administration and Law

1. **Scrutiny Committee** – not applicable
2. **Local Member(s)** - not applicable
3. **Community / Town Council** - it is suggested that such consultation take place
4. **Relevant Partners** - not applicable
5. **Staff Side Representatives and other Organisations** - not applicable

CABINET PORTFOLIO HOLDER(S) AWARE/CONSULTED

NO

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Legal Services file	DPSC-197	County Hall, Carmarthen