

Corporate Performance & Resources Scrutiny Report
Budget Monitoring - Actual 2021/22 - Detail Monitoring

Division	Working Budget				Forecasted				EOY Forecasted Variance for Year £'000	Notes	Feb 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	235	0	-214	21	206	0	-214	-8	-29	Savings on supplies & services	-31
Chief Executive Business Support Unit	605	0	-476	129	468	-6	-476	-14	-143	3 vacant posts not filled this financial year & a staff member on maternity leave, £30k savings on supplies & services	-151
Chief Executive Total	840	0	-690	151	674	-6	-690	-22	-172		-182
People Management											
TIC Team	231	-60	-165	7	241	-61	-165	16	9		13
Agile Working Project	-0	0	15	14	0	0	15	15	1		0
SCWDP	707	-417	104	393	649	-461	104	292	-102	Underspend on CCC funded element of the cost centre due to cancellation of training courses late in the financial year. This will not affect drawing down the full grant awarded.	-53
Practice Placements	67	-67	14	13	71	-71	14	14	0		0
Health & Social Care Induction Training Pilot	0	0	13	13	62	-61	13	14	1		0
Business & Projects Support	260	0	-227	33	219	0	-227	-8	-41	Savings on supplies & services	-36
Payroll	630	-357	-157	116	669	-368	-157	144	28	Additional software costs relating to migration of system to the cloud	-6
People Services – HR	1,065	-268	-573	224	1,066	-298	-573	194	-30	£98k underspend due to vacant posts during the year. This is offset by an unfunded post £22k and a £46k efficiency saving yet to be allocated.	-24
Employee Well-being	769	-350	-237	182	761	-322	-237	202	20	Shortfall on budgeted external SLA income. Referrals have reduced from pre covid levels	33
Organisational Development	487	-39	-395	53	511	-10	-395	106	53	Training efficiency target not currently being met.	39
Employee Services – HR/Payroll Support	133	0	-95	38	158	0	-95	63	25	£17k graduate not funded, 2 x employees regraded with no funding £8k.	24
School Staff Absence Scheme	0	0	9	9	862	-862	9	9	0		-0
DBS Checks	124	0	0	124	91	-8	0	83	-41	Review of DBS checks process & budget to be undertaken	-44
People Management Total	4,473	-1,558	-1,695	1,220	5,360	-2,522	-1,695	1,143	-77		-54
ICT & Corporate Policy											
Information Technology	5,116	-899	-3,210	1,007	6,129	-1,912	-3,210	1,007	-0		0
Welsh Language	120	-11	-146	-37	100	-11	-146	-56	-19	£7k due to period of unpaid leave taken. £12k underspend on Supplies and Services	-20
Chief Executive-Policy	682	-31	-668	-17	660	-28	-668	-35	-18	Vacant posts during the year whilst restructure was completed. New structure now in place.	-109
Public Services Board	5	0	0	6	61	-65	0	-3	-9		-4
Food Procurement Project	0	0	1	1	7	0	1	8	7		-0
Armed Forces Covenant Scheme	0	0	10	10	46	-46	10	10	-0		0
Armed Forces and Remembrance	5	0	0	5	0	0	0	0	-5		-3
Total ICT & Corporate Policy	5,927	-940	-4,012	975	7,003	-2,060	-4,012	930	-45		-136

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Admin and Law											
Democratic Services	1,886	-276	2,448	4,058	1,819	-318	2,448	3,949	-109	Underspend on Members pay £75k & travelling costs £44k, along with an additional £27k of income for work undertaken for the HRA. £37k overspend on supplies and services due to essential upgrades to accommodate hybrid meetings	-112
Democratic Services - Support	502	0	-389	113	456	-31	-389	36	-77	Additional income for work undertaken for the Wales pension partnership (£21k) & PCC (£7k); Posts vacant for part of year, which have now been filled. There are also savings on supplies & services.	-80
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	24	0	21	45	20	0	21	40	-4		-5
Land Charges	136	-305	29	-141	91	-251	29	-131	10	Less demand for service during the year	6
Police and Crime Commissioner	0	0	0	0	26	-26	0	0	0		-0
Legal Services	1,884	-267	-1,084	532	1,893	-268	-1,084	540	8		-1
Central Mailing	45	0	1	45	27	-6	1	22	-23	Saving on franking machine leasing costs.	-22
Admin and Law Total	4,477	-849	1,321	4,949	4,332	-900	1,321	4,753	-195		-214
Marketing & Media											
Marketing and Media	370	-167	-90	113	457	-65	-90	302	189	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements	187
Translation	563	-52	-400	110	446	-63	-400	-17	-128	Vacant post pending divisional realignment & number of staff members working reduced hours, savings on supplies & services	-122
Customer Services Centres	1,133	-353	-574	206	909	-350	-574	-15	-221	12 posts vacant during the year, difficulty in filling posts.	-225
Yr Hwb, Rhydaman a Llanelli	194	-94	8	109	85	-53	8	40	-68	3 vacant posts pending divisional realignment offset partly by less income, due to decreased demand for desk rental space	-69
Marketing Tourism Development	368	0	56	424	451	-87	56	420	-3		-19
Visitor Information	63	-5	25	82	62	-5	25	82	-0		-0
Events	49	-26	2	25	48	-29	2	21	-3		-7
Total Marketing & Media	2,739	-696	-974	1,069	2,459	-651	-974	834	-235		-255
Statutory Services											
Elections-County Council	9	0	129	138	12	-2	129	138	0		-0
Elections-Community Council	0	0	0	0	37	-37	0	-0	-0		-0
Elections-European	0	0	0	0	291	-291	0	0	0		-0
Elections-Welsh Government	0	0	0	0	148	-148	0	0	0		0
Registration Of Electors	170	-2	243	410	228	-88	243	383	-27	One off contribution from Electoral commission received for canvassing print and mail costs.	0
Registrars	504	-335	304	473	528	-478	304	354	-119	Additional income being generated compared to budget. Vacant post in year due to be filled imminently.	-116
Coroners	372	0	8	380	365	0	8	373	-8		-19
Electoral Services - Staff	254	0	-248	6	209	0	-248	-39	-45	Vacant post during year. Due to be advertised imminently	-45
Statutory Services Total	1,309	-337	436	1,408	1,817	-1,045	436	1,209	-199		-181

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Regeneration & Property											
Regeneration Management	292	0	115	407	289	0	115	404	-3		-5
Parry Thomas Centre	35	-32	11	14	37	-34	11	14	0		-0
Betws wind farm community fund	87	-87	1	1	66	-66	1	1	0		-0
Welfare Rights & Citizen's Advice	166	0	2	168	166	0	2	168	0		0
Llanelli Coast Joint Venture	150	-150	5	5	137	-137	5	5	-0		-0
The Beacon	154	-141	56	70	160	-148	56	67	-2		0
Support Programme	0	0	0	0	3	-3	0	-0	-0		0
BREXIT	0	0	0	0	48	-48	0	0	0		0
Town Centres	387	0	404	791	391	-2	404	793	2		0
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	450	0	272	721	454	0	272	726	5		0
Amman Gwendraeth Regeneration	0	0	2	2	0	0	2	2	0		0
Community Development and External Funding	518	0	168	686	542	-24	168	686	-0		-0
Coronavirus	0	0	-0	-0	3	-3	-0	-0	0		0
Food Hubs & Banks - Covid 19	0	0	0	0	58	-58	0	0	0		-0
Kickstart	0	0	27	27	476	-476	27	27	-0		0
Cockle Harvesters	0	0	0	0	70	-70	0	0	0		0
Transforming Towns Business Fund	0	0	0	0	286	-286	0	0	0		0
Allotment Grant	0	0	0	0	27	-27	0	0	0		0
Stimulus Funding Programme	0	0	0	0	25	-25	0	0	0		0
Wellness	25	0	31	56	25	0	31	56	0		-0
City Deal	25	0	96	121	0	0	96	96	-25	Non controllable being charged as a direct cost to the SBCD Joint Committee	-0
SBCD - Digital Infrastructure	541	-541	32	32	147	-147	32	32	-0		0
SBCD - Skills and Talent	0	0	4	4	0	0	4	4	-0		0
Property	1,148	-88	-1,016	43	1,073	-17	-1,016	39	-4		-83
Commercial Properties	49	-594	576	32	320	-924	576	-28	-59	General loss of income due to properties becoming vacant & no immediate prospect of re-letting. This has been partially offset by COVID19 income claim for losses attributable to COVID19. This trend has been offset by a significant one off benefit of £270k as the result of a retrospective rent review for one property in line with the lease terms.	-157
Provision Markets	663	-660	453	457	662	-566	453	549	92	General downturn in demand for stalls & consequent reduction in achievable rents. Partially offset by COVID19 income claim from WG for losses specifically attributable to COVID19.	93
Operational Depots	408	0	-315	93	414	-0	-315	99	6		-6
Administrative Buildings	3,759	-777	-3,081	-98	3,851	-891	-3,081	-120	-22	Part year vacant post. To be filled imminently.	-13
Industrial Premises	634	-1,482	967	118	730	-1,669	967	28	-90	Occupancy levels are still high despite the pandemic	-63
County Farms	126	-342	443	226	104	-310	443	237	11	Market forces dictate rent/ lease achievable.	29

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Livestock Markets	105	-213	4	-104	92	-38	4	58	161	Majority of overspend relates to Nant Y Ci. No rental income for 24 months for Nant Y Ci as per the terms of the new agreement. Additional premises maintenance costs to obtain animal health and farm assurance licences.	165
Externally Funded Schemes	5,495	-5,492	637	640	3,838	-3,835	637	640	-0		-0
Regeneration & Property Total	15,216	-10,598	-105	4,513	14,494	-9,802	-105	4,586	73		-40
Financial Services											
Corporate Services Management Team	485	-129	-302	55	537	-173	-302	62	7		-1
Accountancy	1,788	-467	-873	448	1,715	-451	-873	392	-57	£43k part year net vacancies during the year. Posts have now been filled.	-82
Treasury and Pension Investment Section	263	-195	-20	49	219	-212	-20	-12	-61	£37k part year vacancies. Posts have now been filled. £23k external SLA income from the WPP and other smaller underspends	-60
Grants and Technical	341	-111	-152	78	282	-60	-152	70	-7		-9
Payroll Control	90	0	-65	25	93	0	-65	28	3		3
Payments	554	-77	-364	113	503	-75	-364	64	-49	Part year vacancies during the year. One post yet to be filled.	-65
Pensions	1,413	-1,360	221	274	1,252	-1,199	221	274	-0		0
Audit Fees	322	-93	4	233	300	-93	4	211	-22	A proportion of audit fees are chargeable directly to grants	-42
Bank Charges	68	0	1	69	61	0	1	62	-8		-21
Wales Pension Partnership	84	-84	15	15	64	-64	15	15	-0		0
City Deal - Finance Service	0	0	13	13	0	0	13	13	0		0
Joint Committees - Carmarthenshire	0	0	0	0	2	-63	0	-61	-61	One off transitional grant received during the year	0
Miscellaneous Services	11,128	-122	-1,173	9,833	13,881	-3,434	-1,173	9,274	-559	£364k underspend on past year pension costs. General underspends on supplies and services.	-376
Financial Services Total	16,537	-2,637	-2,693	11,206	18,910	-5,824	-2,693	10,393	-814		-651
Revenues & Financial Compliance											
Procurement	607	-35	-436	136	506	-35	-436	35	-101	Part year vacancies during the year. All posts now been recruited into.	-111
Audit	484	-19	-371	94	406	-35	-371	-0	-94	£61k part year net vacancies. One post yet to be filled. £17k saving on supplies and services along with £16k additional income over budget from SLA income.	-98
Risk Management	151	-0	-120	30	132	-0	-120	11	-18	£3k salary saving due to flexi retirement. £7k saving on supplies and services. £8k one off insurance commission	-10
Business Support Unit	141	0	-57	84	103	0	-57	46	-38	£32k part year vacancy during the year, now been recruited into. £6k savings on supplies and services.	-38
Corporate Services Training	60	0	-59	1	18	-0	-59	-41	-42	Low uptake of training courses during year	-48
Local Taxation	940	-763	663	839	948	-856	663	755	-84	Saving on vacant posts in the year. Two posts still currently vacant. This is offset by an increase in bank charges due to large increase in card payments.	-37
Council Tax Reduction Scheme	16,828	0	78	16,906	17,051	0	78	17,129	223	Increased demand since Covid. WG contribution received for the shortfall in 2020/21, but not replicated in 2021/22.	221
Rent Allowances	41,323	-41,540	1,495	1,278	37,206	-37,311	1,495	1,390	112	This areas is demand led and by it's nature will inevitably fluctuate as a result.	-190

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Rates Relief	328	0	5	333	184	0	5	190	-143	Low take-up in 2021/22. Dependant upon demand.	-143
Housing Benefits Admin	1,671	-752	-640	279	1,471	-716	-640	115	-164	A number of posts have been vacant during the year, some of which are still vacant due to difficulties in recruiting staff. A large number of staff members are also currently on lower points of the salary scale but budgeted at the top of scale. This is offset by the ongoing annual reduction in admin grant received from DWP.	-329
Revenues	940	-136	-598	207	937	-132	-598	207	0		0
Revenues & Financial Compliance Total	63,472	-43,246	-39	20,187	58,962	-39,086	-39	19,836	-351		-782
TOTAL FOR CORPORATE PERFORMANCE & RESOURCES	114,990	-60,862	-8,451	45,677	114,010	-61,897	-8,451	43,663	-2,014		-2,493