

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st August 2022 - Detail Monitoring

Division	Working Budget				Forecasted				Aug 2022 Forecasted Variance for Year £'000	Notes	Jun 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	240	0	-260	-20	215	0	-260	-45	-26	Savings on supplies & services	-24
Chief Executive Business Support Unit	618	0	-585	34	503	-4	-585	-85	-119	3 staff on secondment, savings on supplies & services £15k.	-121
Chief Executive Total	859	0	-845	14	718	-4	-845	-130	-144		-145
People Management											
TIC Team	242	-61	-221	-40	236	-61	-221	-46	-6		1
Agile Working Project	0	0	0	0	66	0	0	66	66	Unfunded post	66
SCWDP	738	-417	1	322	751	-430	1	322	-0		-0
Practice Placements	68	-67	0	1	79	-78	0	1	0		-0
Health & Social Care Induction Training Pilot	0	0	0	0	12	-12	0	0	0		0
Business & Projects Support	255	0	-275	-21	260	0	-275	-15	5		5
Payroll	662	-365	-285	11	732	-355	-285	92	80	Past year staffing efficiencies not being met	35
People Services – HR	1,174	-275	-786	113	1,263	-282	-786	195	83	Temporary additional resource to deal with increased recruitment.	111
Employee Well-being	815	-359	-423	33	820	-353	-423	44	11	Shortfall on budgeted external SLA income.	27
Organisational Development	454	-40	-498	-84	527	-7	-498	22	106	Training efficiency target not currently being met (£33k). Investors in people assessment one off costs of £26k, Unfunded Welsh Language post previously funded from Risk Management fund.	108
Employee Services – HR/Payroll Support	142	0	-132	11	150	0	-132	18	7		7
School Staff Absence Scheme	0	0	0	0	172	-172	0	0	0		-0
DBS Checks	129	0	0	129	104	-1	0	103	-26	Review of DBS checks process & budget to be undertaken	-26
People Management Total	4,680	-1,585	-2,619	476	5,173	-1,751	-2,619	803	326		333
ICT & Corporate Policy											
Information Technology	5,643	-921	-3,846	876	5,540	-887	-3,846	808	-68	Vacant posts during year. 5 currently vacant, estimated to be filled from November.	-39
Welsh Language	125	-11	-153	-39	126	-11	-153	-38	1		-0
Chief Executive-Policy	722	-32	-786	-96	707	-39	-786	-118	-23	Vacant posts in early part of year, now mostly filled. One currently vacant, estimated to be filled from November.	-38
Public Services Board	6	0	0	6	6	0	0	6	0		0
Armed Forces Covenant Scheme	0	0	0	0	57	-57	0	0	0		0
Armed Forces Veterans Hub	0	0	0	0	1	-1	0	-0	-0		0
Armed Forces and Remembrance	5	0	0	5	5	0	0	5	0		0
Total ICT & Corporate Policy	6,500	-964	-4,785	752	6,442	-995	-4,785	662	-90		-77

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st August 2022 - Detail Monitoring

Division	Working Budget				Forecasted				Aug 2022 Forecasted Variance for Year £'000	Notes	Jun 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Admin and Law											
Democratic Services	2,133	-290	2,372	4,216	1,991	-315	2,372	4,047	-168	Underspend on members pay and allowances £125k, travelling costs £17k, along with an additional £26k of income for work undertaken for the HRA.	-206
Democratic Services - Support	526	0	-494	32	507	-30	-494	-17	-49	Additional income for work undertaken for the Wales pension partnership £21k & PCC £8k, savings on supplies & services £20k.	-44
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	25	0	21	45	21	0	21	42	-4		-5
Land Charges	103	-275	20	-152	96	-233	20	-117	35	Shortfall in income due to low demand for searches	55
Police and Crime Commissioner	0	0	0	0	72	-72	0	0	0		0
Legal Services	2,092	-273	-1,511	307	2,058	-275	-1,511	272	-35	Vacancies in early part of the year now filled. 1 current vacancy estimated to be filled from November.	-55
Central Mailing	46	0	1	47	31	-8	1	24	-23	Saving on franking machine leasing costs	-22
Admin and Law Total	4,926	-838	703	4,791	4,776	-932	703	4,547	-244		-277
Marketing & Media											
Marketing and Media	409	-171	-213	25	430	-32	-213	185	161	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements	168
Translation	595	-53	-502	40	473	-53	-502	-81	-122	2 vacant posts pending divisional realignment & number of staff working reduced hours, savings on supplies & services.	-117
Customer Services Centres	1,203	-362	-762	79	959	-358	-762	-162	-240	Part year vacancies in Contact Centre and Hwbs. Constantly out to advert due to difficulty in filling posts.	-160
Yr Hwb, Rhydaman a Llanelli	174	-96	8	87	73	-53	8	29	-58	2 vacant posts pending divisional realignment, offset partly by less income from decreased demand for desk rent space.	-57
Marketing Tourism Development	405	-5	37	436	404	-5	37	436	-0		-0
Visitor Information	0	0	0	0	0	0	0	0	0		0
Events	40	-26	2	16	40	-26	2	16	-0		-0
Total Marketing & Media	2,826	-713	-1,430	683	2,380	-526	-1,430	424	-259		-165
Statutory Services											
Elections-County Council	110	0	129	238	110	0	129	238	-0		-0
Elections-Community Council	0	0	0	0	17	-17	0	-0	-0		-0
Registration Of Electors	176	-3	243	416	208	-35	243	416	0		-52
Registrars	525	-343	192	374	577	-498	192	271	-104	Increase in anticipated income due to large number of ceremonies taking place.	-115
Coroners	369	0	8	377	366	0	8	374	-3		-15
Electoral Services - Staff	265	0	-291	-26	220	0	-291	-71	-45	1 post currently vacant, unlikely to be filled until January.	-23
Statutory Services Total	1,444	-346	281	1,380	1,498	-550	281	1,229	-151	Another vacant post in first half of year has now been filled.	-206

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st August 2022 - Detail Monitoring

Division	Working Budget				Forecasted				Aug 2022 Forecasted Variance for Year £'000	Notes	Jun 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Regeneration & Property											
Regeneration Management	308	0	38	346	310	0	38	348	1		1
Parry Thomas Centre	37	-37	11	11	38	-38	11	11	0		-0
Betws wind farm community fund	87	-87	1	1	87	-86	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		-0
Llanelli Coast Joint Venture	150	-150	5	5	155	-155	5	5	-0		-0
Business Grants	0	0	0	0	188	-188	0	0	0		0
Town Centres	405	0	6,307	6,712	405	0	6,307	6,712	0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	470	0	89	558	470	0	89	558	0		0
Community Development and External Funding	545	0	89	635	529	0	89	618	-16	3 posts have recently become vacant. Estimated to be filled from December	0
Food Banks	0	0	0	0	3	-3	0	-0	-0		3
Kickstart	0	0	0	0	122	-122	0	0	0		0
Transforming Towns Business Fund	0	0	0	0	23	-23	0	0	0		0
Wellness	275	0	19	294	275	0	19	294	-0		0
City Deal	0	0	24	24	-0	0	24	24	-0		0
SBCD - Digital Infrastructure	0	0	0	0	295	-295		0	0		0
SBCD - Skills and Talent	0	0	0	0	149	-149		0	0		0
Property	1,195	-91	-1,251	-146	1,079	-12	-1,251	-183	-37	4 posts currently vacant estimated to be filled from November. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.	5
Commercial Properties	34	-463	537	108	108	-563	537	82	-26	Occupancy levels relatively high	-25
Provision Markets	623	-556	376	443	589	-532	376	434	-9		9
Asset Transfers	0	0	0	0	39	-39	0	-0	-0		-0
Asset Sales	20	0	0	20	20	0	0	20	0		0
Operational Depots	356	0	-326	30	357	0	-326	31	1		-5
Administrative Buildings	3,399	-796	-3,111	-508	3,373	-778	-3,110	-516	-8		-1
Industrial Premises	494	-1,519	940	-85	520	-1,567	940	-107	-21	Occupancy levels relatively high	-16
The Beacon	164	-144	50	70	162	-142	50	70	-0		0
County Farms	79	-351	428	156	82	-308	428	202	46	Income target not met due to current economic climate, as no scope to increase tenancy agreements at the moment	43
Livestock Markets	62	-114	3	-48	21	-78	3	-54	-5		35
Externally Funded Schemes	8,214	-8,210	323	327	8,160	-8,156	323	327	-0		0
Regeneration & Property Total	17,076	-12,518	4,555	9,114	17,719	-13,235	4,555	9,039	-74		47

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st August 2022 - Detail Monitoring

Division	Working Budget				Forecasted				Aug 2022 Forecasted Variance for Year £'000	Notes	Jun 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Financial Services											
Corporate Services Management Team	510	-142	-422	-54	545	-176	-422	-54	0		-7
Accountancy	1,877	-478	-1,253	146	1,855	-447	-1,253	155	9		0
Treasury and Pension Investment Section	277	-200	-70	7	270	-217	-70	-18	-25	Additional income for work undertaken for Wales Pension Partnership	-25
Grants and Technical	357	-114	-218	25	282	-52	-218	11	-14	Vacant post estimated to be filled (est December)	-18
Payroll Control	97	0	-88	9	97	0	-88	10	0		0
Payments	581	-79	-457	44	512	-79	-457	-24	-68	5 Vacant posts estimated to be filled from November	-14
Pensions	1,555	-1,469	-58	28	1,366	-1,280	-58	28	0		0
Audit Fees	325	-96	4	234	300	-96	4	209	-25	A proportion of audit fees are chargeable directly to grants	-25
Bank Charges	66	0	1	67	57	0	1	58	-9		-7
Wales Pension Partnership	88	-86	0	3	74	-71	0	3	0		0
Miscellaneous Services	10,016	-125	1,698	11,589	9,644	-81	1,698	11,260	-329	£329k underspend on pre LGR pension costs	-324
Financial Services Total	15,750	-2,788	-863	12,098	15,001	-2,499	-863	11,638	-460		-419
Revenues & Financial Compliance											
Procurement	638	-36	-551	51	600	-36	-551	13	-38	Savings from staff member working reduced hours and a number of posts currently at lowest point on the salary scale	-36
Audit	511	-20	-463	27	491	-40	-463	-12	-40	1 vacant post estimated to be filled in November, 1 recently filled post and one post working at reduced hours	-56
Risk Management	158	-1	-149	9	159	-1	-149	10	1		1
Business Support Unit	149	0	-81	68	146	0	-81	65	-3		0
Corporate Services Training	62	0	-59	3	52	0	-59	-7	-11	Less planned training during the year	-4
Local Taxation	986	-763	528	750	974	-802	528	700	-50	Savings on 4 vacant posts to date. Two have been filled, and two remain vacant and are being covered by agency following failure to recruit.	-63
Council Tax Reduction Scheme	17,249	0	78	17,327	17,008	0	78	17,086	-241	Underspend based on latest demand figures.	-241
Rent Allowances	41,323	-41,540	1,495	1,278	37,206	-37,311	1,495	1,390	112	Projections on expenditure based on 2021/22 claims	112
Rates Relief	289	0	5	294	184	0	5	190	-105	Low take-up anticipated in 2022/23. Based on current demand.	-105
Housing Benefits Admin	1,750	-753	-877	120	1,538	-615	-877	46	-74	Admin grant received is £212k less than budget. Offset by £283k underspend on pay costs, primarily down to 11 current vacant posts, estimated to be filled from November. Number of posts on lower points of the scale and some staff working less hours than budgeted for.	-180
Revenues	984	-139	-755	90	1,149	-136	-755	258	168	£100k increase in bank charges over budget due to increased number of card payments. £106k one off essential software upgrade. Offset by short term vacant posts that are being covered by agency following failure to recruit, along with 3 recent vacant posts that are estimated to be filled from November.	195
Revenues & Financial Compliance Total	64,099	-43,252	-830	20,018	59,508	-38,940	-830	19,739	-279		-375
TOTAL FOR CORPORATE PERFORMANCE & RESOURCES	118,160	-63,002	-5,832	49,326	113,215	-59,432	-5,832	47,951	-1,376		-1,284