

APPENDIX C

CHARGING DIGEST - Housing Services

2021/22 Actual	2022/23 Budget	2023/24 Budget	Business Unit	Service Provided	2022/23 Charge Levied			2023/24 Proposed Charge			Comments
					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	
4,484	19,828	20,819	Housing Multiple Occupation Type of Property	Single Let	245.00		20.00	270.00		22.00	Affiliation fee not applicable. Phased out from June 2019.
				2 Flats	367.00		20.00	404.00		22.00	
				3 Flats	490.00		40.00	539.00		44.00	
				4 Flats	612.00		60.00	673.00		66.00	
				5 Flats	734.00		80.00	808.00		88.00	
				6+ Flats	857.00		100.00	943.00		110.00	
				3 Sharing	388.00		20.00	427.00		22.00	
				4-6 Sharing	530.00		40.00	583.00		44.00	
				7-10 Sharing	673.00		60.00	740.00		66.00	
				11+ Sharing	816.00		80.00	898.00		88.00	
			Housing Act 2004 Notice Fees	Enforcement fee	75.00			83.00			Hourly fee
			Empty Properties/Houses into Homes	Land Registry Charge: Loan Value £1-£149,999	50.00			55.00			Proposed charge at maximum permitted threshold (Report required)
				Loan Value £150,000	70.00			77.00			
				Administration Fee: Loan Amount							
				£0 - £50,000	295.00			325.00			
				£50,001 - £100,000	395.00			435.00			
				£100,001 - £150,000	495.00			545.00			
			Mobile Home Site Licensing	Set up Cost: Initial Licence (Year 1)	306.30			337.00			
				Re-licence (Year 5)	0.00			0.00			
				Administration Cost of Licence: Initial Licence (Year 1)	81.69			89.00			
				Re-licence (Year 5)	81.69			89.00			
				Cost per Pitch: Initial Licence (Year 1)	9.92			11.00			
				Re-licence (Year 5)	9.92			11.00			

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					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	
			<u>Home Repayment Loans</u>	Lifetime Loans Applicant contribution 250.00 Grant contribution 0.00 Repayment Loans Applicant Contribution 500.00 Grant contribution 0.00 ERA's Applicant Contribution 50.00							
			<u>Valleys Task Force</u>	Surveying service to RCT	14.96			14.96			Standard rate set by RCT

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CHARGING DIGEST - Environment department

Place & Sustainability division

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
19,079	16,647	18,312	<u>Place & Sustainability</u> Administration	<u>Street Naming & Numbering:</u> House name change	35.00	50.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Add a name to an existing numbered Property	35.00	50.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				House Naming or Numbering for one dwelling	35.00	100.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Development with NO street name [Residential & Commercial]	35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+]	£100.00 for one property + £40.00 per each additional plot	Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Development with a NEW street name [Residential & Commercial]	150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+]	£175 per street + £40 per each additional plot	Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.

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Place & Sustainability division

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				Property Conversion into Flats or Units [Residential & Commercial]	35.00 + 15.00 per Flat/Unit	£50.00 + £30.00 per each additional address required	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Amending schedule of development already issued following plot changes by developer	35.00 per plot	£50.00 + £30.00 per each additional address required	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
				Renaming a street at residents request or Naming a road where no name exists	150.00 + 35.00 per property legal costs & replacement street nameplate costs	175.00 + 40.00 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
				Provision of official address confirmation for customer, solicitors and conveyancers	30.00	35.00	Covers the cost of (historic) investigations, officer time and resources.
				To add or change a commercial trading name to a business premises	No Fee	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information.
				Request to investigate any address anomaly	No Fee	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected.
				Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF	No Fee	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required planning and/or Building Regulation permissions.

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Place & Sustainability division

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
192,895	197,855	212,774	Minerals	<p>Provision of a case officer service in relation to mineral planning applications for new sites or extensions to existing sites</p> <p>Provision of a case officer service in relation to mineral planning applications for variation of conditions and applications for Periodic Review of Conditions</p>	<p>90% of the Planning Application Fee (up to a maximum of 34,500 where SLA in place)</p> <p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p>	<p>90% of the Planning Application Fee (up to a maximum of 34,500 where SLA in place)</p> <p>49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)</p> <p>39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)</p> <p>36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)</p>	<p>Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation). Reduced to reflect administrative costs which remain the responsibility of the client LPA.</p>

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CHARGING DIGEST - Environment department

Place & Sustainability division

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				Pre application discussions with prospective applicants/agents	45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	Fee to be refunded if it results in a planning application.
					36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)	39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	
					32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)	36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation of Prohibition Orders	45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	Includes attendance at any Appeal hearing/inquiry.
					36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)	39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	
				Monitoring mineral and landfill sites in accordance with an annual programme established (by agreement) under the provisions of the Town & Country Planning (Fees for Applications and Deemed Applications) (Amendment No 2) (Wales) Regulations 2006	The established monitoring fee (currently 400.00 for active sites and 135.00 for dormant sites)	The established monitoring fee (currently 400.00 for active sites and 135.00 for dormant sites)	Includes the preparation of reports of monitoring visits, identifying breaches of planning control and advising on appropriate action in respect of breaches of planning control. Set at a national level by Welsh Government.
				Additional site monitoring over and above that identified in the annual programme established at the beginning of each calendar year (by agreement)	32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)	36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	

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Place & Sustainability division

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				<p>Taking of formal enforcement action considered to be expedient in relation to breaches of planning control identified at mineral sites</p> <p>Preparation and presentation of evidence at any Appeal hearings, inquiry or court proceedings (when not covered by a planning application fee)</p> <p>Any minerals/waste work not covered by any of the above categories</p>	<p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p>	<p>49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)</p> <p>39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)</p> <p>36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)</p> <p>39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)</p> <p>36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)</p> <p>39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)</p> <p>36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)</p>	

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Place & Sustainability division

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
48,345	43,153	47,468	Development Management	Chargeable Pre-application and post consent advice in relation to Developments of National Significance (DNS) (Planning Wales Act 2015) and Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008)	Subject to individual planning performance agreements/Service level agreements	Subject to individual planning performance agreements/Service level agreements	Process agreed at Full Council on the 25th January 2017.
891,789	885,151	885,151		Provision of a case officer service in relation to all formal planning applications	See attached breakdown of planning application fees	See attached breakdown of planning application fees	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation).
0	0	0		High Hedge complaint charge	320.00	320.00	Introduction of a fixed charge to fund the services of a tree surgeon to evaluate if the 'reasonable enjoyment' of their home is being affected by the height of a neighbouring hedge.
438,199	447,315	492,047	Building Control	Building Regulation Charges	Costs on a case by case basis - quotations available directly from the Building Control Section	Costs on a case by case basis - quotations available directly from the Building Control Section	Proposed fee increase of 10% to be applied from April 2023
53,396	61,500	67,650		Search Fees	20.00 per search	25.00 per search	Introduction of charges for personal searches.

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0	0	0	Forward Planning	Local Development Plan - Charge for Purchase	75.00 per copy	75.00 per copy	Fixed charge for the purchase of hard copies of the LDP.
0	0	0		Affordable Housing Viability Model - access charge	50.00 per release of model	50.00 per release of model	Reflects the release and administration of the regional model as part of site viability assessments.
				Provision of an internal Planning consultancy service through the production of Planning and Development Briefs, preparation and submission of Planning Applications (incl. supporting material) and other bespoke planning work to guide developmental considerations and assist in asset disposal.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Reflects the ongoing 'not for profit' consultancy arrangement. The delivery of the project subject to review in light of the statutory work commitments and the impact on generating income.
0	0	0	Conservation - Common Land Fees	Correction of a mistake made by registration Authority	No fee	No fee	
				Correction of any other mistake that would not affect the extent of Common Land or Village Green, or what can be done by virtue of a right of common	178.80	197.00	Estimated 6 hours work rounded to the nearest £
				Removing duplicate entry from register	No fee	No fee	
				Updating of names and addresses referred to in a register	29.80	33.00	Estimated 1 hours work rounded to the nearest £
				Updating an entry to take in to account accretion or diluvian	29.80	33.00	Estimated 1 hours work rounded to the nearest £
				Non- Registration of Common Land or Village Green	No fee	No fee	
				Waste Land of the Manor not registered as common land	No fee	No fee	
			Providing a copy of the common land register	20p per side of a sheet	22p per side of a sheet	New charge introduced in 2022/23 to cover copying costs of common land register	
				Deregistration of certain land registered as common land or as town or village green	1,192.00	1,311.00	Estimated 40 hours work rounded to the nearest £
47,234	62,458	68,704	Built Heritage skills training	Craft skills training	on application	on application	Broad variety of prices depending upon the length of course & the level of knowledge imparted.

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Planning Application Fees in Wales

The fee should be paid at the time the Application is submitted.

All Outline Applications - site area

£460 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£460 per 0.1 hectare
£11,500 + £120 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	More than 2.5 hectares	£11,500 + £120 per 0.1 hectare

Householder Applications

Alterations/extensions to a single dwelling , including works within boundary (such as domestic garages, garden sheds, gates, fences, boundary walls etc)	Single dwelling (excluding flats)	£230
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FULL APPLICATIONS (and First Submissions of Reserved Matters)

Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£460
New dwellings (up to and including 50)	New dwellings (not more than 50)	£460 per dwelling
New dwellings (for more than 50) £23,000 + £120 per additional dwelling in excess of 50 up to a maximum fee of £300,000	New dwellings (more than 50)	£23,000 + £120 per additional dwelling

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):

Increase of floor space	No increase in gross floor space or no more than 40m ²	£230
Increase of floor space	More than 40m ² but no more than 75m ²	£460
Increase of floor space	More than 75m ²	£460 for each 75m ² or part thereof to a maximum of £300,000

The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m ²	£85
Site area	More than 465m ² but not more than 540m ²	£460
Site area	More than 540m ²	£460 for first 540m ² + £460 for each 75m ² (or part thereof) in excess of 540m ² up to a maximum of £300,000

Erection of glasshouses (on land used for the purposes of agriculture)

Gross Floor space	Not more than 465m ²	£85
Gross Floor space	More than 465m ²	£2,600

Erection/alterations/replacement of plant and machinery

Site area	Not more than 5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£23,000 + additional £120 for each 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £300,000

Applications other than Building Works

Car parks, service roads or other accesses On land used for or by a single undertaking, and where the development is required for a purpose incidental to the existing use of the land.	For existing uses	£230
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Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000

Operations connected with exploratory drilling for oil or natural gas

Site area	Not more than 7.5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000

Other operations (winning and working of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000
Other operations (not coming within any of the above categories)	Any site area	£230 for each 0.1 hectare (or part thereof) up to a maximum of £300,000

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Fees in respect of the monitoring of mining and landfill sites

The maximum number of site visits to any one such site for which a fee is payable under this regulation in any period of 12 months beginning with the date of the first visit during that period is:-	where the site is an active site: 8	£400 (where the whole or a part of the site is an active site)
	where the site is an inactive site: 1	£135 (where the site is an inactive site)

Lawful Development Certificate (LDC)

Existing use or operation		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£230
Proposed use or operation		Half the normal planning fee

Prior Approval

Agricultural and Forestry buildings & operations or demolition of buildings		£100
Telecommunications Code Systems Operators		£460

Reserved Matters

Application for removal or variation of a condition following grant of planning permission		£230
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £460 due

Change of Use of a building to use as one or more separate dwelling houses, or other cases

Change of use of a single dwelling to be used for two or more dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 up to a maximum of £300,000
Change of use of a building for 1 or more separate dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 to a maximum of £300,000
Other material change of use of building or land		£460

Fees for post submission amendments to major development applications

Post submission amendments (Major)		£230
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Application for a Non-material Amendment Following a Grant of Planning Permission

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

Fees for Discharge of Conditions

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

Removal or Variation of a condition

Application for removal or variation of a condition following grant of planning permission		£230
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Renewal

Renew unimplemented permission within the time period		£230
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Appropriate Alternative Development

Certificates of Appropriate Alternative Development		£230
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Advertising

Relating to the business on the premises		£120
Advance signs which are not situated on or visible from the site, directing the public to a business		£120
Other advertisements		£460

Hazardous Substance Consent

New consent without previous conditions		£200
In excess of twice the control quantity		£400
All other cases		£250
Continuation of Hazardous Substance Consent		£250

Cross Boundary Applications

Where applications are made for planning permission, for approval of reserved matters or for certificates of lawful use or development which relate to land in the area of two or more local planning authorities, a fee is payable to each local planning authority. The fee payable is calculated in the normal manner.

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CONCESSIONS - EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person (Proof of disabled person's registration required)
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
Listed Building Consent
Conservation Area Consent
Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. i.e. where the application is required only because of a direction or planning condition removing permitted development rights.
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the advertisement in question
If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant (including consent to display an advertisement only if withdrawn or refused):

CONCESSIONS - REDUCTIONS TO PAYMENTS

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £460
If the application is being made on behalf of a parish or community council then the fee is 50%
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £460
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable
Where an application consists of the erection of dwellings and the erection of other types of buildings the fees are added together.

Enforcement Appeal

Fee based on the relevant fee category
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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
98,422	86,726	88,461	COUNTRY PARKS Pembrey Country Park All Areas	Complimentary prizes		N/A	Prizes for other Departments or Charities that have supported the park previously. Approved By Commercial & Facilities Manager Documented Rational.
			All Areas	Advertising and Sponsorship		Max £10,000	Areas of land used for advertising in line with document agreed at DMT Summer '22. Prices approved by 3 managers on size of advert, duration, and predicted footfall. Sponsorship will be a monetary amount in return for advertising and tickets at relevant events. All companies will align with the guidelines of the agreed document and shall not advertise gambling, smoking, alcohol etc. Applies to wider Leisure service too.
			All Areas	Cross marketing offers		N/A	In conjunction with other Leisure services or to increase income and occupancy. Commercial and Facilities Manager and Senior Outdoor Recreation Manager to approve documented rationale.
			Park hire Events Field (old archery site)	Daily hire: full field	500.00	550.00	Rental charge will be applied for activities that do not come under the event bracket (below), for example: weddings; private functions; experiential marketing; caravan rallies with the appropriate insurances etc (in the hire agreement it will state the maximum number of campers for each field). With the exception of rallies any non-commercial activity will pay car parking for each vehicle for use of fields. No uptake on full field hire of Monks so price kept the same.
				Weekly hire: full field	2,500.00	2,500.00	
				Charity rates	3 officer sign-off	3 officer sign off	
			Monk's Head Field	Daily hire: full field	750.00	750.00	
				Weekly hire: full field	4,500.00	4,500.00	
				Charity rates	3 officer sign-off	3 officer sign off	
			Medium Area of Land	Daily Hire Size to be agreed	300.00	330.00	
			Small area of land	Daily Hire Size to be agreed	200.00	220.00	

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2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			Yr Orsaf exclusive use as per wedding and celebration brochure	Yr Orsaf exclusive use	N/A	5,000.00	Dependent on package chosen maximum hire fee in this document which is peak season to cover daily income and expenditure.
			Major Events within the Park this classifies as event footfall of over 5,000	Rates negotiable depending on scale and location of event			Charge agreed by 3 senior officers in team to maximise events income taking into account the following: size of event, area required, event profile, expected visitor numbers, disruption, time of year, the additional work required from the service, how well established or new event, charitable or commercial etc. Charge may also include park entry and/or participant entry fee. Ongoing appraisal of total income to inform proposed charges
			Events within the park organised by an external organiser (less than 5,000 footfall)	Commercial	2.50 per participant	3.00 per attendee	New charge per head for events - with a footfall of less than 5,000 people.
			Hourly Staff rate for External Events	Charity/Non profit etc	Park entry to be charged per vehicle	Park entry to be charged per vehicle	
			Events run by the events team within the park throughout the year	Member of the team to help with external events	27.00 per hour	30.00 per hour	Charge to cover staff time before, during or after an event
			Guided Walks	Price per ticket	Max price of 20.00 per head	Max price of 25.00 per head	Price will be dependent on event type and costs, which will be covered in event plan
			Fencing hire	Tradestands at events	Max price 50.00 per day food stalls max 200.00 per day	Max price 55.00 per day food stalls max 220.00 per day	
			Bins	Guided Walks for groups with Rangers	Max Price of 15.00 per head	Max Price of 20.00 per head	Max number of 35 per ranger
				Refuse service for event organisers	2.00 per unit General waste 21.75 Recycling 9.35 Glass 12.65	3.00 per unit General Waste 25.00 Recycling 18.00 Glass 15.00	Increase with inflation from Company price is per bin

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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			Commercial (Filming)	Full Day filming	500.00	550.00	Plus any rent for field etc
				Promoting the park in a positive manner	See comments	See Comments	Discretionary by Senior Manager
			Advertising	Banner/poster business advertising	N/A	500.00 per month/per area	Different areas with different prices
			Staff Service (Filming support)	Hourly Rate per Team member	27.00 per hour	30.00 per hour	Manage public, environmental and film crew assistance fees to be agreed by a small group of officers as above
			Bushcraft activites Child		Max 25.00 per day	Max 30.00 per day	Activity offering at all Country Parks, activity run by rangers
			Conference Facilities		Max price of 100.00 per day	Max price of 110.00 per day	No hire charge for booking if buying at least 10 food covers. Internal departments - no charge for car parking or hire
			Team Building Activities including bushcraft		Max 50.00 per day	Max 50.00 per head per day	Team building or Bushcraft activities led by internal team members. No increase to build offer
			Birthday Party activities		Max 25.00 per head	Max 25.00 per head per day	Different activity offering with or without food option, price is dependant on activity provided and length but this is max charge per head. No increase to build offer
			Beach access	Beach Key Fob Entry	50.00 per year	60.00 per year	Fisherman permit required
			Memorial Benches	Hawthorne	945.85	1,327.35	Includes price of base and labour this is max charge if base is not require labour and base price will be less, this price could change due to number of external factors as we only redeem price of purchase and hours
				Hereford	678.10	1,364.94	
				Grafton Seat	1,357.20	1,685.74	
			Riding Centre (Leased)	Riding Centre tacked horses			Livery tenant has 2 complimentary barrier access passes - all other staff & visitors pay

APPENDIX C

CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
728,033	644,627	657,520	PCP Caravan and camp site (CCC)				<i>Cabinet member approval given for seasonals due to selling from December. Inflationary increases (unless specified greater) added in most areas to reflect expected demand and to maintain budgets to target, competitor analysis also undertaken for all camping prices</i>
				Full Season (with electric)	2,100.00	2,415.00	1st March to 31st October. Demand, previously low charges during development of site, and competitor analysis suggests capacity for above inflation increases.
				Full Season (non electric)	1,300.00	1,495.00	1st March to 31st October
				Parking pass extension Nov-March	15.00	20.00	1st November to 31st March
				Glamping pods - per night	70.00 peak 50.00 off peak	80.00 Peak 50.00 off peak	2 night minimum stay new offering
				Full season serviced plot (water and electric)	2,500.00	2,875.00	1st March to 31st October
				Summer & Autumn (with electric)	805.00	830.00	Six week school holiday period. Keep low for affordable family offer
				Summer & Autumn Fully service	N/A	950.00	Sept & Oct. New product for 2023
				Summer & Autumn Season (non electric)	560.00	580.00	Six week school holiday period. Keep low for affordable family offer
				Daily rate peak periods (with electric)	26.50	29.00	April - September 5th
				Daily rate peak periods (non electric)	22.00	24.00	April - September 5th
				Daily rate off-peak (with electric)	24.50	26.00	March & September 5th-1st Nov
				Daily rate off-peak (non electric)	20.00	22.00	March & September 5th-1st Nov
				Serviced Peak	29.50	32.00	April - September 5th
				Serviced off peak	26.50	29.00	March & September 5th-1st Nov
				Cyclists/Walkers Peak	10.00	11.00	No Vehicle 1 man tent
				Cyclists/walkers off peak	7.50	11.00	No Vehicle 1 man tent
				Extra Vehicle	6.00	7.00	Additional vehicle on pitch
				Per Extra Adult	5.00	5.00	Charge for over 2 adults per unit

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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			PCP General Camping (other areas of park)	Group bookings (bona fide charitable organisations e.g. Scouts, guides, church groups etc) Rallies that are in fields across the Country Park minimum charge for 10 units, must sign Rally Agreement and have relevant insurances Pitches for Seasonal Campsite staff (Site Wardens) Pitches for journalists and media positively promoting PCP	3.00 12.00 per unit or 3.00 vacant caravans Free of Charge Senior Manager Discretion	3.50 13.00 per unit 3.00 vacant vans Free of charge Senior Manager Discretion	<i>For areas outside of main caravan and camping site field</i> Off Peak only. Other times of year field hire will apply or per pitch offering Marshalls/deputy marshalls for rallies of 20+caravans stay free of charge. Wardens to stay on site in Warden's cabin to provide 24 hour security/maintenance. Signed by HOS
5,000	6,614	6,746	Llyn Llech Owain	Catering			Franchise in park - review in Autumn 2022, potentially with a view to bringing in-house
20,741	11,353	11,580	Millennium Coastal Park	Catering			Catering franchises along MCP to be reviewed and aligned in 2023
			MCP field hire / events	Eisteddfod Fields hire Daily hire of: Full Site (3 Fields) Weekly hire rate: Full Site (3 Fields) Charity rates Daily hire of: Full Site (3 Fields) Weekly hire rate: Full Site (3 Fields) Event non commercial Events commercial	500.00 2,500.00 Car parking Carparking plus 2.40 per head	550.00 2,500.00 Carparking plus 3.00 per head 100.00	Rental charge will be applied for activities that do not come under the event bracket for example weddings, private functions, experiential marketing, circus etc. Fee can be negotiated for larger events as per events charges for PCP
			Fishing Morllwg Pond Only	Annual Pass			New Charge, new revenue stream
			Fishing Morllwg Pond Only	Day Pass		Adult 10.00 Under 16 6.00	From 8am to Dusk only
28,000	30,000	30,600	Discovery Centre	Catering			Leased as St Elli's Bay

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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			North Dock	North Dock events hire	25.00 per hour	30.00 per hour	Cannot guarantee exclusivity
61,764	44,163	45,046	Burry Port Harbour	Mooring fees			Charges now set by Burry Port Marina Ltd who have taken over the running of the Harbour since April 2018.
31,800	20,430	20,839		Catering			See catering franchises along MCP above

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CHARGING DIGEST - Leisure

COUNTRY PARK PARKING FEES

2021/22 Actual	2022/23 Budget	2023/24 Target	Product	2022/23 Charge Levied	2023/24 Proposed Charge	Comments
<u>Pay & Display Charges</u> £				<u>Pay & Display Charges</u> £	<u>Pay & Display Charges</u> £	
<u>Pembrey Country Park</u>						
376,409	287,977	293,737	<i>Cars & Coaches</i>			
			<i>Coaches</i>		15.00	All day charge for all buses
			April to September (9:00am-4:30pm)	7.00	8.00	
			2 hours all year round except bank holiday and event days	3.50	4.00	
			October to March	4.00	4.50	
			<i>Pay & Display (outside car park)</i>			
			Up to 2 Hours	2.00	2.50	
			Up to 4 Hours	2.70	3.50	
			<i>Motorised 2 Wheeled Vehicles</i>			
			April to September (9:00am-4:30pm)	Free - ANPR System does not read motorcycles	free	
			October to March	Free - ANPR System does not read motorcycles	free	
			15 minute drop off time for anybody dropping somebody off e.g. at Ski centre or Riding School			

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CHARGING DIGEST - Leisure

COUNTRY PARK PARKING FEES

2021/22 Actual	2022/23 Budget	2023/24 Target	Product	2022/23 Charge Levied	2023/24 Proposed Charge	Comments
<u>Pay & Display Charges</u>				<u>Pay & Display Charges</u>	<u>Pay & Display Charges</u>	
£				£	£	
116,221	119,270	121,655	Season Tickets			2 number plates per pass must live at same address.
			Annual - First Time Buyers			
			12 month Annual Tickets (from date of purchase)	60.00	70.00	12 month charge applies on date within which financial year the purchase is made. Push people here to guarantee income (19p per day). Sell as only costing same as 10 summer day tickets for a season ticket to be worthwhile. Secondary spend key once in
			7 day pass	20.00	22.50	Increase still gives a saving of over £12.50 if returning daily for 7 days
			Number plate change	10.00	10.00	If change of plates is more than twice in one year to discourage sharing of passes
			Annual - Renewals			
			Loyalty 12 month annual ticket renewal	55.00	62.00	12 month charge applies on date within which financial year the purchase is made. Loyalty price to retain season ticket holders. Push people here to guarantee income for year (18p per day)
			Oct - Mar off season ticket	Discontinued		
<u>Llyn Lech Owain</u>						
4,619	4,648	4,741	Season Ticket: 12 month ticket	30.00	33.00	Price increase in 2021 - 200 tickets sold. Sell as value being 9p per day, or 8 full-day tickets
			Lost tickets / change of vehicle	10.00	10.00	Change of plates after 2 changes
36,721	36,721	37,455	1 Hour	1.20	1.30	
			Up to 2 hours	1.80	2.00	
			Up to 3 hours	N/A	N/A	Prices were changed in 2021 to meet all other charges. Decrease in income at LLO via parking, but may also be due to less enforcement
			Over 3 hours	N/A	N/A	
			Up to 4 hours	2.80	3.30	
			Over 4 hours (long stay / all day)	3.30	4.00	

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CHARGING DIGEST - Leisure

COASTAL CAR PARKS (MCP & PENDINE)

2021/22 Actual	2022/23 Budget	2023/24 Target	Product	2022/23 Charge Levied					2023/24 Proposed Charge					Comments					
				SEASON	Pay & Display Charges (£)					SEASON TICKETS	Pay & Display Charges (£)								
Millennium Coastal Car Parks																			
					Short stay				Long Stay		Short stay				Long Stay				
				per year	Lost tickets & change of car details as per lost policy	up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	per year	Renewal price within 30 days	Lost tickets & change of car details as per lost policy	up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)			
201,349	200,199	204,203																	
			Cars	45.00	10.00	1.20	1.80	2.80	3.30	50.00	50.00	10.00	1.30	2.00	3.30	5.00		Average of 15% increase	
			Motorhome															BP Harbour Motorhomes car park closed on H&S grounds, pending review	
			Boat & Trailer (BP Harbour)	55.00	10.00					55.00		10.00						12 month ticket	
			Blue Badge Scheme Holders	Get additional 1 hour free with any ticket purchased in line with CCC parking policy					Get additional 1 hour free with any ticket purchased in line with CCC parking policy										

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CHARGING DIGEST - Leisure

COASTAL CAR PARKS (MCP & PENDINE)

2021/22 Actual	2022/23 Budget	2023/24 Target	Product	2022/23 Charge Levied				2023/24 Proposed Charge				Comments					
				SEASON	Pay & Display Charges (£)				SEASON TICKETS	Pay & Display Charges (£)							
Pendine Beach Car Parking																	
20,179	57,626	58,779		per year		up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	per year			up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	
			Car Park	N/A		1.20	1.80	2.80	3.30	35.00			1.30	2.00	3.30	5.00	Traditionally no long stay at Pendine due to limited alternative parking but expanding parking and Hostel now allows for this, but access to Beach parking during Summer months @ £5
			Blue Badge Scheme Holders	Get additional 1 hour free with any ticket purchased in line with CCC parking policy				Get additional 1 hour free with any ticket purchased in line with CCC parking policy									

Multi-Park Membership options (LLO / MCP currently with new app as progress PCP will also be included)

Bronze Option 1 Park - no discounts normal charges apply

Silver option £70 - available for choice of 2 parks / locations out of MCP, Pendine and LLO saving of £10

Gold Option £120 Upgrade to include 2 parks and Pembrey get 10% discount in F & B And activites saving of £25

All the above are 12 month passes for 2 vehicles registered at the same address

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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments	
142,191	131,098	133,720	Ski Slope	Recreational Skiing				
				Adult - Rec Ski - 90 mins (includes ski's and boots and helmet)	14.00	15.00		
				Junior - Rec Ski - 90 mins (includes, ski's, boots and helmet)	10.00	11.00		
				Adult - Own Equipment	11.00	12.00	All Charges have been reviewed by evaluation of other similar sites (Cardiff / Llangrannog) and feedback from customers.	
				Junior - Own Equipment	8.00	9.00		
				Student	9.50	10.00		
				Race Club	8.00	9.00		
				OAP	9.00	10.00		
				Family Ticket (2 adults and upto 3 children)	40.00	45.00		
				7 day consecutive pass rec ski child	35.00	38.50		
				7 day consecutive pass rec ski adult	40.00	44.00		
				3 month pass for rec ski Jan, Feb March Child	150.00	150.00		
				3 month pass for rec ski Jan, Feb March Adult	170.00	170.00		Maintain and reward loyalty
				Instruction				Maintain and reward loyalty
				Adult Group Lesson (1hr lesson; & 30 mins ski, includes equipment)	19.00	20.00		Competitor analysis / wage increases
120,289	102,923	104,981		Junior Group Lesson	13.00	14.00		
				Adult Group Coaching Club (Ski club)	20.00	22.00	90 mins coaching followed by coffee and cake	
				Kids Club (group instruction)	9.00	10.00	Saturday Club for 90 mins	
				Kids Club block booking of 6 weeks	40.00	50.00	Ensure numbers for staffing	
				Ski Party	15.00	17.00	Including food offer e.g. Hotdog and chips	
				Adult Party / team building event	12.00	15.00	Not including food	
				Junior Party (tubing / toboggan / not ski)	7.50	8.50	No food	
				Junior School Group	66.00	72.00	Group of 12 students	
				Extra person for Group	5.50	6.00	For groups bring more than allocated amount	
				Private Lesson 1 person	35.00	40.00	50mins + 30 min practice	
				Private Lesson 2 people	50.00	60.00	1 hr + practice	
				Private Lesson 3 people	65.00	80.00	1 hr + practice	
				Private Lesson 4 people	80.00	100.00	1 hr + practice	
				Private Lesson 5 people	95.00	120.00	1 hr + practice	
				Private Lesson 6 people	110.00	140.00	1 hr + practice	
				Adaptive Ski session	7.00	8.00	Part of the Ski 4 all group	
				Adaptive ski private lesson	27.00	30.00	To better reflect costs, and other subsidies to clubs / individuals	

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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
31,556	36,301	37,027		Passport to Ski Lessons (progressive)			
				Under 16 P2S 6 week course	60.00	70.00	New option 1 hour lesson
				Over 16 P2S 6 week course	90.00	100.00	New option 1 hour lesson
				Private 1-2-1 P2S 6 Week course	180.00	200.00	
				Shop & servicing of equipment			
				Custom foot beds	60.00	65.00	
				Ski Servicing Full	35.00	40.00	Popular with people going on ski holiday
				Ski Servicing basic	25.00	30.00	
				Footbeds	45.00	50.00	
				Ski & Boot Hire (for club hire)	5.00	5.00	
Slope Hire							
All day both slopes	600.00	660.00	To support return of groups & clubs				
Slope hire full day	450.00	495.00					
Slope hire half day	300.00	330.00					
Slope hire 1 hour	100.00	110.00					
Cycle Hire							
2 hours - Adult	9.00	10.00					
2 hours - Child	6.00	7.00					
2 Hours Family ticket	28.00	28.00					
4 hours - Adult	12.00	14.00					
4 hours - Child	9.00	10.00					
4 Hours Family Ticket	New Product	38.00	Family 2 adults and up to 3 children				
1 day - Adult	18.00	20.00					
1 day - Child	12.00	13.00					
1 day Family ticket	New Product	55.00					
Trailer	6.00	6.50					
Tow along - per hr (inc helmet)	6.00	6.50					
Adaptive bikes (2 hours)	7.00	8.00	Carer also has a bike for free.				
Child seats - per hr (inc helmet)	4.00	5.00					
	15.00 per hour	15.00 per hour	Went up from £10 to £15 2021 and income has been lost since the increase				
4 Seater bikes							
Toboggan							
1 Ride	3.50	3.50	Minimal sales				
10 rides	20.00	20.00	For parties / groups				
3 Rides	6.50	7.00	Main seller. Encourages secondary spend				

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CHARGING DIGEST - Leisure

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			Golf	Pitch and Putt			
				Child, OAP & Unwaged (9 holes)	4.00	4.00	Based on demand
				Child, OAP & Unwaged (additional 9 holes)	2.20	2.50	
				Adult	5.00	5.00	Based on demand
				Adult (additional 9 holes)	3.20	3.50	
				Family Ticket	17.50	17.50	2 adults and up to 3 children
				Disc Golf			
				Child, OAP & Unwaged	4.00	4.00	Low uptake so no increase
				Adult	5.00	5.00	
				Family Ticket	17.50	17.50	2 adults and up to 3 children
				Adventure (Crazy) Golf (18 holes)			
				Child, OAP & Unwaged	4.50	5.00	
				Adult	5.50	6.00	
			Family ticket	17.50	20.00	2 adults and up to 3 children	
			Go Kart	N/A	5.00	New product 5 laps per person	

APPENDIX C

CHARGING DIGEST - Leisure

PENDINE OUTDOOR EDUCATION CENTRE (POEC)

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Service	2022/23 Charge Levied £				2023/24 Proposed Charge £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
42,799	375,167	382,670	Bed and Breakfast	20.00	20.00	>26.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.	25.00	25.00	>30.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.
			Day visit (no food) 2 activities *	>20.00	>26.00	>26.00		>25.00	>28.50	>30.00	
			* Mon-Fri lunch "All in"	184.00 (131.00 FSM)	232.00	269.00		202.50 (144.00 FSM)	255.00	296.00	
			4 day 'All in'	157.50 (111.00 FSM)	196.00	232.00		173.00 (122.00 FSM)	216.00	255.00	
			3 day 'All in'	125.00 (90.00 FSM)	160.00	175.00		138.00 (99.00 FSM)	178.00	192.50	
			Fri tea - Sun lunch (no activity)	82.50	95.00	100.00		90.00	105.00	110.00	
			Activities - 1/2 day rate min 8 in group or £72.00	>13.00	>13.00	>22.00		>15.00	>15.00	>25.00	
			Meals	3.50	3.50 child 4.50 adult	4.00 child 5.00 adult		4.00	4.00 child 5.00 adult	4.50 child 5.50 adult	
			Camping	6.00	6.00	6.00		7.00	7.00	7.00	
			Bunkhouse	10.00	10.00	13.00		11.00	11.00	15.00	
				No VAT	Plus VAT	Plus VAT	No VAT	Plus VAT	Plus VAT		

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CHARGING DIGEST - Leisure

PENDINE OUTDOOR EDUCATION CENTRE (POEC)

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Service	2022/23 Charge Levied £				2023/24 Proposed Charge £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
			SUP Shack Charges	All Ex VAT		Standard	New 2022/23			Standard	Stand-up Paddleboard (SUP)
			ISUP Hire Bd/Hr							15.00	ISUP Board per Hour Hire
			9'5 - 10'6			15.00				20.00	
			10' 10			20.00				30.00	to 4 people - price reduced to encourage demand
			15' Explorer (to 4)			40.00				60.00	to 10 people - price reduced to encourage demand
			MegaSUP (to 10)			100.00					
			Wetsuit			5.00				5.00	per hire
			Paddle Sports - Coached pp/hour							20.00	1:1 per 1 Hour Session
			Min. Charge							20.00 / head	Min. Group Session Charge £50 - Max. 1:4
			Coastal Journey - ISUP. Guided							40.00 / head	Half Day session /head - min. charge £100/booking
										130.00	Family of 4
			Coasteering - pp/session							45.00 / head	Per person - min. charge/session £100.00
										150.00	Family of 4

N.B. All POEC charges held and will be subject to full review as part of business re-modelling review for service. Final charges tbc via Cabinet Member.

APPENDIX C

CHARGING DIGEST - Leisure

PENDINE ATTRACTOR

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Levied £	Charge	2023/24 Proposed charges £	Comments	
0	0	0	Pendine Caban	Seaview Room Sleeps 2			150.00	Maximum Charge which will be reflected in off peak charges too. Occupancy level will determine prices with increases as availability is decreased. Offers to be approved by 3 senior managers when required to increase occupancy and income. Rationale will be documented. Cleaning charge per stay	
				Seaview Room Sleeps 3			150.00		
				Seaview Room Sleeps 4			150.00		
				Non-Seaview Room Sleeps 2			120.00		
				Non-Seaview Room Sleeps 3			120.00		
				Non-Sea view room Sleeps 4			120.00		
				Dogs			20.00		
				Restaurant only exclusive hire			1,750.00 peak/ 500.00 off peak		Discretionary discounts with regards to food orders in advance and whether areas could be sectioned off
				Whole Caban hire			1,500.00 per night off peak/ 3,000.00 peak		
				All Rooms and meeting room option			1,000.00 off peak/ 1,500.00 peak		Dependent on occupancy levels would not be available in school holidays or Bank Holidays
				Meeting Room Hire within Caban			100.00 per day / 75.00 half day		Car parking and food will be extra, internal departments will be complimentary if room is available however will have to pay for car parking
				Menus					3 Manager sign off
				Celebrations and events			50.00 per head		Dependent on the offering required 3 officer sign off this is a maximum charge is per day
				Event area non-commercial			250.00		Negotiable dependent on activities
				Event area commercial			500.00 per day		Car parking is in addition
				Filming			500.00 per day		
				Officer support time			30.00 per hour		In line with Outdoor Recreation Service (ORS) other Departments
				Sand Sports Area			10.00 per court per hour		
				Exclusive hire of Sand sport area			200.00 per day		
				Exclusive hire of all motorhome pitches	Subject to Pendine Community Council agreement		130.00 per night		Offers and discounts agreed by 3 service managers to increase income and occupancy, reasons / rationale to be documented
			Fully service Motorhome pitch no more than 5 consecutive nights	Subject to Pendine Community Council agreement		15.00 per night must leave by 10am & check in from 12pm			
			Leases / Franchises			To be reviewed	Corporate property in conjunction with ORS to formally tender for opportunities		
			Museum Meeting room			TBC - broadly align with Yr Orsaf room	Agree via Cabinet member / HoS e-mail		

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
						Classes and facility hires typically 55 mins unless stated
			<u>Health & Fitness</u>			
861,060	1,745,530	1,780,441	Gym Session (Fitness Suite)	6.40	6.90	No time limit. Push toward Direct Debit memberships
			Junior Gym Session	4.20	4.50	Age 11 and over, accompanied by an adult up to 16
			Adult Activity Session / Fitness Class	6.40	6.90	Classes e.g. aerobics; kettlebells; circuits etc. Same charge for online Pay as you Go class
			Adult Activity Premium Session / Class	N/A	6.90	New Product - in preparation for advanced / alternative classes not included in m/ship and generally run as courses/blocks
			Junior Activity Sessions (u16)	4.20	4.50	
			Junior Activity Premium Session / Class	N/A	4.50	New Product - in preparation for advanced / alternative classes not included in m/ship and generally run as courses/blocks
			Small group personal training (per person)	N/A	10.00	New product
			10 session block of small group personal training	N/A	90.00	New product
			10 session block of 1 to 1 personal training	N/A	225.00	New product
			Fitness Test/Programmes/Personal training session	25.00	25.00	Price held as at top of comparable products
			NERS GP Referral scheme sessional charge per visit for 16 week programme.	2.00	2.00	Charge set by WG supported National Exercise Referral Scheme (NERS). Clients encouraged to become full members after 16 week programme.
			NERS & Health-related (e.g. Falls) scheme Direct Debit charge per month (for duration of 16 week programme)	18.00	18.00	Price retained, based on NERS session charge above
			Health-related outreach exercise referral session e.g. Falls prevention	3.80	4.15	Community session delivered at various community halls
			Booking dishonoured charge	3.00	3.00	New in 2022/23 - Charged if somebody hasn't cancelled a class booking at least 3 hours before their session
			<u>Health & Fitness Induction fees</u>			
			Induction assessment for 'Pay as you go' customers (free for persons signing up for Direct Debit)	25.00	25.00	Price held as at top of comparable products

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			<u>Health & Fitness Memberships</u>			
			Actif Household membership (Gym, classes, swim all times monthly DD)	47.00	49.95	Entitles 2 Adults and up to 4 Children to access unlimited Fitness suite, classes, and public swim sessions. Also suitable for students living in shared accommodation
			Fusion Household £365 Membership (Gym, classes, swim all times monthly DD)	42.00	44.95	<i>Discontinued, but still in place for persons who signed up to this deal before it was replaced by Actif Household Membership. Price still live as members on this deal are being retained.</i>
			Actif Household 365 Membership and Play		58.75	New product. Benefits of household membership plus unlimited access to Play Centre during public sessions for eligible members
			Fusion 365 Membership and Play		53.75	New product. Benefits of household (Fusion) membership plus unlimited access to Play Centre during public sessions for eligible members
			Actif Household/365 additional membership monthly DD fee per child / person	6.70	7.50	
			Platinum - Gym, classes, swim all times monthly DD for individuals	36.80	39.70	
			Corporate Platinum - Gym, classes, swim all times monthly DD for individuals	31.70	34.70	Price per person where businesses can get more than 5 employees to sign up.
			Synrgy Membership monthly DD (access to specified programme)	24.70	N/A	Product no longer available
			Over 60's & Student Saver Scheme (Gym & Swim, classes)	28.30	31.00	
			Site-only Direct Debit membership: Fitness Room at St Clears LC and Coedcae	24.80	26.50	Actif-run community hub - no pool.
			Site-only Direct Debit membership: NCE LC and Llandovery LC	N/A	31.75	New Product: Actif-run community hub - with pool
			Actif Anywhere online classes - subscription per member	10.00	10.00	Provides a range of live and pre-recorded classes for members.
			Actif Anywhere bolt-on subscription (for existing members on a core DD subscription)	0.00	N/A	Included in DD Fitness memberships

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			<u>Health & Fitness Administration (joining) fees</u>			
			Administration Fee (for new / re-joining members)	15.00	16.00	These are the administration and joining fees charged to new or re-joining customers. Also apply for Bronze (swim only memberships). As a service we sign up circa 200 members per month in normal times (pre covid) i.e. £36k pa for £15 admin fee. Some providers don't charge but have much higher attrition rates. Fee helps with retention - where people often freeze their membership rather than cancel to avoid re-join fee
			Household Membership Administration Fee	30.00	32.00	
			<u>Health & Fitness Products</u>			
			Actif Towel	6.50	6.50	Branded hand towel Radio Frequency Identificaton (RFID) is an electronic system that recognises the member upon entry
			Actif RFID Wristband	5.00	5.00	
			Actif Water Bottle	2.60	2.60	RFID is an electronic system that recognises the member upon entry
			Actif RFID Button	2.00	2.00	
			Actif Membership Card (Replacement)	2.00	2.00	
			Actif Locker Coin Keyring	1.10	1.10	
			Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)	14.50	14.50	
			<u>Swimming</u>			
			Adult Swim Session	5.10	5.50	FAST sessions are targeted coached programmes aimed at the competitive and triathlon sports with the new junior FAST targeting under 16s
			Junior Swim Session	3.10	3.30	
			Family Swim Session (2 adults & 2 children)	13.30	14.30	Align to other fitness classes
			Inflatable Session	4.20	4.50	
			FAST session	6.40	6.90	
			Junior FAST session	4.80	5.20	
			Aquafit	6.40	6.90	
700,280	1,504,748	1,534,843				

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			Swimming memberships			
			Bronze - Swim All Times monthly DD adult	26.20	28.30	
			Corporate Bronze - Swim All Times monthly DD	23.10	25.30	Price per person where businesses can get more than 5 employees to sign up.
			Annual Swim	170.00	185.00	For existing members only, not available anymore. Annual one off fee
			FAST membership - charge per month	27.60	29.80	
			FAST membership bolt-on per month		22.35	New product. 25% discount off FAST When added to Bronze or Fitness-related DD Membership
			Junior FAST membership - charge per month	25.20	26.80	
			<u>Swimming Instruction</u>			
			Bubbles	17.90	19.00	
			Bubbles & play	0.00	23.40	New product. Bubbles plus £4.40 (per child, hence half of H/H £8.80 option)
			Junior / Adult Lessons Stage 1-6 Direct Debit	25.20	26.80	30 minute lesson - prices per month
			Junior lesson & play	0.00	31.20	LTS plus £4.40 (per child, hence half of H/H £8.80 option)
			Junior / Adult Lessons Stage 7-8 Direct Debit	27.60	29.30	45 minute lesson - prices per month.
			Stage 8 (3 - 4.5 hours)	45.50	48.50	Delivered at club level
			Stage 9 (5 - 8 hours)	55.00	58.50	Delivered at club level
			Stage 10 (8.5 - 10.5 hours)	60.00	64.00	Delivered at club level
			Stage 11-12 (12-13.0 hours)	64.20	68.50	Delivered at club level
			Stage 11-12 (13.5-15 hours)	69.50	74.00	Delivered at club level
			Performance Stage (15-20 hours)	80.20	85.00	Delivered at club level
			One to One Lessons (Scheme) - per 30 mins	16.00	17.00	Additional time for swimmers on Learn to Swim scheme
			One to One Lessons (External) - per 30 mins	25.00	26.50	Aligned with competition
			Nofio Sir Gar Skills Camps		£14.10 / £23.50	Half day/Full day without food in line with holiday activity programme

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
401,353	784,270	799,956	<u>School Swimming</u>			
			School Swim Session (per child)	2.45	2.60	To be implemented Sept 23, aligned to academic year
			School swim session & unstaffed activity, e.g.play centre 3yrs+		2.25	New product. 50% off standard fee
			School swim session & staffed activity, e.g.Skills For Sport		4.50	New product. Incorporate into school swim visit
			Additional School Swim Instructor recharge	16.80	18.00	An option for schools to add to their school staff capacity if desired/required
			<u>Lifeguard Course</u>			<i>All sites</i>
			Pool Lifeguard Qualification (per course)	292.30	320.00	Charges are tied to the fee structure published by the awarding body RLSS UK
			Automated External Defibrillator Training	53.50	59.00	
			<u>Health Suite</u>			
			Sauna (per 55 min session)	7.80	8.30	
			Health Suite & Swim session	8.40	9.00	
			Health Suite & Gym	9.50	10.20	
			<u>*Facility Hire: Wet-side</u>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Main Swimming Pool per Lane	12.70	13.90	£10 at Llandovery as shorter 20m lane rather than 25m
			Main Swimming Pool (1 lifeguard) per 55mins - Carmarthen LC	101.60	111.20	25m x 8 Lane pool (calculated by lane cost x number of lanes)
			Main Swimming Pool (1 lifeguard) per 55mins - Llanelli LC	76.20	83.40	25m x 6 Lane Pool
Main Swimming Pool (1 lifeguard) per 55mins - AVLC	63.50	69.50	25m x 5 Lane Pool			
Main Swimming Pool (1 lifeguard) per 55mins - Llandovery Pool	40.80	44.50	20m x 4 Lane Pool			
Small Swimming Pool (1 lifeguard) per 55mins	38.00	41.70	At CLC; AVLC; LLC			
Small Swimming Pool (1 lifeguard) per 55mins	30.50	33.30	Llandovery (smaller pool)			

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			*Facility Hire: Dry-side			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Indoors			
			Sports Hall - Full per 55 mins	48.50	53.30	CLC / NCELC / LLC (Half of double hall); AVLC
			St Clears Sports Hall - Full per 55 mins	38.30	42.00	Smaller sportshall
			Llanelli LC Double Sports Hall	97.00	106.60	
			Llandovery LC Small Hall	25.50	27.50	
			Small Hall/Dance Studio	38.30	42.00	Including CLC Judo Hall
			Conference room (All day)	140.00	150.00	
			Conference room Morning/Afternoon/ Evening	84.00	90.00	Price aligned to 60% of full day, as per other facilities
			Multipurpose / Function / Activity Room	25.10	27.50	Reduced by 10% for each additional hour booked
			Spin Studio - with instructor	75.00	80.00	
			Spin Studio - without instructor	50.00	55.00	
			Short Tennis / Badminton / Tennis - per court, 55 mins	9.80	10.70	
			Squash / Table Tennis - per court, per 40 mins	7.40	7.90	
			Outdoor - Athletics Track			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Athletic Track (per hr)	62.70	69.00	Standard hourly charge comparable with similar facilities across Wales and UK and reflective of facilities/services whilst considering sustainability of main hirer(s) i.e. club income via membership base and charge per person per session.
			Athletic Track (per hr): National Governing Bodies (NGB)/Club/Education	50.16	55.20	20% discount off standard charge for NGB's, regular club bookings and schools
			Athletic Track (per person per hr usage)	6.40	6.90	For individual bookings
			Athletic Track Steward (1 Hour)	16.80	18.00	An option for bookees to add to their club/school/org capacity if desired/required. Primarily to support athletics meetings
			Athletic Track Steward (Half Hour)	8.40	9.00	Price aligned to 50% of hour, as per other half charges
			1/2 day hire of track (4 hrs): Standard hire charge	250.80	276.00	4x standard hourly charge.
			1/2 day hire of track (4 hrs): NGB/Club/ Education	200.64	220.80	20% discount off standard charge for NGB's, regular club bookings and schools
			Full day hire of track (8hrs): Standard Hire charge	501.60	552.00	8x standard hourly charge.
			Full day hire of track (8hrs): NGB/Club/Education	401.28	441.60	20% discount off standard charge for NGB's, regular club bookings and schools

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			Outdoor - Grass Football pitch			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Football pitch - middle of track	39.70	43.60	CLC (hourly rate); match hire only @ 120%
			Outdoor - All Weather pitches			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			All weather pitch - full size 2G (Carmarthen, Amman Valley)	62.70	69.00	2G pitch is sand filled and suitable for Hockey and Soccer training (and junior Soccer matches only)
			Half Pitch 2G All Weather pitch	37.70	41.40	
			All Weather pitch - small 2G Llanelli LC	25.90	28.50	Smaller than half pitch dimensions
			Full Red Gravel Pitch (without lights)	39.70	41.40	Aligned to half 2G
			Half Red Gravel Pitch (without lights)	23.80	24.85	Aligned to 60% of full hire
			All weather pitch - full size 3G (Penrhos School, Llanelli. Also proposed at Amman Valley LC)	82.20	89.00	3G pitch is suitable for contact sports such as Rugby and Soccer matches. Higher costs to maintain, licence and replace, plus charges in line with other comparable 3G pitches, e.g. Coleg Sir Gar
			Half Pitch 3G All Weather pitch	49.40	57.00	Popular with teams sharing facilities for Winter training. 60% of full
			Match hire - for 3G	98.70	110.00	Agreed with local football leagues to support completion of fixtures due to waterlogged pitches etc, whilst trying to keep charge affordable when compared with normal match fees. Normally weekend slots. Increases will be in two stages April and September to bring into alignment with Coleg Sir Gar
			Outdoor - Courts and Multi Use Games Areas (MUGA)			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Outside Netball Court, per 55 min and MUGA 55Mins	18.60	20.20	
			Tennis - per court, 55 mins	9.80	10.70	
			Outdoor - Changing Rooms			
			Changing Facilities	22.50	24.70	
			Changing Facilities (per person)	3.10	3.00	

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			<u>Children's Parties</u>			
			Birthday Party Per Child with food 90min	10.80	11.90	Minimum of 12 children for dryside & minimum of 15 children wetside (hot food)
			Birthday Party Per Child no food 90min	6.80	7.40	Minimum of 12 children for dryside & minimum of 15 children wetside (no food)
			Birthday Party Per Child with food 120min	12.60	14.10	Minimum of 12 children for dryside & minimum of 15 children wetside (hot food)
			Birthday Party Per Child no food 120min	8.60	9.60	Minimum of 12 children for dryside & minimum of 15 children wetside (no food)
			Themed Party - hot food 90min	9.95	11.90	£5.25 food cost for all parties HOT
			Themed Party - cold food 90min	9.95	11.90	£5.50 Food cost for all parties COLD
			Themed Party - no food 90min	7.95	7.40	Commercially competitive
			<u>Leisure Saver Scheme</u>			
			Actif Saver Card (12 months)	15.50	17.50	Annual fee which then gives 10% discount on paid activity at all times.
			Actif Super Saver Card - Benefits (12 Months)	15.50	17.50	Annual fee which gives 40% discount off-peak and 10% at all other times (Concession applies for Students; 50+; and those on benefits)
			7 day leisure centre membership - Adult	19.20	20.70	Price based on 3 x fitness session cost
			7 day leisure centre membership - Child (<18)	9.30	9.90	Price based on 3 x jnr swim
			7 day leisure centre membership - Family (up to 2 adults and 2 children)	28.50	30.60	Price based on one adult plus one chld pass
			<u>Equipment Hire Charges</u>			
			Squash Racket Hire	3.30	3.00	
			Badminton Racket Hire	3.30	3.00	
			Short Tennis Racket	3.30	3.00	
			Table Tennis Bat Hire	3.30	3.00	
			Tennis Racket Hire	3.30	3.00	
			Football Hire	3.30	3.00	
						Under review during 2022/23 as minimal uptake

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Target £	Product	2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
			<u>Children's Instructed Sessions</u>			
			Junior Activity Session	4.20	4.50	Multi sports, soccer, netball etc
			Direct Debit 'Active Young People' sessions	16.80	18.00	Monthly charge for Junior activity sessions for sports based activities and dry-side coached courses
			<u>Softplay Adventure Area</u>			
			Play Zone (per 55 mins) under 3 year olds	2.40	2.50	Play centre at Carmarthen Leisure Centre - organisations such as nurseries have 50% reduction during off peak times.
			Under-3yrs Play Zone monthly membership		10.00	New product. Unlimited access to play centre. Direct Debit
			Play Zone (per 55 mins) 3 year olds and over	4.00	4.40	Play centre at Carmarthen Leisure Centre - organisations such as nurseries have 50% reduction during off peak times.
			3rs+ Play Zone monthly membership		17.60	New product. Unlimited access to play centre. Direct Debit
			<u>Holiday Activity Programmes</u>			
			Half Day without food	13.20	14.10	Without food. Aligned to 60% of full day cost
			Half Day with food	17.30	18.60	With lunch. (N.B. Internal coding = £5.30 for food/drink)
			Full Day without food	22.00	23.50	Without food - Can children bring own food?
			Full Day with food	26.10	28.00	With lunch. (N.B. Internal coding = £5.30 for food/drink)
			Weekly without food	99.00	105.75	Without food
			Weekly with food	117.50	126.00	With lunch. (N.B. Internal coding = £5.30 for food/drink)
			Lunch - where added to product	4.10	5.30	To reflect cost and input inflation increases
			Additional food (e.g. breakfast / tea)	2.00	2.10	

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Charitable organisations may apply for up to 50% reduction for fundraising events, as can partners such as Health, Education, etc. This will require approval by the Sport & Leisure Management Team and will be minuted and consistent.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Head of Service and Sport & Leisure Management Team. This will be minuted and consistent.

N.B. car parking free at all leisure sites. LLC / Pentre Awel car parking - 3 hours free for leisure centre users.

APPENDIX C

CHARGING DIGEST - Leisure

ACTIF COMMUNITY SPORT CHARGES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £		2022/23 Charge Levied £	2023/24 Proposed charge £	Comment
2,628	89,537	91,328	<u>Actif Anywhere (digital platform)</u>			
			Small School/Venue Annual Fee	365.00	365.00	Pupil numbers aligned to Education classification. Held as not introduced yet
			Medium School/Venue Annual Fee	438.00	438.00	Pupil numbers aligned to Education classification. Held as not introduced yet
			Large School/Venue Annual Fee	525.60	525.60	Pupil numbers aligned to Education classification. Held as not introduced yet
			Independent Living Centre Annual Fee	TBC	TBC	Ongoing dialogue
			Care Home Annual Fee	TBC	TBC	Ongoing dialogue
			Bespoke session	TBC	TBC	Ongoing dialogue
			<u>Hire of staff to partners for activity, coach education, etc.</u>			
			Tutor recharge / Programme Management p/h	30.60	34.00	
			Activity Coach p/h	23.00	24.00	
			Attendance at Actif Coach Education Course	N/A	12.00	New charge
			<u>Community Activity Sessions</u>			
			Introductory price for 'Actif Communities Team' led programmes (up to 16 weeks)	2.10	2.50	Approx 1 hr
			Coach-led session in the community	3.80	4.20	Approx 1 hr
			Actif Communities Membership (Direct Debit)	14.30	16.80	Approx 1 hr
			<u>Sports Awards</u>			
			Main Sponsor	n/a	1,500.00	New charge
			Category Sponsor	n/a	500.00	New charge
			Ticket Sales - Adult	n/a	10.00	New charge
			Ticket Sales - Children	n/a	5.00	New charge
			Live Streaming Ticket	n/a	5.00	New charge
			<u>Actif Van</u>			
			Platinum	n/a	800.00	New charge
			Gold	n/a	600.00	New charge
			Silver	n/a	400.00	New charge
			Bronze	n/a	200.00	New charge

* 50% additional charge for commercial bookings

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Charitable organisations may apply for up to 50% reduction for fundraising events, as can partners such as Health, Education, etc. This will require approval by the Sport & Leisure Management Team and will be minuted and consistent.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Head of Leisure Sport & Leisure Management Team. This will be minuted and consistent.

APPENDIX C

CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			<u>THEATRES</u>				<i>Propose 16-17% increase for 23/24 on commercial hires only - and increase amateur discount from 30% to 40% (to freeze amateur rates). Income from commercial hires (at full rates) subsidise community & amateur hirers. Charges have been structured to help keep within maximum working week of 48 hours (which supports the Theatre's Annualised hours working protocol) and to ensure sustainability of community groups.</i>
107,259	278,512	284,082	Lyric	Hire of Venue			
			Main House	Daily Rate: Performances £ per hour	190.00 / hour	220.00	<i>Charges proposed with sensitivity and knowledge of market to ensure sustainability of users Minimum 4 hours, Maximum 10 hours. Inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.</i>
				Daily Rate: Performances Overrun Hours £ per hour	380.00 / hour	440.00	<i>Charged over 10 hours. 40% discount for amateur</i>
				Weekly Rate: Performances £ per week	4,000.00	4,660.00	<i>Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.</i>
				Weekly Rate: Performances Additional Hours £ per hour	285.00 / hour	220.00	<i>Charged over 40 hours up to 48 hours. 40% discount for amateur</i>
				Weekly rate: Performances Overrun Hours £ per hour	475.00 / hour	550.00	<i>Charged over 48 hours. 40% discount for amateur</i>
				Daily Rate: Fit-ups and Rehearsals: £ per hour	80.00 / hour	93.00	<i>Minimum 4 hours, maximum 10 hours. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 40% discount for community, amateur and not for profit groups.</i>
				Daily Rate: Fit-ups and Rehearsals: Overrun Hours £ per hour	160.00 / hour	186.00	<i>Charged over 10 hours. 40% discount for amateur</i>

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				Weekly Rate: Fit-ups and Rehearsals £ per week	3,200.00	3,730.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	120.00 / hour	93.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	200.00 / hour	232.50	Charged over 48 hours. 40% discount for amateur
			Conferences	Conferences (now £ per hour)	530.00	145.75	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 10% discount.
			Classes & Workshops	Conferences: Additional hours £ per hour	115.00	145.75	Commerical offer
				Studio Hire Daytimes £ per hour	15.50	18.00	10% discount for non-profit orgs
				Studio Hire evenings & weekends £ per hour	25.50	29.00	10% discount for non-profit orgs
177,515	376,843	384,380	Y Ffwrnes	Hire of Venue			
			Main House	Daily Rate: Performances Main House £ per hour	215.00 / hour	250.00	Minimum 4 hours, Maximum 10 hours. inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.
				Daily Rate: Performances Overrun Hours £ per hour	430.00 / hour	500.00	Charged over 10 hours. 40% discount for amateur
				Weekly Rate: Performances £ per week	4,400.00	5,125.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.
				Weekly Rate: Performance Additional Hours £ per hour	322.50 / hour	250.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly Rate: Performances Overrun Hours £ per hour	537.50 / hour	625.00	Charged over 48 hours. 40% discount for amateur

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THEATRES AND ARTS VENUES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			Stiwdio Stepni	Daily Rate: Fit-ups & rehearsals £ per hour	80.00 / hour	93.00	Minimum 4 hours, Maximum 10 hours. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 40% discount for community, amateur and not for profit groups.
				Daily Rate Fit-ups and Rehearsals: OverrunHours £ per hour	160.00 / hour	186.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals £ per week	3,200.00	3,730.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	120.00 / hour	93.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	200.00 / hour	232.50	Charged over 48 hours. 40% discount for amateur
				Daily Rate: Performances £ per hour	90.00 / hour	105.00	Minimum 4 hours, Maxium 10 hours. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.
				Daily Rate: Performance Overrun Hours £ per hour	180.00 / hour	210.00	Charged over 10 hours. 40% discount for amateur
				Weekly Rate: Performances £ per week	1,750.00	2,040.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.
				Weekly Rate: Performances Additional Hours £ per hour	135.00 / hour	105.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly rate: Performances Overrun Hours £ per hour	225.00 / hour	262.50	Charged over 48 hours. 40% discount for amateur
			Daily Rate: Fit-ups and Reheasals £ per hour	30.00 / hour	35.00	Minimum 4 hours, Maxium 10 hours. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 40% discount for community, amateur and not for profit groups.	

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THEATRES AND ARTS VENUES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments	
			Conferences	Daily Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	60.00 /hour	70.00	Charged over 10 hours. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals £ per week	1,200.00	1,400.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	45.00 / hour	35.00	Charged over 40 hours up to 48 hours. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	75.00 / hour	87.50	Charged over 48 hours. 40% discount for amateur	
				Ffwrnes Main House Conferences now £ per hour	530.00	145.75	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 10% discount.	
				Ffwrnes Main House Conferences: Additional hours £ per hour	115.00	145.75		
				Ffwrnes Studio & Crochan Conferences now £ per hour	215.00	59.15	Minimum 2 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 10% discount.	
				Ffwrnes Studio & Crochan Conferences: Additional hours £ per hour	53.00	59.15		
				Classes & Workshops	Studio & Crochan Workshops - Daytimes £ per hour	15.50	18.00	10% discount for non-profit orgs
					Studio & Crochan Workshops - evenings & weekends £ per hour	25.50	29.00	10% discount for non-profit orgs
2,959	10,566	10,777	Miner's Theatre	Monday to Sunday				
			Performances	Daily Rate: Performances £ per hour	62.00 / hour	72.00	Minimum 4 hours, Maxium 10 hours. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.	
				Daily Rate: Overrun Hours £ per hour	124.00 / hour	144.00	Charged over 10 hours. 40% discount for amateur	

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THEATRES AND ARTS VENUES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				Weekly Rate: Performances £ per week	1,300.00	1,510.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.
				Weekly Rate: Performances Additional Hours £ per hour	93.00	72.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly rate: Performances Overrun Hours £ per hour	155.00	180.00	Charged over 48 hours. 40% discount for amateur
				Daily Rate: Fit-ups & rehearsals £ per hour	25.50 / hour	30.00	Minimum 4 hours, maximum 10 hours. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 40% discount for community, amateur and not for profit groups.
				Daily Rate: Fit-ups & rehearsals Overrun Hours £ per hour	51.00 / hour	60.00	Charged over 10 hours. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals £ per week	1,020.00	1,190.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	38.25 / hour	30.00	Charged over 40 hours up to 48 hours. 40% discount for amateur
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	63.75 / hour	75.00	Charged over 48 hours. 40% discount for amateur
			Classes & Workshops	Workshops Hire Daytimes £ per hour	15.50	15.50 / 10	£10 rate if booked through community volunteer group
				Workshops Hire evenings & weekends £ per hour	25.50	25.50 / 10	£10 rate if booked through community volunteer group
41,999	165,460	168,769	All Theatres				
			Misc Resources	Box Office Commission	5%	6% on commercial shows / 5% on amateur shows	Charged on the net box office takings for performances under hire contracts
				Performing Rights Society	Recharged to applicable tariff	Recharged to applicable tariff	Performing Rights Society recharge - tariffs varies according to type of show. Charged on the net box office takings

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2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				Credit Card Commission	2%	2%	Charged on the net box office takings
				Tickets for Performances & Events	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Tickets prices set in accordance with programming strategy, and with sensitivity and knowledge of market and local audiences. Occasional special initiatives (such as 'Pay What you Decide' or discounted/free tickets offered to specific community groups, offered to incentivise and develop or diversify audiences, and to be determined in line with audience development plans
				Additional discounts on hire charges for specific initiatives	Management discretion (more than one officer to agree)	Management discretion (more than one officer to agree)	Occasional special initiatives such as discounted/free venue hire offered to specific community groups, offered to incentivise and develop local community engagement and support, and to be determined in line with audience development plans
				Loyalty Card Scheme	5%	5%	5% bonus to Individual TSG Loyalty Card Holders (Agency Ticket sales are precluded from the Individual TSG Loyalty Card Scheme). Sales by registered Ticket Agents not applicable and are subject to negotiation
				Bank Holiday rates	Double rate	Double rate	All venue hire including performances, fit-ups and rehearsals, and additional hours, but excluding weekly hires.
				Overrun charges per hour	Now listed under additional charges and overrun charges	N/A	Additional Hours and Overrun hours intended to discourage excessive hours, and to support a maximum working week of 48 hours (as per Theatres annualised hours protocol)
				Marketing services recharges	By quotation + 15%	By quotation + 15%	e.g. radio or print advertising, e-mail or social media campaigns etc.
				Technical services & equipment recharges/ contracted hire	By quotation + 15%	By quotation + 15%	e.g. piano tuning, special effects, technical equipment, additional technical staff.
				Kiosk & Bar	Mark up to RRP	Mark up to RRP	

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THEATRES AND ARTS VENUES

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
0	41,263	42,088	Dylan Thomas Boathouse	Entrance Fees			
				Entry Charges			
				Adults	5.50	6.00	Applies to: Students (with valid student ID card), Visitors with disabilities (also entitled to a free carer/companion ticket). If assistance is required for a visit, one registered carer will be admitted free of charge with each paying disabled ticket.
				Concessionary	4.50	5.50	
				Children (5 - 18)	2.50	3.00	
				Parties of 5 or more	10% discount	N/A	Product no longer available
				Family Ticket (2 adults & 2 children)	13.50	N/A	Replaced by Flexible Family/Small Group ticket in line with MOLS
				Educational Party Visits. Winter months only	Free	N/A	
				Flexible Family/Small Group Day Ticket		10% discount on admission for 4+ people	Family Ticket Watch report (Kids in Museums) recommends options for flexible ticketing. Any family/small group of 4+ people receive 10% discount from total admission. This provides a strong marketing message about the audience and will encourage visitor numbers and secondary spend.
				Weekly multi-site ticket (MOLS and DTBH)		Adult 10.00, Concession 9.00, Child (5-18) 5.50	Unlimited visits to MOLS and DTBH for 1 week
				Access to Writing Shed to the Public during Peak holiday periods. Photography allowed.	30.00 - 90.00	30.00 - 90.00	Minimum charge £30, access to be arranged
				Tickets for Events	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Management discretion delegated

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2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
3,798	29,066	29,647		Facility Hire Access to the Writing Shed By professional Companies/individuals Per hour - Access to the Boathouse for profit making filming & photography Per hour - Facility fees for private hire for functions/events (out of normal hrs)	90.00 per hour, 45.00 for amateur groups/individ. 130.00 per hour 250.00 up to 3 hours and 50.00 per hour thereafter Mark up to RRP	100.00 per hour, 50.00 for amateur groups/individ. 150.00 per hour 300.00 up to 3hours and 50.00 per hour thereafter. Mark up to RRP	Access hours by negotiation Access hours by negotiation Potentially available as a wedding venue. TBC. Facility hire at management discretion.
22,206	46,733	47,668		Bookshop Tearoom	Prices vary according to menu. Target 3 x wholesale costs	Prices vary according to menu. Target 3 x wholesale costs	30% mark up Consider increasing this to 4 x
12,480	17,007	17,007	Oriel Myrddin	Retail Area Exhibitions originated by gallery and made available to tour elsewhere Tickets for Events Hire of Studio Room hire /hr or part Room hire /session, morning, afternoon or evening Room hire all day Gallery Hire Evening 5pm -9pm (include one member of staff) Deposit on Gallery hire School Artist Workshop Residencies Formal education visits to gallery (schools & colleges) Gallery led workshops for schools	30% 1,000.00 45.00 - 250.00 25.00 40.00 up to 10 students 30.00 11-20 students 60.00 21-25 students 90.00	30% 1,500.00 50.00 - 250.00 200.00 50.00 75.00 for 1/2 day mornings & afternoons 150.00 for evenings 75.00 300.00 500.00 up to 10 students 45.00 11-20 students 75.00 21-25 students 75.00	Retail mark-up at discretion of CIO with view to maximising profit whenever possible 10% discount for Artist Club members per daily rate 10.00 - 16.00 10% discount for Artist Club members hourly rate 10% discount for Artist Club members day rate for meeting room (office hours) 10% discount for Artist Club members This can vary depending on the nature of the supporting external grant prices kept affordable for schools / colleges
0	150	150					

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2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
37,273	27,900	27,900		Exhibitions & work on sale commissions Grant Aided Exhibitions Exhibited work Gallery open workshops - Adults Gallery open workshops - Children Lectures	30% half day 45.00 whole day 60.00 - 100.00 weekend 100.00 w/s series 250.00 5.00 - 35.00 2.00 - 5.00	30% half day 55.00 150.00 150.00 250.00 7.50 - 50.00	These will be taken to the Trustees for comment and any changes they may decide Dependent on who delivers, outcome materials etc. Dependent on who delivers, outcome materials etc. Dependent on who delivers, outcome materials etc. Suggested donations to the gallery are increasing but the site is closed for approx.12 months for renovation work.
5,995	14,463	14,752	Carmarthenshire Centre for Crafts - Y Gat / The Gate	Studio Hire Large Units Small Units Meeting Room Hire Community 'not for profit' organisations Weekdays Per hour in the day Per hour in the evening Session of up to 4 hours Full day Weekends Per hour in the day Per hour in the evening Session of up to 4 hours Full day	135.00 80.00 18.00 25.00 40.00 75.00 25.00 50.00 80.00		No Fees & Charges set for 2023/24 pending transfer of asset to community

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2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
15,362	24,094	24,576		<p>Meeting Room Hire Commercial Users</p> <p>Weekdays</p> <p>Per hour in the day</p> <p>Per hour in the evening</p> <p>Session of up to 4 hours</p> <p>Full day</p> <p>Weekends</p> <p>Per hour in the day</p> <p>Per hour in the evening</p> <p>Session of up to 4 hours</p> <p>Full day</p> <p>Kiln Firing</p> <p>Retail Area</p> <p>Tickets for Events</p>	<p>25.50</p> <p>35.75</p> <p>56.00</p> <p>87.00</p> <p>40.00</p> <p>75.00</p> <p>95.00</p> <p>20.00</p> <p>Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT</p> <p>Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc</p>		<p>No Fees & Charges set for 2023/24 pending transfer of asset to community</p>

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ARCHIVES, LIBRARIES & MUSEUMS

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
11,619	10,000	10,200	Archives	Photographic Permits			
				1 day	7.20	7.75	
				1 week	20.40	22.40	
				1 year	102.00	112.00	
				Use of tripod (day rate)	10.20	11.20	
				Reproduction in Publications			
				Price per image	30.60	33.60	
				Bespoke Research Fees			
				1 hour min. & 2 hours max. per request	35.70	38.50	
				1 hour minimum & 2 hours maximum			
				Official Letter			
				Official Letter / Letter of Certification	8.20	8.95	
				Filming on Premises.			
				Hourly rate (minimum 1 hour)	57.00	62.00	
				Television.			
				Welsh / Regional broadcast up to 10 years	102.00	112.00	
				British broadcast up to 10 years	153.00	168.00	
				Reproduction worldwide up to 10 years	173.00	190.00	
				Web use of images	61.00	68.00	
				Web use - Online digital streaming services	205.00	225.00	
				Stationery			
				Pencils	0.40	0.45	
				Photocopying			
				Black & White A4	0.60	0.68	
				Black & White A3	0.70	0.80	
				Coloured A4	0.80	0.90	
				Coloured A3	0.90	1.00	

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ARCHIVES, LIBRARIES & MUSEUMS

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				Scanned Copies			
				Printed on A4 plain paper	0.60	0.68	
				Printed on A3 plain paper	0.70	0.80	
				Scanned copy saved to CD for 1	3.10	3.35	
				Scanned copy saved to CD for 2 - 5	5.10	5.60	
				Scanned copy saved to CD for 6 - 10 (Max.)	10.20	11.20	
				Digital Copies - Sent by email			
				Jpeg file type for 1	2.10	2.25	
				Jpeg file type for 2 - 5	4.10	4.50	
				Jpeg file type for 6 - 10 (Max.)	8.20	8.85	
				Group Visits			
				Group visit per session (20 people maximum)	10.20	11.00	
632	2,493	2,543	Library Service	Lending Fees			
				DVDs/Videos	2.00	2.00	No change as to encourage higher usage
				DVD Box sets	2.00	2.00	No change as to encourage higher usage
				CDs/Cassettes	1.00	1.00	No change as to encourage higher usage/gradually to be phased out
				Reservation Charges			
				Items not in stock	4.00 per item	4.00 per item	No change as to encourage higher usage
15,761	47,720	48,674		Lettings Fees			
				per hour	15.00	16.00	
				per 2.5 - 4 hr session	38.00	40.00	
				per day 9am to 4:30pm	68.00	72.00	
				evening 5pm to 10pm	100.00	105.00	
				weekly rate for exhibitions	30% commission fee on any sales during the exhibition	30% commission fee on any sales during the exhibition	No change

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ARCHIVES, LIBRARIES & MUSEUMS

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
2,276	13,455	13,724		Gallery/Room Hire per week incl. public performance	250.00 for non profit making organisation, 350.00 for profit making organisation	262.50 for non profit making organisation, 367.50 for profit making organisation	5% increase in line with room hire
				Projector hire	10.00 per hire session	10.50 per hire session	5% increase
				Fines	0.20 per day up to a maximum of 10.00 per item (adults only)	0.20 per day up to a maximum of 10.00 per item (adults only)	No change/being phased out by other authorities
				DVD's	1.00 per day up to a maximum of 10.00 per item	1.00 per day up to a maximum of 10.00 per item	No change as to encourage greater use
7,740	13,108	13,370		Photocopying			
				Black & White A4	0.25	0.25	no change 25% increase applied last year
				Black & White A3	0.35	0.35	no change 16% increase applied last year
				Coloured A4	0.75	0.75	no change 7% increase applied last year
				Coloured A3	1.25	1.25	no change 4% increase applied last year
				Scanning	1.20 per sheet	1.20	no change 20% increase applied last year
				Bespoke Research Fees			
				Private	35.00 per hour	35.00 per hour	no change
				Commercial	50.00 per hour	50.00 per hour	no change
				Family history training sessions	15.00 per hour	15.00 per hour	no change
	Local history enquiries e.g newspaper searches, census searches	7.50 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at 7.50 per half hour)	7.50 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at 7.50 per half hour)	no change 50% increase applied last year			

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ARCHIVES, LIBRARIES & MUSEUMS

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
0	17,655	18,008	Museums Admissions	Makerspace room hire fees			
				per hour	15.00	15.75	5% rise includes equipment as part of hire
				per 2.5 - 4 hr session	38.00	39.90	5% rise includes equipment as part of hire
				per day 9am to 4:30pm	68.00	71.40	5% rise includes equipment as part of hire
				evening 5pm to 10pm	100.00	105.00	5% rise includes equipment as part of hire
				Weekly rate non-profit organisations	250.00	262.50	5% rise includes equipment as part of hire
				Weekly rate profit making organisation	350.00	367.50	5% rise includes equipment as part of hire
				Makerspace equipment hire per session			
				All equipment	15.00	15.00	No change
				Projector	10.00	10.50	5% rise applied
				Instruction Fees (1st induction free)			
				Staff led	30.00	30.00	No change
				Commercial	45.00	45.00	No change
				Makerspace Assistance e.g support using 3D printer, music booth, maker equipment			7.50 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at 7.50 per half
3D printing charges							
3D printing per minute	1.00	1.00	No change				
Museum of Land Speed							
Adult day ticket	6.00	7.00 (Vatable)	New facility to open 2023. Financial strategy recommends starting with simple charging, moving to flexible pricing and bundling in future years to manage demand and drive business in low season.				
Concessionary adult day ticket		6.00	Applies to: Students (with valid student ID card), Visitors with disabilities (also entitled to a free carer/companion ticket). If assistance is required for a visit, one registered carer will be admitted free of charge with each paying disabled ticket.				

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ARCHIVES, LIBRARIES & MUSEUMS

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
26,791	35,763	36,478	Venue Hire	<p>Child (5-18 years) day ticket Child (0-4) Flexible Family/small group Day Ticket</p> <p>Weekly multi-site ticket (MOLS and DTBH)</p> <p>School/college groups (self-directed), per head</p> <p>Museum of Land Speed Corporate hire - delegate day package</p> <p>Multifunction - room hire only per half day/day for Carmarthenshire voluntary community groups</p>	<p>3.00 No Charge</p>	<p>4.00 No Charge 10% discount on admission for 4+ people</p> <p>Adult 10.00, Concession 9.00, Child (5-18) 5.50</p> <p>No charge</p> <p>18.95 to 25.95 +VAT</p> <p>100.00 / 150.00 (VAT exempt)</p>	<p>Family Ticket Watch report (Kids in Museums) recommends options for flexible ticketing. Any family/small group of 4+ people visiting with a child receive 10% discount from total admission price. This provides a strong marketing message about the audience and will encourage visitor numbers and secondary spend.</p> <p>Unlimited visits to to MOLS and DTBH for 1 week</p> <p>Charges will be applied for taught services (not currently available); self-directed visits when museum is open are free.</p> <p>Basic delegate price is inclusive of museum admission, room hire, use of IT equipment, and 2x servings of tea/coffee/juice/biscuits and basic buffet (provided by y Caban); top end is gold standard buffet - minimum booking of 10. 20% discount for CCC internal bookings. Prices set at local market rate (e.g. Botanic Garden, Pembrey)</p> <p>Conditions: Senior Manager sign off, discretionary, restricted to voluntary groups and promoting the authority's inclusion agenda. This is available only when museum is otherwise open and within normal opening hours. Refreshments/catering not included.</p>

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
				<p>Carmarthenshire Museum</p> <p>Bishops Library Per hour (10am- 4.30pm)</p> <p>Corporate hire - delegate fee</p> <p>Library room hire only - per half day / day for Carmarthenshire voluntary community groups or classes</p> <p>Buffet lunch at any museum</p> <p>Bishops Dining Room</p> <p>Parc Howard</p> <p>Stepney Gallery</p> <p>Neville Gallery</p>	<p>22.00</p>	<p>N/A</p> <p>13.50 +VAT</p> <p>75.00 / 100.00 (VAT exempt)</p> <p>12.5% service charge</p> <p>Not currently for hire</p>	<p>Simplification and realignment of charging digest to improve business. - clarification of division between local community group and corporate hire.</p> <p>Inclusive of museum tour, room hire, use of IT equipment, and 2x servings of tea/coffee/juice/biscuits - minimum booking of 10. 20% discount for CCC internal bookings.</p> <p>Conditions: This rate is discretionary, senior manager sign off, restricted to educational or voluntary groups and promoting the authority's inclusion agenda. This is available only when museum is otherwise open and within normal opening hours. Refreshments are not included.</p> <p>Sourced via third party. Cost plus service charge.</p> <p>This room is not currently available due to ongoing refurbishment. Venue hire price detail will be developed further in 2023 to account for a tailored approach to the size, type, requirements and duration of each event/function as per industry standard to events management.</p> <p>Museum closed 2021-2023 for building renovations. Charges will be reviewed following museum redevelopment and business assessment.</p>

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				Museums All/venue hire			
				Exclusive hire			Bespoke packages tailored on a case-by-case basis, subject to duration, staff support required, number of rooms used, type of booking, etc.
				TV/Film location			Film hire charges and contracts are agreed on a case-by-case basis through Marketing & Media
				Equipment hire, per event			
				Projector hire + screen	15.00	16.50	Hire service included in new delegate charge; otherwise, these apply for organisations receiving a room hire discount.
				Flipchart and pens	10.00	11.00	
				Extension cable, cable covers	10.00	11.00	
				Easel, each	10.00	11.00	
				Portable induction loop	10.00	11.00	
				Lectern	10.00	11.00	
			Sales	Retail (all sites)			
				Catering/buffet (associated with room hire/events)		12.5% service charge	Supply of buffet procured from third party; cost + service charge
				Teas/coffee, per head		1.45	
				Tea/coffee + biscuits, per head		1.95	
				Tea, coffee, juice, per head		1.95	
				Tea, coffee, juice, biscuits, per head		2.30	
				Photographic services	26.00	25.00 - 55.00	Inclusive of VAT. Includes image supply (£15) and administration (£10); licence fees are additional. New photography (where no image already exists) £30 per hour. Prices reflect market rate.

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			Image licence/Reproduction fees	Research publication/academic journal	75.00	No charge	Academic usage is defined as a license to reproduce within an academic journal or a research publication of a small print run. The County Council retains the right to charge where appropriate, including larger print run academic publications.
				Larger print run academic / educational / not-for-profit - one language one region		Full page 50.00; Half page 37.50; less than half page 30.00	One region examples include North America or Europe
				Larger print run academic / educational / not-for-profit - world rights one language		Full page 60.00; Half page 40.00; less than half page 35.00	
				Larger print run academic / educational / not-for-profit - world rights all languages		Full page 70.00; Half page 52.50; less than half page 40.00	
				Commercial publication - one language one region		Full page 150.00; Half page £112.50; less than half page 90.00	
				Commercial publication - world rights one language		Full page 190.00; Half page 142.50; less than half page 110.00	
				Commercial publication - world rights all languages		Full page 250.00; Half page 187.50; less than half page 145.00	
				Exhibition material, including catalogues - one language one region		Full page 100.00; Half page 75.00; less than half page 55.00	
				Exhibition material, including catalogues - world rights/one language		Full page 120.00; Half page 90.00; less than half page 70.00	
				Exhibition material, including catalogues - world rights/all languages		Full page 140.00; Half page 105.00; less than half page 80.00	

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				Media - TV/Online broadcast of a still image (up to 6 seconds)		One country: 5 years = 210.00, 10 years = 270.00; World rights: 5 years = 270.00, 10 years = 400.00; World extended rights: 5 years = 350.00, 10 years = 600.00	World extended rights: all subscription TV, pay per view TV, on demand media, download-to-rent, permanent copy (e.g. DVDs, Blu-Ray, download-to-own) and all non-theatrical public showings (e.g. festivals, prisons, etc.)
				Media - Educational and academic film		One country = 60.00; World rights = 100.00; World extended rights = 175.00	
				Advertising		One country = 350.00; World rights = 450.00; World extended rights = 600.00	
				Online use - Blog/social media		Academic/Educational use - no charge; Non-commercial 30.00; Commercial = 100.00	
				Online use - website		Academic/Educational use - no charge; Non-commercial 50.00; Commercial = 200.00	
				Arts / crafts sales		30%	Minimum 30% commission on sales
				Research fees			
				Educational (schools, college) Private/individual, per hour	35.00	No charge 38.50	Maximum 1 hour research time For research carried out on behalf of an individual
				Commercial, per hour	50.00	55.00	For research carried out on behalf of an organisation