

APPENDIX C

CHARGING DIGEST - Chief Executives

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
			Admin and Law				
250,825	275,000	302,500	Land Charges	Search Fees	130.80	130.80	No change to charges to take place during 2023-24. A new Land Charges system will be implemented during 2023-24 with a view to potentially increasing charges within statutory restrictions at that point.
				Any additional enquiries (dependent on enquiry)	12.00	12.00	
				Any additional enquiries (dependent on enquiry)	24.00	24.00	
			Regen, Policy and Property				
2,704	2,514	2,765	Statutory Services Electoral Services	Electoral Registration			
				Purchase of the Full/Open or list of overseas electors Register in printed format	10.00 + 5.00 per 1,000 entries (or part of 1,000 entries)	10.00 + 5.00 per 1,000 entries (or part of 1,000 entries)	Statutory fee
				Purchase the Full/Open or list of overseas electors Register in data format	20.00 plus 1.50 each for 1,000 entries (or part of 1,000 entries)	20.00 plus 1.50 each for 1,000 entries (or part of 1,000 entries)	Statutory fee
				Marked copy of the Register	10.00 + 2.00 per 1,000 names	10.00 + 2.00 per 1,000 names	Statutory fee
				Copies of election spending return and declaration	0.20 per side	0.20 per side	Statutory fee
448,836	343,063	377,369	Registrars	Marriage			
				Notice of Marriage per notice valid for 12 months	35.00	35.00	Statutory fee
				Superintendent Registrar & Registrar fee	150.00 - 585.00	160.00 - 625.00	Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market.
				Payable to registrar present at ceremony:			
				In the Register office	46.00	46.00	Statutory fee
				In a registered building	86.00	86.00	Statutory fee

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				Conversion from Civil Partnership to marriage	45.00	45.00	Statutory fee
				Civil Partnership			
				For the recording of each notice of civil partnership	35.00	35.00	Statutory fee
				For the attendance of the civil partnership registrar at the civil partnership registration	46.00	46.00	Statutory fee
				Superintendent Registrar & Registrar fee	150.00 - 585.00	160.00 - 625.00	Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market.
				Site visit inspection of venue for statutory or non-statutory events	100.00	100.00	Rarely requested
				Registrar attendance at rehearsal	75.00	75.00	Rarely requested
				Registrar attendance at promotional event	35.00 per hour + travel	40.00 per hour + travel	2 registrars attendance.
				Certificates for special purposes :			Factories Act, Education Act, Social Security (Administration) Act, Savings Banks Act
				General Search	18.00	18.00	Statutory fee
				Specific search in indexes	15.00	15.00	per hour
				Admin proof of life verification	10.00	10.00	Foreign pension holders
				Custom postage request	10.00	10.00	Requires visit to post office
				Civil Funeral	200.00 plus travel expenses	350.00	Plan ceremony and officiate - crematorium, cemetery, chapel of rest - Weekdays only.
				Corrections - consideration by local Superintendent Registrar	75.00	75.00	Statutory fee
				Foreign divorce - consideration by local Superintendent Registrar	50.00	50.00	Statutory fee
				Space 17 Birth registration amendments (changing the baby's name after registration)	40.00	40.00	Statutory fee
				Triage of waiver request on behalf of the General Register Office	20.00	20.00	Statutory fee
				Triage of complex correction request on behalf of the General Register Office	32.00	32.00	Statutory fee

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				Triage of foreign divorce consideration on behalf of the General Register Office	28.00	28.00	Statutory fee
				Memorial Service	360.00	575.00	Plan ceremony and officiate - Parc Myrddin or chapel of rest - Sundays only.
				Certificates: Birth, Death, Marriage, Civil Partnership			
				Full or extract Certificate applied for at the time of the registration	11.00	11.00	Statutory fee
				Full or extract Certificate applied for at any other time	11.00	11.00	Includes admin fee
				Express Service for Certificates	35.00	35.00	Now a statutory fee
				Non-Statutory Ceremonies			
				Register Office	150.00 - 585.00	160.00 - 625.00	Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market.
				Licensed Venue	150.00 - 585.00	160.00 - 625.00	Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market.
				Private Citizenship Ceremony	90.00	90.00	per adult, £25 per child
				Licence for Venue for Marriages and Civil Partnerships	1,340.00 - 2,215.00	1,405.00 - 2,325.00	3 year licence or 5 year licence. Increasing prices more than this is likely to price our services out of the market.
				Bespoke Ceremonies	Price on application	Price on application	Priced as stat ceremony but with additional charges for prelim site inspection/risk assessment and travel as appropriate.
			Property & Regeneration	Lease or rental of corporate property			Dependent on market valuations at time of lease commencement or rent reviews. Not appropriate to rise with inflation as rent will vary with market conditions.

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CHARGING DIGEST - Corporate Services

2021/22 Actual £	2022/23 Budget £	2023/24 Budget £	Business Unit	Service Provided	2022/23 Charge Levied £	2023/24 Proposed Charge £	Comments
408,066	371,096	371,096	Revenue Services	Costs imposed where Magistrates' Court recovery proceedings are instigated in respect of unpaid Council Tax or Non-Domestic (Business) Rates	62.00 (subject to in-year review - please see Comments)	62.00	As a result of a High Court case in 2015 local authorities are not in a position to simply periodically increase / vary costs e.g. in line with inflation. Instead a calculation of the (estimated) actual costs involved in taking action is necessary with any change then agreed with the Court. Based on the current operational cost of the work relating to recovery proceedings, the existing level of recovery costs (Summons £32, Liability Order £30, Total £62) is unlikely to change in the medium term. The proposed level of costs will therefore remain slightly below the upper limit invoked by Welsh Government.