

**Governance & Audit Committee - Action Log**

Reference	Meeting Date	ACTION	PROGRESS	Responsible Officer(s)	Status
GAC - 2022/01	30/09/2022	The Ombudsman Letter and the Corporate Complaints Report to be brought to the same Committee meeting next year.	The Ombudsman Letter and the Corporate Complaints Report are due to be presented to the Committee at the same meeting, in September 2023.	Corporate Policy & Partnership Manager	Due September 2023
GAC - 2022/02	30/09/2022	Annual Anti-Fraud and Anti-Corruption Report - the Committee requested that year-on-year comparable data be included in future reports.	The Annual Anti-Fraud and Anti-Corruption Report is due to be presented to the Committee in September 2023; comparable data will be included where this information is available.	Principal Auditor	Due September 2023
GAC - 2022/03	30/09/2022	Informal training session to be arranged for the Committee in relation to Risk Management and the Risk Register.	Informal training session held on 27th June 2023.	Head of Revenues & Financial Compliance	Complete
GAC - 2022/04	30/09/2022	Audit Wales Report on Overview & Scrutiny: Fit for the Future - to be brought to the next Governance & Audit Committee meeting (December 2022)	The Report was not brought to the December meeting, but due to be presented at the March 2023 meeting. The Report was not brought to the March meeting, but will be presented at the July 2023 meeting.	Corporate Policy & Partnership Manager	Complete
GAC - 2022/05	16/12/2022	Create an action log recording actions agreed at Governance & Audit Committee meetings and present at each quarterly Committee meeting	The Action Log was not introduced by the March meeting, but will be implemented by the July 2023 meeting. Action Log created and included on agenda for July 2023 meeting. Action Log will be included on the agenda at each Governance & Audit Committee Meeting.	Principal Auditor	Complete
GAC - 2022/06	17/03/2023	Payroll Staff Certification Exercise: Head of Revenues & Financial Compliance to send action notes of G&AC meeting to Payroll and Heads of Service to escalate the concerns expressed by the Committee in relation to the poor response to this exercise.	The Head of Revenues & Financial Compliance to contact Heads of Service when the next Payroll Staff Certification Exercise is undertaken, to escalate the concerns of the Committee.	Head of Revenues & Financial Compliance	
GAC - 2022/07	17/03/2023	Cyber Security: Confidential position statement to be brought to the Committee in 6 month's time, to provide assurance that the questions raised within the Audit Wales Cyber Report are being satisfactorily addressed.	To be brought to the September meeting of the Governance & Audit Committee.	Head of ICT	Due September 2023
GAC - 2022/08	17/03/2023	Complaints Report: the Committee suggested that it would be useful to have comparative data within the report relating to the previous year. Further suggestions were also made to assist in improving the content of future Complaints Reports.	Complaints Report to be brought to the September meeting of the Governance & Audit Committee	Corporate Policy & Partnership Manager	Due September 2023