

STANDARDS COMMITTEE

11/12/2023

GROUP LEADERS DUTY

Purpose: To agree the steps to be taken to prepare for the review of the compliance by Group Leaders with their duties for the 2023-2024 municipal year.

To consider and comment on the following issues:

- The form of the reporting template to be used by Group Leaders.
- The timescale for Group Leaders to report.
- The criteria against which Group Leader performance is to be measured.

Reasons:

- The Committee will be meeting with Group Leaders in April 2024 to discuss their performance and will need to report to Full Council shortly thereafter.

CABINET MEMBER PORTFOLIO HOLDER: Not Applicable

Directorate Name of Head of Service: Linda Rees Jones Report Author: Robert Edgecombe	Designations: Head of Administration and Law Legal Services Manager	Tel Nos. 01267 224012 LRJones@carmarthenshire.gov.uk 01267 224018 rjedgeco@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY
STANDARDS COMMITTEE
11/12/2023

GROUP LEADERS DUTY

In June 2023 the Standards Committee reviewed reports received from Group Leaders regarding their compliance with their duties under the Local government and Election (Wales) Act.

Since then, Welsh Government has issued revised guidance regarding these duties, which were considered by the Committee in September 2023.

The Committee now needs to agree the following.

1. Any changes to the template to be used by Group Leaders when reporting to the committee.
2. The deadline by which such reports are to be submitted.
3. The date on which the committee is to meet Group Leaders at the start of the 2024-2025 municipal year.
4. The criteria against which the performance of the Group Leaders is to be measured.

Revised draft reporting template and draft performance criteria are attached to this report.

DETAILED REPORT ATTACHED ?	No
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *LRJones*

Head of Administration and Law

1. **Scrutiny Committee** – not applicable
2. **Local Member(s)** - not applicable
3. **Community / Town Council** - not applicable
4. **Relevant Partners** - not applicable
5. **Staff Side Representatives and other Organisations** - not applicable

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED
NO

N/A

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

There are none.