

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st August 2023 - Detail Monitoring

Division	Working Budget				Forecasted				Aug 2023 Forecasted Variance for Year £'000	Notes	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	242	0	-260	-19	212	0	-260	-49	-30	Savings on supplies & services	-28
Chief Executive Business Support Unit	602	-4	-585	14	487	0	-585	-97	-111	Underspend on salaries due to one staff member being on maternity leave, three vacant posts, two committed from November, the other not anticipated to be filled in the current financial year.	-95
Chief Executive Total	844	-4	-845	-5	699	0	-845	-146	-141		-123
People Management											
TIC Team	246	-101	-221	-76	305	-66	-221	18	95	Additional support for office downsizing, funding to be confirmed (£60k). Income efficiency target (£35k) not likely to be delivered in 2023/24.	94
Social Care Workforce Development Programme	725	-446	1	280	830	-551	1	280	0		0
Practice Placements	69	-67	0	2	86	-84	0	2	-0		-0
Business & Projects Support	262	0	-275	-13	244	0	-275	-31	-18	Supplies and Services and staff member working reduced hours.	10
Payroll	913	-406	-285	221	953	-374	-285	293	72	Salary and income efficiency targets not met (£96k). Partially offset by savings on supplies and services.	84
People Services – HR	913	-291	-786	-164	1,094	-378	-786	-70	94	£108k salary efficiency savings not met. £43k overspend on Agency costs to deal with volume of recruitment work being undertaken. This is partially offset by vacant posts in early part of the financial year.	166
Employee Well-being	833	-381	-423	28	843	-388	-423	32	4		-6
Organisational Development	507	-42	-498	-32	702	-206	-498	-2	31	Income efficiency target not achieved	34
Employee Services – HR/Payroll Support	149	0	-132	17	154	0	-132	22	5		5
School Staff Absence Scheme	0	0	0	0	1,045	-1,045	0	-0	-0		-0
DBS Checks	143	0	0	143	120	-1	0	118	-25	Underspend based on this and past year's expected volume of checks required.	-25
People Management Total	4,759	-1,734	-2,619	406	6,375	-3,093	-2,619	663	257		363
ICT & Corporate Policy											
Information Technology	5,786	-970	-3,792	1,024	5,677	-884	-3,792	1,001	-23	Number of short term vacant posts. Four currently vacant anticipated to be filled from November.	-63
Welsh Language	131	-11	-153	-34	122	-11	-153	-43	-9		-0
Chief Executive-Policy	746	-33	-786	-73	781	-59	-786	-64	8		10
Public Services Board	6	0	0	6	7	-1	0	6	0		-0
Armed Forces Covenant Scheme	0	0	0	0	72	-73	0	-0	-0		-0
Armed Forces and Remembrance	5	0	0	5	4	0	0	4	-2		0
Total ICT & Corporate Policy	6,674	-1,015	-4,731	929	6,662	-1,028	-4,731	903	-26		-53

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Admin and Law											
Democratic Services	2,237	-304	2,380	4,313	2,163	-331	2,380	4,212	-101	Underspend on members pay & allowances (£74k) along with additional income from the HRA (£27k)	-80
Democratic Services - Support	550	-8	-494	47	542	-36	-494	12	-35	post during the year (£14k), additional income for work undertaken by Partneriaeth (£5k)	-17
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	28	0	21	48	15	0	21	36	-12	Underspend on members hospitality/expenses, & transport cost savings following reducing from two vehicles to one.	-12
Land Charges	105	-287	20	-163	152	-229	20	-57	105	Shortfall in income due to low demand for searches due to downturn in the housing market	100
Police and Crime Commissioner	0	0	0	0	25	-25	0	0	0		-0
Legal Services	2,139	-285	-1,511	342	2,130	-277	-1,511	342	0		-17
Central Mailing	49	0	1	49	25	0	1	25	-24	Saving on franking machine leasing costs	-23
Admin and Law Total	5,106	-884	711	4,933	5,053	-898	711	4,866	-67		-49
Marketing & Media											
Marketing and Media	558	-50	-213	295	484	-33	-213	238	-58	Underspend due to three vacant posts anticipated to be filled from November	-55
Translation	576	-56	-502	19	509	-69	-502	-62	-80	Underspend on salaries, one staff member on maternity leave, one vacant post not anticipated to be filled in the current financial year, along with smaller underspends on supplies & services	-68
Customer Services Centres	1,267	-380	-762	125	1,167	-376	-762	28	-97	Underspend on salaries due to short term vacant posts (£145k), offset by overspend on software costs	-61
Yr Hwb, Rhydaman a Llanelli	110	-99	8	19	91	-48	8	51	32	Shortfall in income mainly due to decreased demand for desk space rental	35
Marketing Tourism Development	222	-5	35	252	222	-5	35	252	0		-0
Events	22	-26	2	-3	22	-26	2	-3	-0		0
Total Marketing & Media	2,755	-616	-1,432	707	2,494	-557	-1,432	504	-203		-149
Statutory Services											
Elections-County Council	115	0	129	244	115	0	129	244	0		0
Registration Of Electors	185	-3	243	426	337	-154	243	426	-0		-0
Registrars	545	-360	192	376	650	-466	192	376	-0		-0
Coroners	366	0	8	374	465	0	8	473	99	Large increase in number of cases being referred to the Coroner in general. Corresponding increase in volume and cost of toxicology and histology reports. Post mortem fees have doubled in the last 2 years due to increase in rates charged. Undertakers fees increased by 11.5%, Mortuary Fees increased by 5%.	102
Electoral Services - Staff	275	0	-291	-16	225	0	-291	-66	-50	Vacant post. Not likely to be filled in current year	-54
Statutory Services Total	1,485	-363	281	1,404	1,792	-620	281	1,453	49		49

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Regeneration & Property											
Regeneration Management	311	0	38	349	350	0	38	388	38	Overspend due to cessation of staff time that we are able to charge to grants	38
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	0		-0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	160	-160	5	5	118	-118	5	5	0		-0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	392	0	5,623	6,015	392	0	5,623	6,015	0		-0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	375	0	89	463	375	0	89	463	-0		-0
Community Development and External Funding	576	0	89	666	576	0	89	666	-0		0
Period Dignity Grant	0	0	0	0	178	-178	0	0	0		0
Wellness	275	0	19	294	275	0	19	294	-0		-0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		0
Property	1,016	-95	-1,251	-330	910	-8	-1,251	-349	-19	Shortfall of £70k in external income offset by 3 vacant posts in early part of the year. Predicted to be filled from November	12
Management of Markets, Employment Sites and Premises	216	0	0	216	223	0	0	223	7		0
Commercial Properties	54	-486	537	105	129	-566	537	100	-5		-19
Provision Markets	719	-584	366	501	661	-487	366	541	40	Low occupancy rates has resulted in a shortfall of £97k in anticipated income. This is offset by savings made in premises related costs.	22
Asset Sales	21	0	0	21	17	0	0	17	-4		0
Operational Depots	490	0	-326	165	495	0	-326	170	5		2
Administrative Buildings	4,647	-888	-3,386	374	4,477	-721	-3,386	370	-4		-6
Industrial Premises	613	-1,638	942	-82	455	-1,546	942	-149	-67	Relatively High occupancy rates currently	-68
The Beacon	252	-151	50	151	243	-146	50	147	-4		-3
County Farms	83	-368	522	236	83	-368	522	236	-0		-0
Livestock Markets	65	-120	3	-51	25	-53	3	-25	27	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	27
Externally Funded Schemes	6,857	-6,853	323	327	6,533	-6,529	323	327	-0		
Regeneration & Property Total	17,370	-11,430	3,671	9,612	16,761	-10,807	3,671	9,625	13		6

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Financial Services											
Corporate Services Management Team	514	-153	-422	-61	512	-157	-422	-66	-5		-7
Accountancy	1,939	-510	-1,253	176	1,956	-476	-1,253	228	52	£35k overall shortfall on income targets consisting of a £22k shortfall on deputyship income and £13k of other smaller income shortfalls. £17k net overspend on supplies and services.	62
Treasury and Pension Investment Section	284	-226	-70	-12	284	-228	-70	-14	-3		-4
Grants and Technical	370	-120	-218	32	325	-71	-218	36	3		-1
Payroll Control	104	0	-88	16	104	0	-88	16	-0		0
Payments	609	-87	-457	65	596	-79	-457	60	-5		-6
Pensions	1,643	-1,554	-58	31	1,597	-1,508	-58	31	0		0
Audit Fees	331	-101	4	235	326	-101	4	230	-5		-5
Bank Charges	64	0	1	65	39	0	1	40	-25	Forecast underspend on bank charges	-25
Wales Pension Partnership	89	-89	0	-0	80	-80	0	-0	0		0
Miscellaneous Services	8,135	-131	1,709	9,712	7,621	-60	1,709	9,270	-442	£430k underspend on pre LGR pension costs. £12k underspend on Subscriptions	-437
Financial Services Total	14,082	-2,970	-852	10,260	13,442	-2,759	-852	9,831	-429		-422
Revenues & Financial Compliance											
Procurement	643	-37	-551	55	581	-37	-551	-7	-62	Underspend on staff, due to 2 being on maternity leave, one on reduced hours and 2 vacancies during the first quarter of the year. These are being filled imminently.	-62
Audit	518	-21	-463	34	519	-21	-463	34	0		2
Risk Management	166	-1	-149	17	146	-0	-149	-3	-20	Reduction in working hours of a member of staff within the section £16k, along with a £4k underspend on supplies and services.	-13
Business Support Unit	150	0	-81	69	140	0	-81	59	-11	Vacant post due to be filled from October	-8
Corporate Services Training	55	0	-59	-4	25	0	-59	-35	-30	Underspend based upon current demand for courses.	-12
Local Taxation	1,040	-776	528	791	1,136	-725	528	938	147	Large overspend on postage costs following price increases in recent years of £115k, along with a reduction in anticipated income received from recovering court costs based on 2022/23 figures.	158
Council Tax Reduction Scheme	18,385	0	78	18,463	18,160	0	78	18,238	-225	Underspend anticipated based on current levels of demand.	-140
Rent Allowances	34,823	-35,040	1,495	1,278	34,410	-34,600	1,495	1,305	27	Projection based on 2022/23 claims.	27
Rates Relief	251	0	5	256	154	0	5	159	-97	Low take-up anticipated based on current demand.	-95
Housing Benefits Admin	1,766	-755	-877	134	1,360	-661	-877	-178	-312	Net shortfall on income grants receivable of £94k compared with budget, offset by 12.5FTE current vacant posts within the section due to difficulties with recruitment.	-328

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Revenues	1,089	-148	-755	186	1,208	-174	-755	278	92	£116k overspend on bank charges due to significant increase in the number of card payments in recent years, partially offset by a saving due to a vacant post anticipated to be filled from November and long term staff sickness.	117
Revenues & Financial Compliance Total	58,888	-36,779	-830	21,279	57,837	-36,219	-830	20,789	-491		-354
TOTAL FOR CORPORATE PERFORMANCE & RESOURCES	111,964	-55,795	-6,644	49,525	111,114	-55,982	-6,644	48,488	-1,037		-733