

**2023/24 Savings Monitoring Report**  
**Corporate Performance and Resources Scrutiny Committee**  
**12th December 2023**

1 Summary position as at : 31st August 2023

£160 k variance from delivery target

	2023/24 Savings monitoring		
	2023/24	2023/24	2023/24
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	667	507	160
Corporate Services	325	325	0
	<b>992</b>	<b>832</b>	<b>160</b>

2 Analysis of delivery against target for managerial and policy decisions:

Managerial  
Policy

£160 k Off delivery target  
£0 k ahead of target

	MANAGERIAL			POLICY		
	2023/24	2023/24	2023/24	2023/24	2023/24	2023/24
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	667	507	160	0	0	0
Corporate Services	325	325	0	0	0	0
	<b>992</b>	<b>832</b>	<b>160</b>	<b>0</b>	<b>0</b>	<b>0</b>

3 Appendix F (i): Savings proposals not on target

Appendix F (ii): Savings proposals on target (for information)

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

**Managerial - Off Target****Chief Executive**

People Management Division	3,095	Includes Payroll, People Services, Organisational Development, Employee Wellbeing , HR Development Team, Business and Project Support	75	0	75	Realignment of Division	No realignment has taken place to date to allocate this proposal against specific posts within the division
People Management division	3,095	Includes Payroll, People Services, Organisational Development, Employee Wellbeing , HR Development Team, Business and Project Support	35	0	35	£35k TIC additional income	Not likely to be possible until a commercial manager is in place
Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	30	0	30	£30k Staffing cost savings (possibly making use of external funding in place of current core funding);	No external funding identified to date
Statutory Services - Coroners	369		20	0	20	Discussion with Pembrokeshire CC on how costs can be economised including office accommodation (inquest files storage costs will remain) due to remote working. It is also planned to instigate talks with Glangwili hospital to formalise the arrangements regarding post mortems carried out of behalf of the Coroner and also to formalise a tender for Funeral Directors working on behalf of the Coroner. Both these proposals should generate future savings.	Costs for this service have risen dramatically in the last 9 months. The number of referrals to the Coroner have increased along with increased Post Mortem costs, mortuary costs, undertakers costs as well as toxicology and histology. As a result the service is expecting to be significantly overspent in 2023-24.

**Chief Executive Total****160      0      160****Policy - Off Target****NOTHING TO REPORT**

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

### Managerial - On Target

#### Chief Executive

Chief Executive, Business and Executive Support	618	Office of the Chief Executive, business and executive support	35	35	0	Reduction of staffing within Business Support Unit
Chief Executive, Business and Executive Support	618	Office of the Chief Executive, business and executive support	30	30	0	Further reduction in staffing within business support unit
Information Technology	4,722	ICT Services underpins and contributes towards all that the Council delivers both internally as an organisation and externally to service users and communities, independently or in partnership. It is a vital function providing innovative opportunities for improving services and achieving our priorities in an efficient and effective way. IT Services is pivotal as an enabler of change and a vehicle for driving forward transformational improvement to all services. As we continually strive to deliver our solutions in an efficient manner and in line with our key Digital Strategies (Digital Transformation Strategy, Digital Technology Strategy, Digital Schools Strategy) our major savings in future years however will have to be found from our staffing budget. The work the service does significantly contribute to financial savings being delivered from revenue budgets held across the Authority by other service areas.	100	100	0	<b>Reduction in the Hardware Replacement Programme.</b> This will result in having to sweat the current assets and hardware estate we manage by extending the life of current stock. i.e. a laptop is scheduled to be replaced currently every 4 years based on industry advice and standards. This will have to be extended by 1-2 years presenting a risk as there will be a significant reduction in stock available in the replacement programme. This could reduce the quality of the excellent service that we have been providing to staff during COVID and hybrid-working and will likely increase hardware failures and disruption to staff working by extending life of current stock beyond what we currently have set in our Replacement Programme.
Corporate Policy	805		4	4	0	<b>£4k</b> from Policy which will see a reduction in budgets currently supporting admin, subsistence and meeting costs
Marketing & Media	542	Business Unit comprising of translation, marketing and tourism, contact centres, customer services, press and communications.	46	46	0	Review of Translation Unit
Marketing & Tourism Development	400		40	40	0	£40k reduction in activities that currently support the tourism sector.
Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	82	82	0	<b>£10k</b> - Econ Dev revenue budget cut - split 50/50 between Rural & Llanelli; <b>£12k</b> - Operational depots revenue budget cut; <b>£30k</b> - Admin building revenue budget cut; <b>£30k</b> - Property industrial premises budget cut
Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	130	130	0	Additional £60k staff saving cost. Additional £30k econ dev revenue budget cut – split 50/50 between Llanelli and rural. £40k through mothballing admin areas where vacant to reduce utility costs etc.
People Management division	3,095	Includes Payroll, People Services, Organisational Development, Employee Wellbeing , HR Development Team, Business and Project Support	40	40	0	<b>£20k</b> L&D reallocation of the SCDWP grant ; £20k HR payroll - introduction of a new AVC wise scheme.

#### Chief Executive Total

**507 507 0**

#### Corporate Services

##### Financial Services

PRE LGR Pension Costs	1,816	Cost of Pre LGR Pension Costs	100	100	0	Reduction in call on budget over time
Bank Charges	66	Cost of Authority's Banking arrangements	5	5	0	Reduction in bank charges following negotiation of new contract
Treasury	-200 (income budget)		100	100	0	Increased investment returns from treasury activity - assumes recent increase in interest rates sustained and higher level of cash balances retained
Treasury & Pensions Section	77	Provision of a Treasury Management and Pension Fund Investments Service including statistical and legislative research and development work. The unit manages the strategic direction, formulates and implements Policy and Strategy and ensures the integrity of the Dyfed Pension Fund. The unit also manages the Dyfed Welsh Church Fund and Banking Services	15	15	0	Increase in external SLA income for work undertaken for Wales Pension Partnership
External Audit Fees	229	Cost of external audit fees	10	10	0	Reduction in external audit cost by maximising audit costs chargeable against grant schemes
<b>Total Financial Services</b>			<b>230</b>	<b>230</b>	<b>0</b>	

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	
<b>Revenues &amp; Financial Compliance</b>						
Rates Relief	289	Cost to CCC of properties that are eligible and have successfully applied for discounts on their business rates	50	50	0	Demand is currently less than current budget provision
Council Tax Reduction Scheme	17,249	Low income households, if meet certain criteria are entitled to Council Tax reduction.	35	35	0	Aligning the budget to actual
<b>Total, Revenues and Financial Compliance</b>			<b>85</b>	<b>85</b>	<b>0</b>	
<b>Corporate Services General</b>						
Training Budget	60	Training budget set for the Department and to be used to support staff development / CPD - managed centrally by BSU	10	10	0	Reduce the sum available for the Department for training - current budget is £60k
<b>Total Corporate Services General</b>			<b>10</b>	<b>10</b>	<b>0</b>	
<b>Corporate Services Total</b>			<b>325</b>	<b>325</b>	<b>0</b>	

**Policy - On Target**

**NOTHING TO REPORT**

**Savings Monitoring Report - 2022/23 brought forward**  
**Corporate Performance and Resources Scrutiny Committee**  
**12th December 2023**

1 Summary position as at : 31st August 2023

£67 k variance from delivery target

	2022/23 Savings monitoring		
	2022/23	2022/23	2022/23
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	67	0	67
Corporate Services	0	0	0
	<b>67</b>	<b>0</b>	<b>67</b>

2 Analysis of delivery against target for managerial and policy decisions:

Managerial  
Policy

£67 k Off delivery target  
£0 k ahead of target

	MANAGERIAL			POLICY		
	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	67	0	67	0	0	0
Corporate Services	0	0	0	0	0	0
	<b>67</b>	<b>0</b>	<b>67</b>	<b>0</b>	<b>0</b>	<b>0</b>

3 Appendix F (iv): Savings proposals not delivered in 2022/23

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Not achieved	2022/23 Delivered in 2023/24	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

**Managerial - Off Target**

**Chief Executive**

People Management division	2,767	Includes Payroll, People Services, Organisational Development, Employee Wellbeing , HR Development Team, Business and Project Support	67	0	67	Focus is going to be on delivering the targets based on the realignment of OD, together with some additional income generation right across the division, this proving to be difficult as only have the staffing budgets to yield the efficiencies, and that is becoming more difficult as each year passes.	Saving not yet progressed
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<b>Chief Executive Total</b>			<b>67</b>	<b>0</b>	<b>67</b>		
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**Policy - Off Target**

NOTHING TO REPORT