

APPENDIX C

CHARGING DIGEST - Chief Executive department

| 2022/23 Actual £ | 2023/24 Budget £ | 2024/25 Budget £ | Business Unit | Service Provided | 2023/24 Charge Levied £ | 2024/25 Proposed Charge £ | Comments | |
|------------------------|------------------------|------------------------|--|---|---|---|--|--|
| | | | Admin and Law | | | | | |
| 275,000 | 287,000 | 298,480 | Land Charges | Search Fees | 130.80 | 130.80 | No change to charges to take place during 2024/25. A new Land Charges system will be implemented during 2024/25 with a view to potentially increasing charges within statutory restrictions at that point. | |
| | | | | Any additional enquiries (dependent on enquiry) | 12.00 | 12.00 | | |
| | | | | Any additional enquiries (dependent on enquiry) | 24.00 | 24.00 | | |
| | | | Regeneration, Policy and Property | | | | | |
| 3,127 | 2,640 | 2,746 | Statutory Services Electoral Services | Electoral Registration | | | | |
| | | | | Purchase of the Full/Open or list of overseas electors Register in printed format | 10.00 + 5.00 per 1,000 entries (or part of 1,000 entries) | 10.00 + 5.00 per 1,000 entries (or part of 1,000 entries) | Statutory fee | |
| | | | | Purchase the Full/Open or list of overseas electors Register in data format | 20.00 plus 1.50 each for 1,000 entries (or part of 1,000 entries) | 20.00 plus 1.50 each for 1,000 entries (or part of 1,000 entries) | Statutory fee | |
| | | | | Marked copy of the Register | 10.00 + 2.00 per 1,000 names | 10.00 + 2.00 per 1,000 names | Statutory fee | |
| | | | | Copies of election spending return and declaration | 0.20 per side | 0.20 per side | Statutory fee | |
| 487,810 | 406,650 | 406,650 | Registrars | Marriage | | | | |
| | | | | Notice of Marriage per notice valid for 12 months | 35.00 | 35.00 | Statutory fee | |
| | | | | Superintendent Registrar & Registrar fee | 160.00 - 575.00 | 170.00 - 605.00 | Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market. | |
| | | | | Payable to registrar present at ceremony: | | | | |
| | | | | In the Register office | 46.00 | 46.00 | Statutory fee | |
| | | | | In a registered building | 86.00 | 86.00 | Statutory fee | |
| | | | | Conversion from Civil Partnership to marriage | 45.00 | 45.00 | Statutory fee | |

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| | | | | Civil Partnership | | | |
| | | | | For the recording of each notice of civil partnership | 35.00 | 35.00 | Statutory fee |
| | | | | For the attendance of the civil partnership registrar at the civil partnership registration | 46.00 | 46.00 | Statutory fee |
| | | | | Superintendent Registrar & Registrar fee | 160.00 - 575.00 | 170.00 - 605.00 | Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market. |
| | | | | Site visit inspection of venue for statutory or non-statutory events | 100.00 | 100.00 | External venue |
| | | | | Registrar attendance at rehearsal | 75.00 | 75.00 | External venue |
| | | | | Registrar attendance at promotional event | 35.00 per hour + travel | 50.00 per hour + travel | 2 registrars attendance. |
| | | | | Certificates for special purposes : | | | Factories Act, Education Act, Social Security (Administration) Act, Savings Banks Act |
| | | | | General Search | 18.00 | 18.00 | Statutory fee |
| | | | | Specific search in indexes | 15.00 | 15.00 | per hour |
| | | | | Admin proof of life verification | 10.00 | 10.00 | Foreign pension holders |
| | | | | Custom postage request | 10.00 | 10.00 | Requires visit to post office |
| | | | | Civil Funeral | 350.00 | 365.00 | Plan ceremony and officiate - crematorium, cemetery, chapel of rest - Weekdays only. |
| | | | | Corrections - consideration by local Superintendent Registrar | 75.00 | 75.00 | Statutory fee |
| | | | | Foreign divorce - consideration by local Superintendent Registrar | 50.00 | 50.00 | Statutory fee |
| | | | | Space 17 Birth registration amendments (changing the baby's name after registration) | 40.00 | 40.00 | Statutory fee |
| | | | | Triage of waiver request on behalf of the General Register Office | 20.00 | 20.00 | Statutory fee |
| | | | | Triage of complex correction request on behalf of the General Register Office | 32.00 | 32.00 | Statutory fee |
| | | | | Triage of foreign divorce consideration on behalf of the General Register Office | 28.00 | 28.00 | Statutory fee |

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| | | | | Memorial (Celebration of Life) Service | 575.00 | 170.00 - 605.00 | Wider range of options now offered - Plan ceremony and officiate - Parc Myrddin or External venue |
| | | | | Certificates: Birth, Death, Marriage, Civil Partnership | | | |
| | | | | Full or extract Certificate applied for at the time of the registration | 11.00 | 11.00 | Statutory fee |
| | | | | Full or extract Certificate applied for at any other time | 11.00 | 11.00 | Statutory fee |
| | | | | Express Service for Certificates | 35.00 | 35.00 | Statutory fee |
| | | | | Non-Statutory Ceremonies | | | |
| | | | | Register Office | 160.00 - 575.00 | 170.00 - 605.00 | Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market. |
| | | | | Licensed Venue | 160.00 - 575.00 | 170.00 - 605.00 | Dependent on date and venue. Increasing prices more than this is likely to price our services out of the market. |
| | | | | Private Citizenship Ceremony | 90.00 | 100.00 | per adult, £25 per child |
| | | | | Licence for Venue for Marriages and Civil Partnerships | 1,405.00 - 2,325.00 | 1,475.00 - 2,450.00 | 3 year licence or 5 year licence. Increasing prices more than this is likely to price our services out of the market. |
| | | | | Bespoke Ceremonies | Price on application | Price on application | Priced as ceremony but with additional charges for site inspection, risk assessment and travel as appropriate. |
| | | | Property & Regeneration | Lease or rental of corporate property | | | Dependent on market valuations at time of lease commencement or rent reviews. Not appropriate to rise with inflation as rent will vary with market conditions. |

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CHARGING DIGEST - Corporate Services

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|------------------------|------------------------|------------------------|-------------------------|--|-------------------------------|--|--|
| 277,342 | 383,787 | 383,787 | Revenue Services | Costs imposed where Magistrates' Court recovery proceedings are instigated in respect of unpaid Council Tax or Non-Domestic (Business) Rates | 62.00 | 62.00 (subject to in-year review - please see Comments) | As a result of a High Court case in 2015 local authorities are not in a position to simply periodically increase / vary costs e.g. in line with inflation. Instead a calculation of the (estimated) actual costs involved in taking action is necessary, with any change then agreed with the Court. Based on the current operational cost of the work relating to recovery proceedings, the existing level of recovery costs are (Summons £32, Liability Order £30, Total £62) - We are currently in the process of reviewing these costs but any change will need to be approved by full council and agreed with the court. This is unlikely to take place until sometime during 2024/25. The proposed level of costs will therefore remain slightly below the upper allowable limit invoked by Welsh Government of £70. |