

EDUCATION, YOUNG PEOPLE AND THE WELSH LANGUAGE SCRUTINY COMMITTEE

31ST JANUARY 2024

DRAFT DIVISIONAL SERVICE DELIVERY PLANS 2024-25

Purpose:

These Divisional Delivery Plans set the strategic actions and measures that the services within this Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities.

THE SCRUTINY COMMITTEE IS ASKED TO:-

Review and assess the information contained in Report and provide any recommendations, comments, or advice to the Cabinet Member and / or Director.

Reason(s)

To show how the divisions, for which this Scrutiny has a remit, supports the Corporate Strategy and Well-being Objectives.

CABINET MEMBER PORTFOLIO HOLDER:- Cllr Glynog Davies - Cabinet Member for Education and Welsh Language

Directorate:
Education and Children's Services

Name of Head of Service:
Jan Coles
Aneirin Thomas
Aeron Rees
Simon Davies

Report Author:
John Buck

Designations:

Head of Children and Families
Head of Education and Inclusion
Head of Strategy and Learner Support
Head of Access to Education

Performance and Information Officer

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EXECUTIVE SUMMARY

DRAFT DIVISIONAL SERVICE DELIVERY PLANS 2024-25

The Divisional Delivery Plans set the strategic actions and measures that the services within each Division will take forward in order for the Council to make progress against its Well-being Objectives, thematic priorities and service priorities. Actions and measures for the delivery of the Cabinet Vision Statement Commitments are also included.

Each Plan also notes the support required by the divisional services from the Core Business Enablers in order to make progress against their own actions or actions and measures to be delivered by those Business Enabler services in their own right.

The actions and measures will set the direction of travel and provide a framework for individual staff objectives. It provides an open and transparent way of showing staff, customers, elected members, and stakeholders what is to be achieved and how we plan to do this.

Corporate Strategy 2022-27

On the 27 January 2023 a member development session on the Corporate Strategy was held rather than taking the Strategy through the scrutiny process. Feedback from the session was considered and included in the strategy. The Corporate Strategy has subsequently been approved by full council on the 1 March 2023.

The Corporate Strategy 2022-27, Well-being Objectives are:

1. Enabling our children and young people to have the best possible start in life (Start Well).
2. Enabling our residents to live and age well (Live and age well).
3. Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)
4. To further modernise and develop as a resilient and efficient Council (Our Council)

Note - The Service Delivery Plan template sets out these Well-being Objectives and the thematic priorities and service priorities within the objectives. There may be some blank spaces under some of the Corporate Strategy headings in the delivery plans as Services may not be contributing to some parts – this is OK as other Services will be better placed to contribute.

To consider and comment on the following issues: Elements of the service delivery plan relevant to this Scrutiny's remit as identified below:

Schools and Education Services from 3 - 19	Regional Integrated School Improvement Service
School Improvement, Organisation and Performance	Welsh in Education Strategic Plan and Forum
Education Welfare and Inclusion	Adult Community Learning including Welsh for Adults
School Support and Governor Services	Youth Support Service

Nursery Education and Standards	School Admissions
Young People Not in Education, Employment & Training (NEETS)	Behavioural Services
Regional Consortia	School Attendance
Carmarthenshire's Sustainable Communities for Learning Programme	Education data and systems
Additional Learning Needs	Play Sufficiency Assessment
Development of the Welsh Language / Standards reporting	Music Service
Healthy Schools	School Catering Services
Estyn	Post 16 Education & Funding and Regional Learning and Skills Partnership
Educational Psychology	Schools Safeguarding and Attendance Team
Education and Wellbeing Team	

Elements of the Children's Services Service Delivery Plan come under the remit of the Health and Social Services Scrutiny Committee and this plan has also been sent to this Committee's meeting. Relative remits are detailed on page 2 of the Children's Services Plan.

DETAILED REPORT ATTACHED ?

YES
Copies of the Development Plan for each Division

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Jan Coles** Head of Children and Families
Aneirin Thomas Head of Education and Inclusion Service
Aeron Rees Head of Strategy & Learner Support
Simon Davies Head of Access to Education

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
YES	YES	YES	YES	YES	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The content of this Delivery Plan will be monitored Quarterly throughout the year.

All Actions and Measures will be put into our Performance and Improvement Monitoring System (PIMS). This means that all information can be analysed and sorted as required by:

- Cabinet portfolio
- Cabinet Vision Statement • Scrutiny Portfolio
- Department and Service Head or Manager
- Corporate Strategy by Well-being Objective, Thematic Priority or Service Priority

Senior management will hold dedicated quarterly Performance Monitoring meetings throughout the year to monitor progress on the Corporate Strategy and Delivery Plans using a range of information and data including performance data, risk management, finance, audit etc. Monitoring reports on Actions and Measures will be available for each Scrutiny Committee based on their remit should they wish to consider.

2. Legal

The **Well-being Future Generations Act (2015)** requires that functions of the council should maximise their contributions to the Well-being Objectives set by the Council.

The Local Government and Elections (Wales) Act 2021 focuses on the extent to which we are meeting our 'performance requirements'. That is-

1. exercising our functions effectively.
2. using our resources economically, efficiently and effectively.
3. governance is effective for securing the above.

As noted in the Act:

Scrutiny committees are a key part of offering constructive challenge to how a council is performing and how it organises itself in the delivery of sustainable services.

3. Finance

The Well-being Future Generations Act (2015) requires that we ensure that resources are

allocated adequately to achieve our Well-being Objectives.

The Local Government and Elections (Wales) Act 2021 focuses on the extent to which we are using our resources economically, efficiently, and effectively.

4. ICT

The Digital Transformation Strategy sets out the Council's strategic digital priorities and aspirations, and outlines what we plan to do to achieve our vision for a Digital Carmarthenshire.

5. Risk Management Issues

Key risks are identified in the plan.

6. Staffing Implications

- See staffing figures within the plan
- In Well-being Objective 4 (Our Council) – To further modernise and develop as a resilient and efficient Council the Cross-cutting theme of Organisational Transformation is outlined.
- A Commitment to Workforce Planning is outlined in the Enablers section of the plan.

7. Physical Assets

As identified within the plans Enablers section

8. Biodiversity and Climate Change

Divisional Actions contributing to the Councils Net Zero Action Plan are identified within the Action Plan section.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**
YES

Include any observations here

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Cabinet Vision Statement		https://www.carmarthenshire.gov.wales/home/council-democracy/strategies-and-plans/cabinet-vision-statement-2022-2027-july-2022/
Carmarthenshire Transformation Strategy		https://www.carmarthenshire.gov.wales/home/council-democracy/strategies-and-plans/carmarthenshire-transformation-strategy/
Corporate Strategy 2022/2		https://democracy.carmarthenshire.gov.wales/document/s/s69968/Report.pdf